

VILLAGE OF PEOTONE
REGULAR VILLAGE BOARD

Minutes of December 12, 2022

I. CALL TO ORDER

- A. PLEDGE OF ALLEGIANCE - led by Mayor March at 6:00 pm.
- B. ROLL CALL

Mayor March, conducted the roll call and following persons were present: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis, and Trustee Strba. Also present were Village Administrator, Aimee Ingalls, Village Treasurer Pro Tem, Ann Marie Mampe, Village Clerk, Stacey Hartwell, Village Attorney and the Village Engineer. Trustee Bowden was absent.

- II. PUBLIC COMMENTS:** Ed Nelson made a recommendation to the Board that they do a meet and greet with the residents at Cornerstone Coffee once a month. Rick Hansen said thank you for the Christmas in the Village event and parade and also for putting him back on the agenda.

III. APPROVAL OF CONSENT AGENDA

- A. Approved the Minutes of the November 28, 2022, Regular Village Board meeting.
- B. Approved Payroll/Accounts Payable.
- C. Approval of Village Board of Trustee Meeting Dates 2023

Mayor March recommended removing the meetings on November 27th and December 25th due to the holidays. Approved with changes to meeting dates.

Moved by Trustee Marevka, Seconded by Trustee Strba

Roll Call Vote: Ayes: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba.

Nays: None

Absent: Trustee Bowden

Motion passed.

IV. STAFF COMMITTEE REPORTS:

- A. **ADMINISTRATOR** - None
- B. **POLICE CHIEF** - None
- C. **PUBLIC WORKS COMMITTEE** – Trustee Jones stated that at the last meeting there was discussion about disposal of old equipment, purchase of new equipment, tree removal and personnel.
- D. **AQUA** – The painting is complete and tower is back in use. Some restoration still to be done and hoping to complete this year. The call center and after hours will be open throughout the holidays. No news from the EPA.
- E. **PUBLIC WORKS** – The parking lot on Railroad Street is substantially done. There will be a punch list and lights still need to be installed. Will be starting on the budget process. Doing some training with the crew and getting plows ready.

F. CHRISTMAS IN THE VILLAGE – Mayor commended the Commission, was a very successful event. Trustee Strba stated that there was a bigger turnout than expected. The date next year is December 9th and there may be new things added and hope to grow from prior year.

G. ENGINEERING – None

H. TREASURER - None

I. MAYOR COMMENTS: Mayor wanted to clarify any confusion regarding the demolition of 206 N. Second Street. The Village does not own the property, an order of demolition was obtained due to the poor condition, health hazards and people squatting there with no heat or water. The Village will be using Business Development District funds for the demolition and will putting a lien on the property and may be able to get that money back. Thanked Troy from Robinson Engineering, Public Works and Iroquois Paving for getting Railroad Street parking lot mostly completed. There will be a Retirement Open House for Police Chief Mort on December 30th from 4pm-7pm at the American Legion. Village Stickers will be going on sale in the beginning of January.

V. OLD BUSINESS: ORDINANCE APPROVING THE ISSUANCE OF A CLASS “A” (ON PREMISIS CONSUMPTION) AND M-2 ENTERTAINMENT PERFORMANCE LICENSE FOR RICK HANSEN DBA HANSEN’S DUGOUT. Previously was waiting on documents from closing, documents have been submitted.

Moved by Trustee Hudson, Seconded by Trustee Sluis

Roll Call Vote: Ayes: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed.

VI. NEW BUSINESS-

A. ORDINANCE ACCEPTING THE FINAL TERM SHEET WITH RESPECT TO THE ISSUANCE OF \$3,055,000 GENERAL OBLIGATION BONDS (ALTERNATIVE REVENUE SOURCE), SERIES 2022 Will be used for road improvements for 88th Ave & Peotone Wilmington Rd

Moved by Trustee Hudson, Seconded by Trustee Jones

Roll Call Vote: Ayes: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed.

B. PRESENTATION OF THE 2021/2022 ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 2022 (AUDIT) Representative from Audit firm, Brad Porter gave presentation and review of the audit. Stated there were no disagreements noted. Went over some key notes. Reported an unmodified opinion awarded, cleanest form of opinion. Overall net position increased. Five current recommendations; first couple purely procedural (leases/IT services), capital asset policy collateralization balances of police pension funds and funds over budget. Discussed applying for certificate of achievement award and the benefits it could provide. Trustee Jones asked if we are in good shape, Porter answered yes. Mayor inquired about the police pension funds and percent funded, Porter responded we are trending in the right direction. Mayor commended Ann Marie, Aimee and the Audit Firm.

Moved by Trustee Marevka, Seconded by Trustee Jones

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis, and Trustee Strba,

Nays: None

Absent: Trustee Bowden

Motion passed.

- C. ORDINANCE FOR THE LEVYING AND ASSESSING OF THE 2022 TAXES FOR THE VILLAGE OF PEOTONE WILL COUNTY, ILLINOIS** Ann Marie gave a summarized presentation. It is a little higher than prior years, slightly increased based upon current estimates of assessed values. Rates should pretty much stay the same. Re-allocated total levy which makes it match better where the money is actually spent. Will be filed with the County Clerks office. Mayor clarified that one revenue source is property taxes, the County gives a number for assessed values and that number has increased so we try to capture some of the increased valuation and try to capture the max amount allowed and that taxes should not go up significantly.

Moved by Trustee Marevka, Seconded by Trustee Jones

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis, and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed

- D. RESOLUTION ALLOCATING 2022 TAX LEVY TO INDIVIDUAL FUNDS OF THE VILLAGE-PROPERTY TAX EXTENSION LIMITATION LAW, AS AMENDED** Will allocate amounts to certain funds. If the County has to reduce, will reduce out of certain line items and not other ones.

Moved by Trustee Hudson, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Sluis, Trustee Strba and Mayor March

Nays: None

Absent: Trustee Bowden, Trustee Jones

Motion passed

- E. FISCAL YEAR 2024 BUDGET KICKOFF PRESENTATION** Ann Marie went over the budget review slideshow presentation. Funds are trending higher. Some ARPA funds have been spent but some but funds remaining for capital projects. Received a reimbursement grant. 2023 budget planned for a draw down but not sustainable and something to think about moving forward. MFT revenues trending about even. Budget doing fine, revenues are exceeding budgets. Reviewed proposed 2024 budget schedule. Fund balance is healthy, will utilize general fund monies for interest payments to pay down bond balance and will have to be built into budget, they are TIF eligible. May consider loan from general fund to TIF. Currently no new revenue sources planned for 2024. Some personnel changes will be taking place. Have remaining ARPA and Build Illinois Funds for capital funding. Recommends putting together and applying for a GOFA Award.

Mayor stated there will planned staffing (hiring a building/planning director) and that he would like to keep Ann Marie on board. He also said he would like to possibly get rid of vehicle stickers in the future. Trustee Strba said he would like to hire another public works employee and Trustee Marevka said she would like to hire another police officer.

- F. RECOMMENDATION TO HIRE KATE WHITE AS PART-TIME CLERICAL IN THE ADMINISTRATION DEPARTMENT EFFECTIVE DECEMBER 19, 2022** Trustee Marevka asked what her hours would be, Administrator stated up to 20 hours a week.

Moved by Trustee Marevka, Seconded by Trustee

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed

- G. RESOLUTION TO ACCEPT THE CONTRACT FOR LANDSCAP ARCHITECTURE SERVICES BY UPLAND FOR PHASE II OF THE DOWNTOWN REDEVELOPMENT PLAN**
Brought to the Downtown Ad Hoc Committee, discussed and fees were reduced. Will provide services for all the things Robinson does not do.

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Marevka, Trustee Sluis, Trustee Strba and Mayor March

Nays: None

Recused: Trustee Hudson, Trustee Jones

Absent: Trustee Bowden

Motion passed

- H. CLOSED SESSION REGARDING EMPLOYMENT OF SPECIFIC EMPLOYEE TO INTERVIEW POTENTIAL POLICE CHIEF CANDIDATES**

Moved by Trustee Marevka, Seconded by Trustee Strba

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed

- I. RETURN TO REGULAR SESSION**

Motion To Resume Open Session Moved by Trustee Marevka, Seconded by Trustee Strba

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed

- J. A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT -POLICE CHIEF (DAVID DEMIK)**

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed

- K. RESOLUTION TO APPROVE CERTAIN UNION BENEFITS TO THE NON-UNION POLICE SERGEANT**

Moved by Trustee Hudson, Seconded by Trustee Marevka

Roll Call Vote: Trustee Hudson, Trustee Jones, Trustee Marevka, Trustee Sluis and Trustee Strba

Nays: None

Absent: Trustee Bowden

Motion passed

VII. QUESTIONS OF THE PRESS – None

VIII. CORRESPONDENCE/COMMUNICATIONS/PETITIONS – None

IX. ADJOURNMENT

Motion by Trustee Jones, Seconded by Trustee Strba

All said AYE

Nays: None

Absent: Trustee Bowden

Adjournment at 7:08 pm

Stacey Hartwell Village Clerk