

VILLAGE OF PEOTONE

REGULAR VILLAGE BOARD

Minutes of February 26, 2024

I. The Pledge of Allegiance was led by Mayor March at 6:00 pm.

II. Roll call

Village Clerk, Stacey Hartwell, conducted the roll call and the following persons were present: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis and Trustee Strba. Also, present were the Mayor, the Village Administrator and the Village Attorney.

III. Presentation of Certificates of Achievement for FFA State Champions Emma Bialo, Avery Klecka and Mark Jones II

This item was removed from the agenda by the Mayor and will be on the next meeting agenda as they were unable to attend this meeting.

IV. Public Comments: None

V. Approval of Consent Agenda:

- A. Approve the Minutes of the February 12, 2024, Regular Village Board meeting.
- B. Approve Payroll/Accounts Payable
- C. Raffle License, Single Raffle, Project Headspace and Timing, Will County Fairgrounds

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis, Trustee Strba

Nays: None

Absent: None

Motion passed

VI. Staff Committee Reports:

- A. Public Works** – In addition to handout in packet: Staff has been working in the shop on equipment maintenance, gas relocation in the downtown is done and Nicor is working on the service portion, the street poles have been stripped, there will not be Hometown Hero banners hung this year due to the streetscape project construction, Public Works got a new John Deere mower, the pre-con meeting date was incorrect but will be shared soon.
- B. Police** – In addition to handout in packet: The new applicant has one remaining phase to pass, the speed limit on Wilmington Peotone Road has been reduced by the County to 40 and the speed sign will be moved there to help bring awareness to drivers, body cameras will be implemented by April 1st.
- C. Administrator** – In addition to handout in packet: There were new business registrations for Slym Fitness, Dolomiti and Charley's.

D. Building - In addition to handout in packet: The Mayor pointed out the demolition work being done at the old meat market on Second Street, the Village gave permission for the dumpster and truck on the street and are hoping it will be removed by the end of the week.

E. Treasurer – Handout in packet

VII. Mayor's Comments: The Administrator would like to apply for a Rural Business Development Grant through the USDA for a Retail Market Study, the Village Board consensus was in agreement.

VIII. Old Business: None

IX. New Business:

A. Approve Video Gaming License for Hansen's Dugout, 209 N. Second Street

Moved by Trustee Marevka, Seconded by Trustee Strba

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis, Trustee Strba

Nays: None

Absent: None

Motion passed

B. Presentation of Proposed FY25 Budget

Ann Marie Mampe, the Village Financial Consultant, was present and gave an overview of the handout with budget guidelines and highlights. The Staff put together budget numbers and the Administrative Oversight Committee met to review and make changes and cuts; she was presenting the draft for any questions or changes. There will be a public hearing at the next Village Board Meeting to approve.

C. Approve Resolution Authorizing the Execution of an Agreement for Services Between The Village of Peotone and Vicarious Multimedia in the Amount of \$10,000 for Public Relations Campaign in Relation to the Downtown Streetscape

This company was a Public Relations group the Mayor contacted; they were a vendor at the IML show.

Melanie Santostefano was present via video call. The proposal was in the packet, and they are more extensive than the previous company. They will work individually with businesses, have an open house, develop flyers for residents and create an E-Newsletter. The E-Newsletter will be sent via email and be posted on the Village website and social media pages informing residents and answering any questions. Trustee Marevka expressed concerns for people that may not have email or use computers and how they would access and what options would be available, Melanie said the information would be available on the Village Website and information could also be printed and posted at locations such as the Library, Township and Park District, she also said she would be working with the local newspaper and will contact the reporters directly and maintain media relations. Trustee Sluis inquired if she offered texts as an option, she said they don't normally but there are text opportunities in municipalities, she said she establishes a newsletter, social media and a physical mailer informing people how to access information. The Administrator stated she is already looking into Everbridge through EMA and that it is usually for emergencies but they also have a non-emergency text option that people can sign up for. The Mayor

stated this would create the framework for better communication beyond this project. The contract would be until the end of November or when the streetscape project is complete.

Moved by Trustee Sluis, Seconded by Trustee Richards

Roll Call Vote: Trustee Marevka, Trustee Richards, Trustee Sluis, Mayor March

Nays: Trustee Sandberg, Trustee Strba

Abstain: Trustee Hudson

Absent: None

Motion passed

X. Questions of the Press: None

XI. Correspondence/Communications/Petitions: Trustee Marevka inquired about the old Napa Building. It is currently ongoing with the Building and Zoning Coordinator and the owner has not been responsive, he pulled a demo permit but it has expired, the Village will probably have to escalate.

XII. Adjournment:

Motion by Trustee Sluis, Seconded by Trustee Marevka

All said AYE

Nays: None

Absent: None

Adjournment at 6:34pm

Stacey Hartwell Village Clerk