

VILLAGE OF PEOTONE



2020/2021 BUDGET

April 1, 2020 to March 31, 2021

VILLAGE OF PEOTONE

2020/2021 BUDGET

VILLAGE PRESIDENT

Steve Cross

BOARD OF TRUSTEES

Patrick Bowden

Kent Hamm

Michael Jones

Peter March

Shelley Marevka

D. Wayne Parker

VILLAGE CLERK

Donna Werner

VILLAGE ADMINISTRATOR

Aimee Ingalls

VILLAGE TREASURER

Marcie Hamann

Village of Peotone
2020/2021 Budget

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**Village of Peotone
2020/2021 Budget**

GENERAL INFORMATION

This Budget is designed to provide a three-year picture of the Village's financial activity.

A separate chapter is provided for each Village fund, along with departmental breakdowns of the fund when applicable.

"Summary" pages compare actual revenue/expenditures from the 2018/2019 fiscal year, budgeted and estimated year-end revenue/expenditures for the 2019/2020 fiscal year and proposed revenue/expenditures for the 2020/2021 fiscal year. It also includes a percentage change between fiscal year 2019/2020 and fiscal year 2020/2021 proposed budgets.

"Detail" pages provide a breakdown of expenditures included in the 2020/2021 budget summaries.

**Village of Peotone
2020/2021 Budget**

GENERAL FUND

REVENUE	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Property Taxes	411,420	425,225	422,959	441,377	4%
Personal Prop. Replacement Tax	25,403	28,000	34,178	30,000	7%
Road & Bridge Tax	45,198	45,000	45,708	45,000	0%
Retailer's Occupational Tax	1,024,422	1,015,976	1,139,963	1,125,000	11%
Auto Rental Tax	0	50	0	50	0%
State Income Tax	397,327	414,200	446,263	440,000	6%
Charitable/Video Gaming Taxes	47,617	48,000	56,076	58,000	21%
Utility Tax	262,647	255,000	236,667	250,000	-2%
Liquor Licenses	11,300	12,000	17,050	17,000	42%
Contractor's Licenses	9,050	8,000	15,750	12,000	50%
Business Registrations	4,035	3,500	4,420	4,000	14%
Dog Licenses	625	750	955	750	0%
Vehicle Licenses	26,155	100,000	85,870	40,000	-60%
Permits	26,784	25,000	75,322	45,000	80%
Inspection Fees	8,600	8,000	25,375	15,000	88%
Fines	69,146	60,000	37,173	40,000	-33%
P/T Police Collections	5,903	6,000	8,474	6,000	0%
Franchise Fees	67,871	70,000	69,824	70,000	0%
Garbage Collections	267,037	4,000	69,106	0	-100%
Interest Income	118,537	250,000	180,857	200,000	-20%
Police Department Grant Funds	8,803	4,000	8,642	7,000	75%
9-1-1 Grant Funds	0	1,200	0	0	-100%
Christmas in the Village	7,450	8,000	7,150	8,000	0%

Village of Peotone
2020/2021 Budget

GENERAL FUND

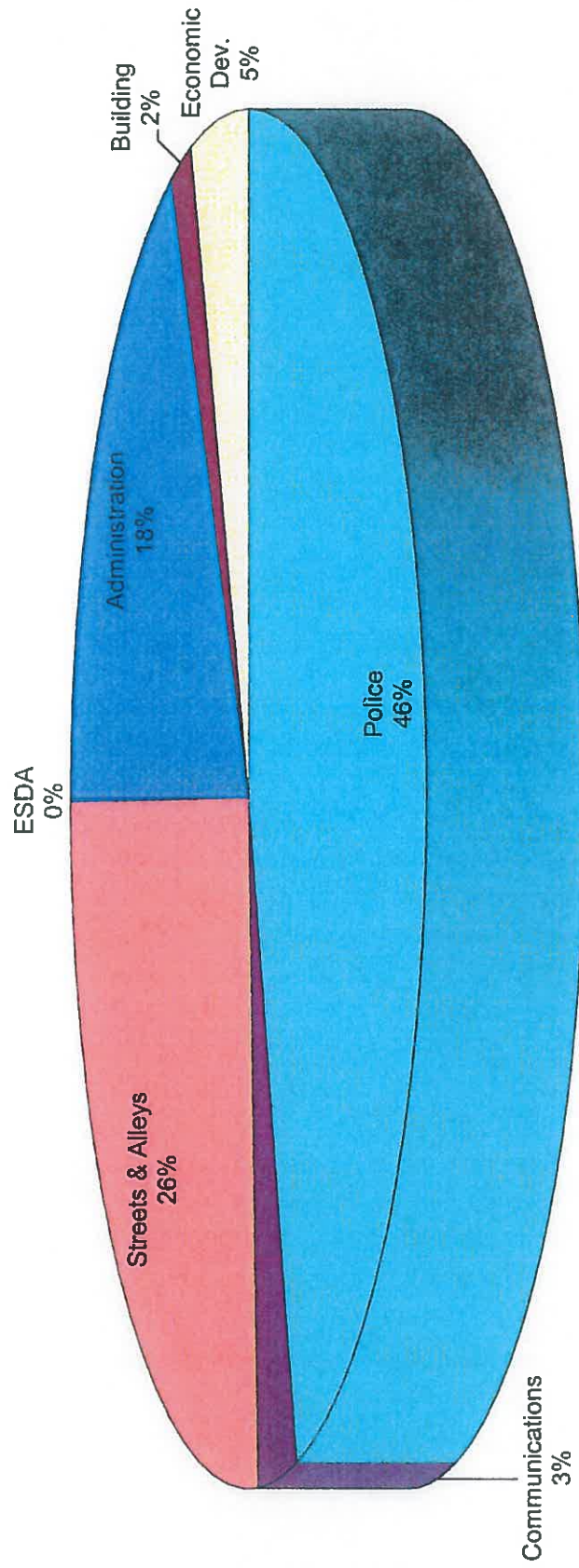
	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
REVENUE					
Sale of W&S System Proceeds	12,318,210	0	0	0	0%
W&S Fund Balance Transfer	250,000	480,000	388,811	0	0%
2020 ADA Sidewalk Grant	0	0	0	119,700	
Miscellaneous Income	<u>3,216</u>	<u>4,000</u>	<u>4,511</u>	<u>4,000</u>	0%
TOTAL REVENUE	15,416,755	3,275,901	3,381,104	2,977,877	-9%
Less Utility Tax Rebates	0	0	0	0	0%
Less Letter of Credit Draw Pymnts.	0	-81,260	0	-81,260	0%
Less Bond Fund Payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
GENERAL FUND REVENUE	15,416,755	3,194,641	3,381,104	2,896,617	-9%

Village of Peotone
2020/2021 Budget

GENERAL FUND

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Administration	479,509	656,505	627,347	674,225	3%
Police	1,357,933	1,375,413	1,295,736	1,734,852	26%
Building	28,341	67,242	72,755	74,378	11%
Streets & Alleys	1,084,806	1,509,954	1,444,563	981,008	-35%
ESDA	1,695	3,500	1,755	3,500	0%
Communications	80,676	127,500	128,452	134,000	5%
Economic Development	36,766	152,100	246,276	198,625	31%
Garbage	<u>261,149</u>	<u>282,216</u>	<u>88,468</u>	<u>0</u>	-100%
TOTAL EXPENDITURES	3,330,875	4,174,430	3,905,352	3,800,588	-9%
Beginning Fund Balance			12,643,342	12,119,094	
Revenue Over (Under) Expenditures			(524,248)	(903,972)	
Ending Fund Balance			12,119,094	11,215,122	

GENERAL FUND DEPARTMENTAL BUDGETS



**Village of Peotone
2020/2021 Budget**

**ADMINISTRATION DEPARTMENT
SUMMARY**

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Personnel Services	141,671	244,850	249,614	255,361	4%
Insurance	74,346	91,950	90,236	98,375	7%
Employee Support	13,629	25,810	15,386	20,630	-20%
Professional Services	85,545	114,000	106,493	101,000	-11%
Operating Expenses	159,220	169,395	151,642	188,359	11%
Maintenance	4,598	10,500	13,976	8,500	-19%
Capital Outlay	<u>500</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	0%
TOTAL EXPENDITURES	479,509	656,505	627,347	674,225	3%

**Village of Peotone
2020/2021 Budget**

**ADMINISTRATION DEPARTMENT
DETAIL**

PERSONNEL SERVICES

01-50-400	Salaries	220,886
01-50-401	Social Security/Medicare	16,898
01-50-402	IMRF	17,077
01-50-403	Unemployment Tax	<u>500</u>
Total Personnel Services		255,361

INSURANCE

01-50-404	Employee's Insurance	83,175
01-50-427	General Insurance	
	Workman's Compensation	2,000
	General Liability	13,000
	Employee Assistance Program	<u>200</u>
		<u>15,200</u>
Total Insurance		98,375

EMPLOYEE SUPPORT

01-50-438	Travel	
	Mileage, Airfare, Food, Lodging associated with Training/Seminars	6,000
01-50-455	Training	
	Illinois Municipal League Conference	1,500
	Clerk's Academy	400
	Treasurer's Institute	300
	Treasurer's Annual Conference	300
	Illinois City Managers Association	300
	Miscellaneous	<u>800</u>
		3,600
01-50-459	Dues/Subscriptions	
	Municipal Clerks of Illinois	75
	International Institute of Municipal Clerks	160
	Illinois Municipal Treasurers Association	70
	Assoc. of Public Treasurers - US & Canada	150
	Chicago Metropolitan Agency for Planning	400
	Will County Governmental League	3,600
	Illinois Municipal League	750
	FLSA Updates	550
	Payroll Legal Alert	200
	Illinois City Managers Association	350
	Metropolitan Mayor's Caucus	175
	South Suburban Mayors and Managers	2,750
	Nat. Public Employer Labor Relations Assoc.	200

**Village of Peotone
2020/2021 Budget**

**ADMINISTRATION DEPARTMENT
DETAIL**

	Microsoft Office 365 Business License	600	
	Domain Names Renewal	500	
	Miscellaneous	<u>500</u>	
			11,030
	Total Employee Support		20,630
 <u>PROFESSIONAL SERVICES</u>			
01-50-446	Legal Services		40,000
01-50-447	Audit Services		17,000
01-50-451	Miscellaneous Engineering		20,000
01-50-452	Other Professional Services		
	Trustee Meetings	4,000	
	Janitorial Service	3,500	
	Computer Consultant	7,500	
	Consultants/Studies	3,000	
	LOCIS Software	4,500	
	Boiler Inspections	500	
	Miscellaneous	<u>1,000</u>	
			<u>24,000</u>
	Total Professional Services		101,000
 <u>OPERATING EXPENSES</u>			
01-50-428	Telephone/FAX		
	Call One	6,500	
	Comcast	2,400	
	AT&T Mobility/FirstNet	<u>600</u>	
			9,500
01-50-435	Utilities		1,200
01-50-437	Rental		
	Land Lease	500	
	Miscellaneous	<u>250</u>	
			750
01-50-443	Postage		2,500
01-50-444	Printing/Publishing		
	Ordinance Book Codification & Folio	4,000	
	Stationery and Envelopes	1,000	
	Vehicle, Dog and Tax Forms and Checks	1,500	
	Clerk Annual Report	400	

Village of Peotone
2020/2021 Budget

ADMINISTRATION DEPARTMENT
DETAIL

	Treasurer's Annual Report	1,000	
	Legal Notices/Ads	900	
	Miscellaneous	<u>500</u>	9,300
01-50-463	Community Relations		1,500
01-50-465	Office Supplies		4,000
01-50-466	Other Supplies		2,500
01-50-485	Sundry Expense		1,000
01-50-486	Christmas in the Village		10,000
01-50-489	Sales Tax/Property Tax Rebates		<u>146,109</u>
	Total Operating Expenses		188,359
	<u>MAINTENANCE</u>		
01-50-411	Building Maintenance		2,000
01-50-412	Equipment Maintenance		
	Maintenance Agreements	3,500	
	General Maintenance	<u>3,000</u>	
			<u>6,500</u>
	Total Maintenance		8,500
	<u>CAPITAL OUTLAYS</u>		
01-50-492	Improvement other than Buildings		2,000
	Total Capital Outlays		<u>2,000</u>
	TOTAL ADMINISTRATION DEPARTMENT		674,225

Village of Peotone
2020/2021 Budget

POLICE DEPARTMENT
SUMMARY

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Personnel Services	914,726	958,178	957,757	1,328,803	39%
Insurance	235,315	227,985	205,972	241,699	6%
Employee Support	36,106	30,050	16,276	22,850	-24%
Professional Services	41,289	49,100	35,177	44,100	-10%
Operating Expenses	49,438	68,600	48,215	57,900	-16%
Maintenance	39,469	41,500	32,339	39,500	-5%
Capital Outlay	<u>41,590</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL EXPENDITURES	1,357,933	1,375,413	1,295,736	1,734,852	26%

**Village of Peotone
2020/2021 Budget**

**POLICE DEPARTMENT
DETAIL**

PERSONNEL SERVICES

01-51-400	Salaries		796,348
01-51-401	Social Security/Medicare		60,920
01-51-402	IMRF		4,075
01-51-403	Unemployment Tax		1,000
01-51-405	Police Downstate Pension		<u>466,459</u>

Total Personnel Services **1,328,803**

INSURANCE

01-51-404	Employee's Insurance		190,149
01-51-427	General Insurance		
	Workman's Compensation	20,000	
	General Liability	31,000	
	Employee Assistance Program	<u>550</u>	
			<u>51,550</u>

Total Insurance **241,699**

EMPLOYEE SUPPORT

01-51-438	Travel		
	Mileage, Airfare, Food, Lodging associated with Training/Seminars		500
01-51-455	Training		
	Tri-River - 10 @ 70 and 10 @ 30	1,000	
	Police Training Institute	5,000	
	NEMERT	1,330	
	Miscellaneous	<u>1,000</u>	
			8,330
01-51-459	Dues/Subscriptions		
	Police Law Institute	1,600	
	Will County Major Crimes Task Force	1,000	
	Warrant Service Fee	1,500	
	Law Enforcement Training, LLC	750	
	ElineUp	600	
	IL Assoc. of Police Chiefs	220	
	Police Chiefs Assoc. of Will County	75	
	State Surplus Property Revolving Fund	400	
	IL Law Enforcement Alarm System	75	
	Critical Reach	200	
	IL Liquor Control Commission	350	
	Children Advocacy Center	750	
	Miscellaneous	<u>500</u>	
			8,020

**Village of Peotone
2020/2021 Budget**

**POLICE DEPARTMENT
DETAIL**

01-51-467	Uniforms/Uniform Maintenance		
	Police Uniform Vests	3,000	
	Annual Uniform Maintenance	<u>3,000</u>	
			<u>6,000</u>

Total Employee Support **22,850**

PROFESSIONAL SERVICES

01-51-446	Legal Services		
	Law Offices of Thomas Knuth (Court)	18,000	
	Klein, Thorpe & Jenkins (Personnel)	2,500	
	Tongren Law Offices (Adjudication)	<u>2,000</u>	
			22,500

01-51-452	Other Professional Services		
	Lexipol Risk/Policy Service	3,100	
	Radio System Operating Costs	7,500	
	Physicals, Drug Screens	500	
	Computer Consultant	7,500	
	Boiler Inspections	500	
	Towing	500	
	Generator Maintenance	<u>1,500</u>	
			21,100

01-51-453	Animal Control		
			<u>500</u>

Total Professional Services **44,100**

OPERATING EXPENSES

01-51-428	Telephone/FAX		
	AT&T Mobility/Firstnet	5,000	
	Call One	6,500	
	Verizon	<u>1,000</u>	
			12,500

01-51-435	Utilities		
	ComEd	450	
	Nicor	<u>150</u>	
			600

01-51-437	Rental		
	CN Lease - (50%)	750	
	Equipment Rental	<u>500</u>	
			1,250

**Village of Peotone
2020/2021 Budget**

**POLICE DEPARTMENT
DETAIL**

01-51-443	Postage		1,200
01-51-444	Printing/Publishing		
	Vehicle Stickers - (50%)	100	
	Publications, Legal Notices	400	
	Letterhead, Tickets, Incident Cards...	<u>1,000</u>	1,500
01-51-465	Office Supplies		4,000
01-51-466	Other Supplies		
	Copier Lease Agreement Payments	4,500	
	Evidence Processing Equipment	600	
	Drug Testing Supplies	600	
	Weapon Storage and Cleaning Supplies	800	
	Paper/Cleaning Products	800	
	Miscellaneous	<u>1,000</u>	8,300
01-51-469	Food/Prisoners		50
01-51-472	Gas & Oil		28,000
01-51-485	Sundry Expense		<u>500</u>
	Total Operating Expenses		57,900

MAINTENANCE

01-51-411	Building Maintenance		
	Garage Door/Roof Repairs	1,000	
	General	<u>2,500</u>	3,500
01-51-412	Equipment Maintenance		
	Taser maintenance	1,000	
	Live Scan Maintenance	2,000	
	General	<u>33,000</u>	<u>36,000</u>
	Total Maintenance		39,500

TRANSFERS

Total Transfers		0
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Village of Peotone
2020/2021 Budget

POLICE DEPARTMENT
DETAIL

CAPITAL OUTLAYS

Total Capital Outlays

0

TOTAL POLICE DEPARTMENT

1,734,852

**Village of Peotone
2020/2021 Budget**

**BUILDING DEPARTMENT
SUMMARY**

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Personnel Services	5,926	11,692	6,540	11,998	3%
Insurance	437	700	911	1,080	54%
Employee Support	0	1,900	58	1,900	0%
Professional Services	21,590	45,500	61,880	52,000	14%
Operating Expenses	270	4,950	3,141	4,900	-1%
Maintenance	118	2,500	225	2,500	0%
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL EXPENDITURES	28,341	67,242	72,755	74,378	11%

**Village of Peotone
2020/2021 Budget**

**BUILDING DEPARTMENT
DETAIL**

PERSONNEL SERVICES

01-52-400	Salaries		10,800
01-52-401	Social Security/Medicare		826
01-52-402	IMRF		272
01-52-403	Unemployment Tax		<u>100</u>
Total Personnel Services			11,998

INSURANCE

01-52-427	General Insurance		
	Workman's Compensation	500	
	General Liability	<u>580</u>	
Total Insurance			1,080

EMPLOYEE SUPPORT

01-52-438	Travel		
	Mileage, Airfare, Food, Lodging associated with Training/Seminars		200
01-52-455	Training		1,000
01-52-459	Dues/Subscriptions		
	International Code Association	400	
	Miscellaneous	<u>300</u>	
Total Employee Support			1,900

PROFESSIONAL SERVICES

01-52-446	Legal Services		2,000
01-52-452	Other Professional Services		
	Planning Services		
	Planner	6,000	
	Planning/Zoning Meetings	3,000	
	Inspections/Plan Reviews	34,000	
	Village Engineer	1,500	
	Property Maintenance	2,500	
	Recording Secretary	<u>3,000</u>	
Total Professional Services			52,000

Village of Peotone
2020/2021 Budget

BUILDING DEPARTMENT
DETAIL

OPERATING EXPENSES

01-52-428	Telephone/FAX		500
01-52-443	Postage		500
01-52-444	Printing/Publishing		
	Legal Notices	2,000	
	Ordinance Publications	400	
	Building & Zoning Forms	200	
	Miscellaneous	<u>400</u>	
			3,000
01-52-465	Office Supplies		200
01-52-466	Other Supplies		200
01-52-472	Gas & Oil		<u>500</u>
	Total Operating Expenses		4,900

MAINTENANCE

01-52-411	Building Maintenance		1,000
01-52-412	Equipment Maintenance		
	Code Car		<u>1,500</u>
	Total Maintenance		2,500

CAPITAL OUTLAYS

Total Capital Outlays		<u>0</u>
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TOTAL BUILDING DEPARTMENT		74,378
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Village of Peotone
2020/2021 Budget

**STREETS and ALLEYS DEPARTMENT
SUMMARY**

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Personnel Services	232,276	266,760	271,596	281,382	5%
Insurance	110,052	110,903	114,080	125,327	13%
Employee Support	6,429	14,400	7,932	9,200	-36%
Professional Services	83,481	82,500	79,612	81,700	-1%
Operating Expenses	117,457	162,200	152,160	159,900	-1%
Maintenance	353,019	253,527	257,000	175,746	-31%
Transfers	0	10,000	0	0	-100%
Capital Outlay	<u>182,092</u>	<u>609,664</u>	<u>562,183</u>	<u>147,753</u>	-76%
TOTAL EXPENDITURES	1,084,806	1,509,954	1,444,563	981,008	-35%

**Village of Peotone
2020/2021 Budget**

**STREETS and ALLEYS DEPARTMENT
DETAIL**

PERSONNEL SERVICES

01-53-400	Salaries	240,452
01-53-401	Social Security/Medicare	18,395
01-53-402	IMRF	21,785
01-53-403	Unemployment Tax	<u>750</u>
Total Personnel Services		281,382

INSURANCE

01-53-404	Employee's Insurance	82,649
01-53-427	General Insurance	
	Workman's Compensation	28,000
	General Liability	14,478
	Employee Assistance Program	<u>200</u>
Total Insurance		125,327

EMPLOYEE SUPPORT

01-53-438	Travel Mileage, Airfare, Food, Lodging associated with Training/Seminars	1,000
01-53-455	Training	1,000
01-53-459	Dues/Subscriptions	
	NPDES Permit for Spraying	1,000
	CDL Renewals/Semi Licensing	500
	Arbor Day Foundation	100
	IPWMAN	<u>100</u>
Total Employee Support		9,200

PROFESSIONAL SERVICES

01-53-446	Legal Services	2,000
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**Village of Peotone
2020/2021 Budget**

**STREETS and ALLEYS DEPARTMENT
DETAIL**

01-53-451	Engineering Fees		
	Street & Sidewalk Programs	0	
	2020 ADA Sidewalk Project	19,700	
	GASB 34 Road Assessment	5,000	
	Miscellaneous	<u>10,000</u>	
			34,700
01-53-452	Other Professional Services		
	Tree Removal Program	10,000	
	Tree Replacement Program	0	
	Gull Landings Pond Maintenance	5,000	
	Storm Sewer Maintenance	10,000	
	General	<u>20,000</u>	
			<u>45,000</u>
	Total Professional Services		81,700

OPERATING EXPENSES

01-53-418	Snow/Leaf Removal		36,000
01-53-419	Grounds Upkeep		
	General		1,000
01-53-428	Telephone/FAX		
	Call One	5,000	
	AT&T Mobility/FirstNet	3,500	
	JULIE	<u>2,000</u>	
			10,500
01-53-435	Utilities		
	Nicor		4,000
01-53-436	Street Lighting		70,000
01-53-437	Rental		
	Equipment	4,000	
	CN Lease - (50%)	<u>800</u>	
			4,800
01-53-444	Printing/Publishing		
	Vehicle Stickers - (50%)	500	
	Publications	<u>500</u>	
			1,000

**Village of Peotone
2020/2021 Budget**

**STREETS and ALLEYS DEPARTMENT
DETAIL**

01-53-466	Other Supplies		
	Mosquito Spray	4,000	
	Chemicals, Weed Killers...	3,000	
	Miscellaneous Shop Equipment	<u>3,000</u>	
			10,000
01-53-472	Gas & Oil		17,500
01-53-485	Sundry Expense		500
01-53-486	Rock Creek Drainage District Assessment	3,600	
	Private Drainage Repair	<u>1,000</u>	
			4,600
	Total Operating Expenses		159,900

MAINTENANCE

01-53-410	Street Light Maintenance		
	General		6,000
01-53-411	Building Maintenance		
	Miscellaneous		2,000
01-53-412	Equipment Maintenance		25,000
01-53-413	Street Maintenance		
	Street Program	0	
	Street Signs & Poles	5,000	
	Stripe Streets	5,000	
	General	<u>25,000</u>	
			35,000
01-53-414	Sidewalk Maintenance		
	Sidewalk Program	0	
	ADA Sidewalk Grant	100,000	
	2019 Sidewalk Program Retainage	2,746	
	Rebates/Repair due to Mainbreaks	0	
	General	<u>5,000</u>	
			<u>107,746</u>
	Total Maintenance		175,746

TRANSFERS

01-53-484	To Vehicle Service Fund		<u>0</u>
	Total Transfers		0

Village of Peotone
2020/2021 Budget

**STREETS and ALLEYS DEPARTMENT
DETAIL**

CAPITAL OUTLAYS

01-53-492	Buildings & Permanent Improvements DPW Building Insulation, HVAC Landscaping, Telephones, NICOR service	80,000
01-53-493	Improvements Other Than Buildings General/Miscellaneous	0
01-53-494	Equipment Sweeper General Equipment	42,753 <u>25,000</u>
	Total Capital Outlays	<u>147,753</u>
	TOTAL STREETS & ALLEYS DEPARTMENT	981,008

Village of Peotone
2020/2021 Budget

EMERGENCY SERVICES DISASTER AGENCY
SUMMARY

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Operating Expenses	0	500	0	.500	0%
Maintenance	1,695	3,000	1,755	3,000	0%
Capital Outlays	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL EXPENDITURES	1,695	3,500	1,755	3,500	0%

Village of Peotone
2020/2021 Budget

EMERGENCY SERVICES DISASTER AGENCY
DETAIL

OPERATING EXPENSES

01-54-485	Sundry Expense		<u>500</u>
	Total Operating Expenses		500

MAINTENANCE

01-54-411	Building Maintenance		500
01-54-412	Equipment Maintenance		
	Siren Maintenance Agreement	1,700	
	Miscellaneous	<u>800</u>	
			<u>2,500</u>
	Total Maintenance		3,000
	TOTAL ESDA DEPARTMENT		3,500

Village of Peotone
2020/2021 Budget

COMMUNICATIONS DEPARTMENT
SUMMARY

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Professional Services	80,676	126,000	128,452	132,500	5%
Maintenance	0	1,500	0	1,500	0%
Capital Outlays	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL EXPENDITURES	80,676	127,500	128,452	134,000	5%

Village of Peotone
2020/2021 Budget

COMMUNICATIONS DEPARTMENT
DETAIL

PROFESSIONAL SERVICES

01-55-452	Other Professional Services Laraway Communications Center	<u>132,500</u>
Total Professional Services		132,500

MAINTENANCE

01-55-411	Building Maintenance	500
01-55-412	Equipment Maintenance	<u>1,000</u>
Total Maintenance		1,500

CAPITAL OUTLAYS

Total Capital Outlays		<u>0</u>
TOTAL COMMUNICATIONS DEPARTMENT		134,000

**Village of Peotone
2020/2021 Budget**

**ECONOMIC DEVELOPMENT
SUMMARY**

EXPENDITURES	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Employee Support	0	12,400	2,325	9,925	-20%
Professional Services	29,215	112,000	233,545	170,000	52%
Operating Expenses	5,408	27,700	10,406	18,700	-32%
Capital Outlays	<u>2,143</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL EXPENDITURES	36,766	152,100	246,276	198,625	31%

**Village of Peotone
2020/2021 Budget**

**ECONOMIC DEVELOPMENT
DETAIL**

EMPLOYEE SUPPORT

01-57-438	Travel Mileage, Airfare, Food, Lodging associated with Training/Seminars/Meetings	2,000
01-57-455	Training	2,000
01-57-459	Dues/Subscriptions	
	Joliet/Will County Center for Econ. Dev.	4,000
	IL Development Council	300
	Illinois TIF Association	325
	Miscellaneous	<u>1,300</u>
		<u>5,925</u>
	Total Employment Support	9,925

PROFESSIONAL SERVICES

01-57-446	Legal Services	40,000
01-57-448	TIF Services	15,000
01-57-451	Engineering Fees	100,000
01-57-452	Other Professional Services	
	GIS Mapping	5,000
	Miscellaneous	<u>10,000</u>
		<u>15,000</u>
	Total Professional Services	170,000

OPERATING EXPENSES

01-57-428	Telephone/Fax Call One	400
01-57-443	Postage	300
01-57-444	Printing/Publishing	
	Web Page	10,000
	Miscellaneous	<u>2,000</u>
		12,000

Village of Peotone
2020/2021 Budget

ECONOMIC DEVELOPMENT
DETAIL

01-57-466	Other Supplies		
	Community Development	2,000	
	Community Beautification	2,000	
	Promotions, etc.	<u>2,000</u>	
			<u>6,000</u>
	Total Operating Expenses		18,700
 <u>CAPITAL OUTLAYS</u>			
	Total Capital Outlays		<u>0</u>
TOTAL ECONOMIC DEVELOPMENT DEPARTMENT			198,625

Village of Peotone
2020/2021 Budget

MOTOR FUEL TAX FUND
SUMMARY

REVENUE	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
MFT Receipts	105,688	105,621	144,352	107,692	2%
Grant Funds - Corning Engineering	0	44,000	30,557	36,000	-18%
Grant Funds - Corning Resurfacing	0	400,000	0	400,000	0%
Grant Funds - Light Construction Eng.	20,647	53,600	73,023	0	0%
Grant Funds - Rathje Construction	0	720,000	0	360,000	-50%
Grant Funds - Rathje Construction Eng	29,423	56,000	124,595	0	0%
Interest Income	<u>3,179</u>	<u>2,500</u>	<u>6,958</u>	<u>5,000</u>	100%
TOTAL REVENUE	158,937	1,381,721	379,485	908,692	-34%
EXPENDITURES					
Maintenance - Streets	0	0	0	0	0%
Engineering - Street Projects	0	0	0	0	0%
Engineering - Corning St Resurfacing	16,653	55,000	20,045	45,000	-18%
Construction - Corning St Resurfacing	0	500,000	0	500,000	0%
Construction - Corning St Gap Portions	0	0	0	90,000	0%
West St. Resurfacing - Phase One	0	0	0	5,000	0%
Traffic Light - Construction Engineering	59,853	67,000	86,829	0	0%
Rathje Construction	260,662	900,000	0	450,000	-50%
Rathje Construction Eng.	117,222	70,000	79,088	0	0%
Rathje Construction Eng.	<u>0</u>	<u>0</u>	<u>57</u>	<u>0</u>	0%
TOTAL EXPENDITURES	454,390	1,592,000	186,019	1,090,000	-32%
Beginning Fund Balance			343,671	537,137	
Revenue Over (Under) Expenditures			193,466	(181,308)	
Ending Fund Balance			537,137	355,829	

**Village of Peotone
2020/2021 Budget**

**CAPITAL IMPROVEMENT FUND
SUMMARY**

REVENUE	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
<u>Administration Department</u> Development Fees	0	0	5,920	7,400	0%
<u>Police Department</u> Development Fees	0	0	10,848	13,560	0%
Interest Income	<u>3,043</u>	<u>2,500</u>	<u>9,036</u>	<u>5,000</u>	100%
TOTAL REVENUE	3,043	2,500	25,804	25,960	938%
 EXPENDITURES					
Administration Department	5,000	60,000	2,409	80,000	33%
Police Department	0	97,000	22,392	162,000	67%
TOTAL EXPENDITURES	5,000	157,000	24,801	242,000	54%
 Beginning Fund Balance			568,373	569,376	
Revenue Over (Under) Expenditures			1,003	(216,040)	
Ending Fund Balance			569,376	353,336	

Village of Peotone
2020/2021 Budget

CAPITAL IMPROVEMENT FUND
DETAIL

	<u>Administration Department</u>		
30-50-495	Mill Improvements	5,000	
	Building & Perm. Improvements	20,000	
	Cable System Upgrade	25,000	
	Furnace Replacement	15,000	
	Computer Equipment/Printer	<u>15,000</u>	
			80,000
	<u>Police Department</u>		
30-51-495	New Squad	60,000	
	New Squad Interior Equipment	12,000	
	Radio Replacements	10,000	
	Remodel/Repair of Facility/Range	10,000	
	Cable System Upgrade	25,000	
	Furnace Replacement	15,000	
	Weapons and Ammunition	10,000	
	Computer/Video Equipment station/Vehicles	<u>20,000</u>	
			162,000
	Total Capital Improvement Fund		242,000

Village of Peotone
2020/2021 Budget

VEHICLE SERVICE FUND
SUMMARY

	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
REVENUE					
<u>Transfers/Miscellaneous</u>					
Police Department	2,380	2,500	1,200	2,500	0%
Streets Department	0	10,000	0	0	-100%
Interest Income	<u>385</u>	<u>350</u>	<u>1,253</u>	<u>500</u>	43%
TOTAL REVENUE	2,765	12,850	2,453	3,000	-77%
<u>EXPENDITURES</u>					
Police Department	0	20,000	0	20,000	0%
Streets Department	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	0%
TOTAL EXPENDITURES	0	25,000	0	25,000	0%
Beginning Fund Balance			73,097	75,550	
Revenue Over (Under) Expenditures			2,453	(22,000)	
Ending Fund Balance			75,550	53,550	

Village of Peotone
2020/2021 Budget

VEHICLE SERVICE FUND
DETAIL

32-51-494	<u>Police Department</u> Equipment Replacement/Maintenance	20,000
32-53-494	<u>Streets & Alleys Department</u> Equipment Replacement/Maintenance	5,000
	Total Vehicle Service Fund	25,000

**Village of Peotone
2020/2021 Budget**

**POLICE PENSION FUND
SUMMARY**

	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
REVENUE					
<u>Pension Receipts</u>					
Employer Payroll	86,390	96,833	96,382	467,738	383%
Employer Property Tax	115,678	115,000	114,473	115,000	0%
Employee Payroll	<u>49,630</u>	<u>55,630</u>	<u>55,370</u>	<u>55,630</u>	0%
	251,698	267,463	266,225	638,368	139%
Interest	<u>22,144</u>	<u>19,000</u>	<u>31,269</u>	<u>22,000</u>	16%
TOTAL REVENUE	273,842	286,463	297,494	660,368	131%
EXPENDITURES					
Pensions/Disability Payments	177,547	182,785	182,784	188,153	3%
Pension Refunds	0	0	32,607	0	0%
Employee Support	3,544	3,100	1,424	3,100	0%
Professional Services	<u>5,480</u>	<u>10,000</u>	<u>6,371</u>	<u>10,000</u>	0%
TOTAL EXPENDITURES	186,571	195,885	223,186	201,253	3%
Beginning Fund Balance			1,388,563	1,462,871	
Revenue Over (Under) Expenditures			74,308	459,115	
Ending Fund Balance			1,462,871	1,921,986	

Village of Peotone
2020/2021 Budget

POLICE PENSION FUND
DETAIL

PERSONNEL SERVICES

35-00-400	Pension/Disability Payments	<u>188,153</u>
	Total Personnel Services	188,153

EMPLOYEE SUPPORT

35-00-455	Training	2,000
35-00-459	Dues/Subscriptions	<u>1,100</u>
	Total Employee Support	3,100

PROFESSIONAL SERVICES

35-00-446	Legal Services	4,000
35-00-447	Audit Services	2,500
35-00-452	Other Professional Services	
	Actuary Services	<u>3,500</u>
		3,500
	Total Professional Services	<u>10,000</u>

TOTAL POLICE PENSION FUND		201,253
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Village of Peotone
2020/2021 Budget

TIF 1 FUND
SUMMARY

REVENUE	FY 18/19 ACTUAL	FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21 BUDGET	PERCENT CHANGE
Property Taxes	0	0	3,857	4,000	0%
Interest Income	0	0	84	50	0%
Grant Funds	0	0	0	0	0%
Transfer Income	0	0	2,500	0	0%
Miscellaneous Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL REVENUE	0	0	6,442	4,050	0%
EXPENDITURES					
Legal Fees	0	0	0	500	0%
Accounting Services	0	0	0	500	0%
Engineering	0	0	0	500	0%
Other Professional Services	0	0	0	500	0%
Sundry Expense	0	0	0	0	0%
Acquisitions	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
TOTAL EXPENDITURES	0	0	0	2,000	0%
Beginning Fund Balance			0	6,442	
Revenue Over (Under) Expenditures			6,442	2,050	
Ending Fund Balance			6,442	8,492	

GENERAL FUND SALARY/BENEFIT DETAIL

ADMINISTRATION DEPARTMENT

Position	Gross Salary	IMRF 9.06%	FICA and Medicare 7.65%	Health Insurance	TOTALS
Village President	8,000.00	0.00	612.00	0.00	8,612.00
Village Trustees 6 @ 2400	14,400.00	0.00	1,101.60	0.00	15,501.60
Village Clerk	10,000.00	0.00	765.00	0.00	10,765.00
Aimee Ingalls Village Administrator	100,000.00	9,060.00	7,650.00	27,724.25	144,434.25
Marcie Hamann * Village Treasurer/Human Resources	48,308.00	4,376.70	3,695.56	27,724.25	84,104.52
Stacey Hartwell Utility Billing/Asst. Zoning Adm.	40,178.00	3,640.13	3,073.62	27,724.25	74,615.99
Administration Totals	220,886.00	17,076.83	16,897.78	83,172.75	338,033.36

BUILDING DEPARTMENT

Position	Gross Salary	IMRF 9.06%	FICA and Medicare 7.65%	Health Insurance	TOTALS
Thomas Ivanoff Part-time Code Enforcement	7,800.00	0.00	596.70	0.00	8,396.70
Aimee Ingalls * Part-time Planning/Zoning Administrator	3,000.00	271.80	229.50	0.00	3,501.30
Building Department Totals	10,800.00	271.80	826.20	0.00	11,898.00

* Salary shared with other Departments

Village of Peotone
2020/2021 Budget

GENERAL FUND SALARY/BENEFIT DETAIL

POLICE DEPARTMENT	Gross Salary	IMRF or DPP 9.06% 82.00%	FICA and Medicare 7.65%	Health Insurance	TOTALS
William Mort Police Chief	75,000.00	0.00	5,737.50	18,015.25	98,752.75
Sharon Holman (Disabled in Line of Duty) Officer	0.00	0.00	0.00	9,185.50	9,185.50
Matthew Moore Sergeant	80,338.00	65,877.16	6,145.86	27,724.25	180,085.27
John Popek Officer	70,751.00	58,015.82	5,412.45	27,724.25	161,903.52
Gary Miller Detective	72,251.00	59,245.82	5,527.20	27,724.25	164,748.27
Daniel Stankus Officer	67,501.00	55,350.82	5,163.83	9,185.50	137,201.15
Kurt Ingram Officer	68,251.00	55,965.82	5,221.20	9,185.50	138,623.52
John Ruckman Officer	54,251.00	44,485.82	4,150.20	9,185.50	112,072.52
Andy Meyer Officer	52,697.00	43,211.54	4,031.32	27,724.25	127,664.11
Nicholas Kovar Officer	51,406.00	42,152.92	3,932.56	9,185.50	106,676.98
Robert Stetson Officer	51,406.00	42,152.92	3,932.56	9,185.50	106,676.98
Debra Ivanoff Records Clerk	44,974.00	4,074.64	3,440.51	9,185.50	61,674.66

GENERAL FUND SALARY/BENEFIT DETAIL

POLICE DEPARTMENT (cont.)

Position	Gross Salary	IMRF or DPP 9.06% 82.00%	FICA and Medicare 7.65%	Health Insurance	TOTALS
Part-time Salaries	30,000.00	0.00	2,295.00	0.00	32,295.00
Overtime, Holidays	100,000.00	0.00	7,650.00	0.00	107,650.00
Reimbursable Salaries	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Police Department Totals	818,826.00	470,534.20	62,640.27	193,210.75	1,545,211.21

STREETS & ALLEYS DEPARTMENT

Position	Gross Salary	IMRF 9.06%	FICA and Medicare 7.65%	Health Insurance	TOTALS
Robert Hennke Manager	66,949.00	6,065.58	5,121.60	27,724.25	105,860.43
Jim Bednarowicz Manager	88,537.00	8,021.45	6,773.08	27,724.25	131,055.78
Aaron Asbrand General Laborer	51,438.00	4,660.28	3,935.01	27,724.25	87,757.54
Garrett Nykaza Senior Water/Sewer Operator	39,062.00	3,539.02	2,988.24	18,015.25	63,604.51
Brandon Schrieber General Laborer	35,547.00	3,220.56	2,719.35	9,185.50	50,672.40
Part-time Salaries	27,456.00	2,487.51	2,100.38	0.00	32,043.90
Overtime, Holidays	<u>20,000.00</u>	<u>1,812.00</u>	<u>1,530.00</u>	<u>0.00</u>	<u>23,342.00</u>
Streets & Alleys Department Totals	328,989.00	29,806.40	25,167.66	110,373.50	494,336.56
GENERAL FUND TOTALS	1,379,501.00	517,689.23	105,531.90	386,757.00	2,389,479.13

Village of Peotone
2020/2021 Budget

POSITION GRADE/SALARY STRUCTURE

GRADE/POSITION

<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>	<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Part-time General Laborer	Part-time Patrol Officer	Clerical Supp. Records Clerk	Village Treasurer/ Human Resource Coordinator	Senior Mechanic & Gen. Maintenance	Manager Str. & Alleys Zoning Administrator	Chief of Police Supt. of Public Works	Village Admin.
Part-time Lab Tech	Part-time Code Enforce. Officer	Utility Billing Clerk/Asst. to Zoning Admin.					
Part-time Records Clerk	Part-time Clerical	General Laborer					
	Part-time Water & Sewer Operator						

GRADE/SALARY

<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>	<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Minimum 10.00/hour	Minimum 12.00/hour	Minimum 25,000	Minimum 28,000	Minimum 30,000	Minimum 55,000	Minimum 60,000	Minimum 75
Maximum 15.00/hour	Maximum 22.00/hour	Maximum 50,000	Maximum 54,000	Maximum 55,000	Maximum 90,000	Maximum 90,000	Maximum 100,000

Village of Peotone
2020/2021 Budget

LAW ENFORCEMENT
SALARY STRUCTURE

<u>Police Recruit</u>	<u>Police Officer</u>	<u>Police Sergeant</u>	<u>Police Lieutenant</u>
Minimum 46,597	Minimum 50,156	Minimum 55,000	Minimum 65,000
Maximum 50,156	Maximum 76,471	Maximum 85,000	Maximum 85,000