

**VILLAGE OF PEOTONE  
REGULAR VILLAGE BOARD MEETING  
208 E. MAIN STREET, PEOTONE, IL  
MONDAY DECEMBER 11, 2023  
6:00 PM  
AGENDA**

**I. CALL TO ORDER**

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

**II. PUBLIC COMMENTS**

**III. CONSENT AGENDA**

**ACTION ITEM**

- A. APPROVE MINUTES OF THE NOVEMBER 13, 2023, REGULAR VILLAGE BOARD MEETING
- B. APPROVE PAYROLL/ACCOUNTS PAYABLE
- C. APPROVE 2024 REGULAR VILLAGE BOARD MEETING SCHEDULE
- D. APPROVE NEW BUSINESS REGISTRATION, DUNKIN DONUTS, 601 S. 88<sup>th</sup> AVE, PEOTONE, IL

**IV. STAFF/COMMITTEE REPORTS**

**V. MAYOR'S COMMENTS**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**E. FY 2025 BUDGET PREPARATION PRESENTATION**

**DISCUSSION ITEM**

**F. APPROVE ORDINANCE FOR THE LEVYING AND ASSESSING OF THE 2023 TAXES FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS**

**ACTION ITEM**

**G. APPROVE RESOLUTION FOR BUDGET AMENDMENT TO CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$80,433 ARPA REVENUE AND \$145,774 EXPENDITURE FOR RATHJE ROAD AND CONRAD STORMSEWER**

**ACTION ITEM**

**H. APPROVE ORDINANCE FOR PAID LEAVE BENEFITS REQUIRED FOR VILLAGE EMPLOYEES AND MAKING CERTAIN CHANGES TO THE PERSONNEL POLICY MANUAL**

**ACTION ITEM**

**I. APPROVE ORDINANCE FOR PROVISION IN CHAPTER 72 OF VILLAGE CODE PROHIBITING PARKING ON GRASS SURFACES**

**ACTION ITEM**

**J. APPROVE RESOLUTION FOR PLANNING AND ZONING SERVICES PROPOSAL BETWEEN VILLAGE OF PEOTONE AND KENDALL JACKSON**

**ACTION ITEM**

**VIII. QUESTIONS OF THE PRESS**

**IX. CORRESPONDENCE / COMMUNICATIONS / PETITIONS**

**X. ADJOURNMENT**

**ACTION ITEM**

# VILLAGE OF PEOTONE

## REGULAR VILLAGE BOARD

Minutes of November 13, 2023

### I. The Pledge of Allegiance was led by Mayor March at 6:00 pm.

### II. Roll call

Village Clerk, Stacey Hartwell, conducted the roll call and following persons were present: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg and Trustee Sluis. Also present were the Mayor, the Village Administrator and the Village Attorney.

### III. Public Comments:

Bob Forsythe, a resident of Manteno, spoke and said that he doesn't think Peotone should align with Manteno, Ted Nugent and Goshin. He had concerns after hearing Mayor March state he wants to be part of the economic alliance at a meeting in Kankakee. Mr. Forsythe said to tread lightly and doesn't feel Peotone should be part of it.

### IV. Approval of Consent Agenda:

- A. Approve the Minutes of the October 23, 2023, Regular Village Board meeting.
- B. Approve Payroll/Accounts Payable
- C. Approve Special Event Permit, DV Ents/Game On Bar & Grill, 121 N. Second St, December 7, 2023, 4PM-9PM, Tree Lighting with Road Closure on Second St. from Realtor Building to North St., North St. from Second St. to Railroad St.
- D. Approve Special Event Permit and Amp Permit with Request to Waive Fee, Peotone Car Club, July 27, 2024, 6AM-11PM, Car Show with Road Closure on Railroad St. from Main St. to Crawford St.

Mayor moved Item D to New Business. Date for Tree Lighting event should be December 8<sup>th</sup>.

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

### V. Staff Committee Reports:

**Christmas Committee:** Clerk Hartwell gave an update from the meeting on 11/07/23. Chief Demik attended the meeting, the committee went over the barricades and parade route and where Police will be needed during the parade. The house decorating contest will be on Wednesday, December 6<sup>th</sup> from 5pm-9pm and there will be 10 signs awarded that night. Flyers with activities are being finalized and should be ready by Thanksgiving. Facebook page is updated regularly and provides a lot of information. There was discussion about having Happy Lawn Signs display at the pocket park for a photo of the day of the event. The mayor reminded the trustees about meeting before the parade to get the bags of handouts, Trustee Strba will bring them to the trustees.

**Engineer:** Troy reported there will be Nicor relocations being done prior to the Streetscape project, once they are approved and sent back he will push for a schedule, they plan to start relocating the pipe this winter and

the majority will be bored underground. Aqua thinks water lines will be sufficient and plans to contact individual businesses and ask about their water service and determine if there are lead service lines. Wilmington road project has a punch list, need to fix some striping, install reflectors in pavement, sidewalk along 88<sup>th</sup> will be done in the Spring but majority of job is complete.

**Public Works:** Public Works is doing leaf pick up until December 1<sup>st</sup>, the Public Works Manager reminds residents to please keep leaves out of the street.

**Treasurer** – There was a treasurer’s report in the board packet

**Chief:** The Police Department is participating in “No Shave November” and proceeds will go to the Peotone American Legion for the Soldiers fund.

**Downtown Adhoc Committee:** Trustee Marevka reported from their meeting that final plans were reviewed for the downtown area and landscaping, received final from Upland and Robinson and would like to submit and go out for bid mid December, probably the third week per Engineer.

**VI. Mayor’s Comments:** Budget season will be here soon, there will probably be a schedule by the next meeting.

**VII. Old Business:** None

**VIII. New Business:**

**A. Approve Special Event Permit and Amp Permit with Request to Waive Fee, Peotone Car Club, July 27, 2024, 6AM-11PM, Car Show with Road Closure on Railroad St. from Main St. to Crawford**

Car show location will be moved this year because of the downtown streetscape project construction.

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sluis

Nays: None

Abstain: Trustee Sandberg

Absent: Trustee Strba

Motion passed

**B. Approve Business Registration, Wellistics/Wellistics Infrared Sauna Studio, Dr. Peter R. Radulovic, 110 N. Second St., Peotone IL**

Informational handout was given from petitioner, business was previously located in Manteno, will be working in conjunction with Gena Raes Wellness Center, there will be three private infrared saunas. The Administrator advised petitioner to submit any construction revisions/remodeling for review to the Village to determine if a permit is required.

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**C. Presentation from Lauterbach & Amen LLP, Review of the Police Pension Fund Actuarial Reporting**

Bob Rietz from Lauterbach & Amen presented a handout and gave an overview of the Annual Actuarial Reporting for the Police Pension Fund

**D. Approve Payment for Series 2022 G O Bond in the Amount of \$73,931.00**

This is the interest payment on bonds for improvements on Wilmington Road and 88<sup>th</sup> Avenue.

Moved by Trustee Hudson, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**E. Approve Reimbursement Payment to IDOT for Rathje Road Construction in the amount of \$65,341.38**

This project was finished in 2018, invoice #1 came in 2019, this is the 20% local match portion.

Moved by Trustee Sluis, Seconded by Trustee Hudson

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**F. Approve Payout #3 to D Construction for 88<sup>th</sup> Ave/Wilmington Rd/I-57 Ramps in the amount of \$424,826.50**

This is the third payment for remainder of project, there will be two more payments. Some issues need to be fixed/punch list still needs to be completed. Being paid for from bonds and income from travel center will go towards paying.

Moved by Trustee Sluis, Seconded by Trustee Richards

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**G. Approve Resolution Authorizing Intergovernmental Agreement with Peotone Community School Dist. 207 U for the Provision of Salt**

The school district is buying a bigger container to spread salt and asked the Village to provide salt, the Village will bill the school district once a month.

Moved by Trustee Hudson, Seconded by Trustee Marevka

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**H. Approve Ordinance Abating Taxes Levied for Year 2023 to Pay Debt Service on General Obligation Bonds Series 2022**

With approved item D to pay interest, bonds are backed by taxing power, abatement is done every year to prevent from going on property tax bills.

Moved by Trustee Sluis, Seconded by Trustee Sandberg

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**I. Approve Resolution for Acknowledgement of Future Local Match Funds for the West Street Reconstruction-Wilmington Peotone Rd to Corning Ave Project**

Project will not be done for a few years, West Street is a federal aid route and can get federal funds to help pay for reconstruction, federal funding and on contingency list, will be funded in 2028 or later, will know when funded in advance and can budget for, can use MFT funds for Village Match portion. Will be budgeted incrementally. Project includes sidewalks on the West side.

Moved by Trustee Hudson, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**IX. Questions of the Press: None**

**X. Correspondence/Communications/Petitions:** Trustee Marevka asked residents to please pick up after their dogs.

**XI. Adjournment:**

Motion by Trustee Marevka, Seconded by Trustee Sluis

All said AYE

Nays: None

Absent: Trustee Strba

Adjournment at 6:43pm

**Village of Peotone**  
**Payroll and Accounts Payable Activity**  
**Board Meeting Date - December 11, 2023**

**Payroll**

*For the period ending:* 11/11/2023  
*Check Date:* 11/17/2023

	<b>Gross Payroll</b>	<b>FICA</b>	<b>IMRF</b>	<b>Total</b>
Village Board	\$ 2,181.67	\$ 166.90	\$ -	\$ 2,348.57
Administration	7,668.81	583.08	50.96	8,302.85
Building	2,444.35	176.57	19.16	2,640.08
Police	34,668.07	2,652.11	49.72	37,369.90
Public Works	8,631.44	660.30	71.64	9,363.38
<b>Total</b>	<b>\$ 55,594.34</b>	<b>\$ 4,238.96</b>	<b>\$ 191.48</b>	<b>\$ 60,024.78</b>

*For the period ending:* 11/25/2023  
*Check Date:* 12/1/2023

	<b>Gross Payroll</b>	<b>FICA</b>	<b>IMRF</b>	<b>Total</b>
Village Board	\$ -	\$ -	\$ -	\$ -
Administration	7,377.12	564.34	50.96	7,992.42
Building	2,308.00	176.57	19.16	2,503.73
Police	37,158.24	2,842.60	49.72	40,050.56
Public Works	8,520.44	651.81	70.72	9,242.97
<b>Total</b>	<b>\$ 55,363.80</b>	<b>\$ 4,235.32</b>	<b>\$ 190.56</b>	<b>\$ 59,789.68</b>

*For the period ending:* n/a  
*Check Date:* 12/7/2023

	<b>Gross Payroll</b>	<b>FICA</b>	<b>IMRF</b>	<b>Total</b>
Police	22,374.42	1,711.61	-	24,086.03
<b>Total</b>	<b>\$ 22,374.42</b>	<b>\$ 1,711.61</b>	<b>\$ -</b>	<b>\$ 24,086.03</b>

**Accounts Payable**

*For the period ending:* 11/24/2023 12/8/2023  
*Check Date:* 11/27/2023 12/11/2023

General Fund	\$ 55,057.15	\$ 132,582.92
Building Permit Escrow Fund	3,525.00	4,325.00
Motor Fuel Tax Fund	-	-
Capital Improvement Fund	3,472.50	-
Police Pension Fund	-	-
Business Development District Fund	21,395.50	5,929.03
TIF #1 Fund	-	-
TIF #2 Fund	97,898.75	-
<b>Total</b>	<b>\$ 181,348.90</b>	<b>\$ 142,836.95</b>



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Invoice List V1 - order by date\_modified

Unregistered Invoices - G/L Source: A/P - Tentative G/L Register: 738 Batch 1 Tentative G/L Date: 11/21/2023

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount	
2472	3SIX1	3SIXTY ENTERPRISES INC.	BI	11/13/23	11/27/23	\$406.15	
		(5) Welcome Winter Banners					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$406.15
	01-53-452	(5) Welcome Winter Banners				\$406.15	
						\$406.15	\$406.15
8914	ADVE1	ADVERTISING SOLUTIONS	BI	11/07/23	11/27/23	\$200.00	
		Christmas In The Village Signs (10)					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$200.00
	01-50-486	Christmas In The Village Signs (10)				\$200.00	
						\$200.00	\$200.00
11750166	AHW1	AHW LLC - Champaign	BI	10/18/23	11/27/23	\$253.86	
		Seat					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$253.86
	01-53-412	Seat				\$253.86	
						\$253.86	\$253.86
11930	ALL02	ALL AUTOMOTIVE INC.	BI	06/21/23	11/27/23	\$42.98	
		Vehicle Maintenance - 2019 Ford Interceptor					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$42.98
	01-51-412	Vehicle Maintenance - 2019 Ford Interceptor				\$42.98	
						\$42.98	\$42.98
11952	ALL02	ALL AUTOMOTIVE INC.	BI	06/23/23	11/27/23	\$689.98	
		Vehicle Maintenance - 2017 Ford Interceptor					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$689.98
	01-51-412	Vehicle Maintenance - 2017 Ford Interceptor				\$689.98	
						\$689.98	\$689.98
12075	ALL02	ALL AUTOMOTIVE INC.	BI	07/10/23	11/27/23	\$35.00	
		Vehicle Maintenance - 2017 Ford Interceptor					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$35.00
	01-51-412	Vehicle Maintenance - 2017 Ford Interceptor				\$35.00	
						\$35.00	\$35.00
13226	ALL02	ALL AUTOMOTIVE INC.	BI	11/08/23	11/27/23	\$20.00	
		Seal Rim Leak - 2017 Ford Interceptor					
		G/L Account			G/L Description	Debit	Credit
					Invoice Amount		\$20.00
	01-51-412	Seal Rim Leak - 2017 Ford Interceptor				\$20.00	
						\$20.00	\$20.00



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 AP Invoices - Invoice List V1 - order by date\_modified

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
13255	ALL02	ALL AUTOMOTIVE INC.	BI	11/10/23	11/27/23	\$222.18
		Replacement Battery - 2017 Ford Interceptor				
	G/L Account	G/L Description		Debit	Credit	
		Invoice Amount			\$222.18	
	01-51-412	Replacement Battery - 2017 Ford Interceptor		\$222.18		
				\$222.18	\$222.18	
13290	ALL02	ALL AUTOMOTIVE INC.	BI	11/15/23	11/27/23	\$42.98
		Vehicle Maintenance - 2021 Ford Interceptor				
	G/L Account	G/L Description		Debit	Credit	
		Invoice Amount			\$42.98	
	01-51-412	Vehicle Maintenance - 2021 Ford Interceptor		\$42.98		
				\$42.98	\$42.98	
694466	ANDR3	Andrea Clark	BI	11/15/23	11/27/23	\$400.00
		Cleaning Services				
	G/L Account	G/L Description		Debit	Credit	
		Invoice Amount			\$400.00	
	01-50-452	Cleaning Services		\$176.00		
	01-51-452	Cleaning Services		\$104.00		
	01-53-452	Cleaning Services		\$120.00		
				\$400.00	\$400.00	
63019	BANDF1	B&F CONSTRUCTION CODE SERVICES INC	BI	10/23/23	11/27/23	\$240.00
		Plan Review - 601 S 88Th Ave - Project # 1129317				
	G/L Account	G/L Description		Debit	Credit	
		Invoice Amount			\$240.00	
	01-52-452	Plan Review - 601 S 88Th Ave - Project # 1129317		\$240.00		
				\$240.00	\$240.00	
0092488	BORD1	BORDEN DECAL	BI	11/08/23	11/27/23	\$911.80
		Vehicle Decals				
	G/L Account	G/L Description		Debit	Credit	
		Invoice Amount			\$911.80	
	01-50-444	Vehicle Decals		\$911.80		
				\$911.80	\$911.80	
#2024MUN 199	CMAP1	CHICAGO METROPOLITAN AGENCY FOR PLANNING	BI	11/06/23	11/27/23	\$185.83
		Fy 2024 Local Contribution				
	G/L Account	G/L Description		Debit	Credit	
		Invoice Amount			\$185.83	
	01-50-459	Fy 2024 Local Contribution		\$185.83		
				\$185.83	\$185.83	





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 208 E. Main Street - Peotone IL 60468-0430  
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Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
11022023-1	COMED	COMED	BI	11/02/23	11/27/23	\$5,044.40
		Electricity - Acct # 1691150189				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		01-53-436				Invoice Amount
						\$5,044.40
						Electricity - Acct # 1691150189
						\$5,044.40
						\$5,044.40
IN7102382476	GOTOC1	GOTO Communications, Inc.	BI	11/01/23	11/27/23	\$120.98
		Phone Service				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		01-50-452				Invoice Amount
						\$120.98
						Phone Service
						\$120.98
						\$120.98
4278025	GTEMP	GovTempsUSA	BI	10/26/23	11/27/23	\$1,725.50
		Financial Consultant				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		01-50-452				Invoice Amount
						\$1,725.50
						Financial Consultant
						\$1,725.50
						\$1,725.50
4286062	GTEMP	GovTempsUSA	BI	11/09/23	11/27/23	\$1,130.50
		Financial Consultant				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		01-50-452				Invoice Amount
						\$1,130.50
						Financial Consultant
						\$1,130.50
						\$1,130.50
314456	INLA2	INLAND ARTS & GRAPHICS, INC.	BI	10/27/23	11/27/23	\$236.24
		(1000) Envelopes #10 Window				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		01-50-444				Invoice Amount
						\$236.24
						(1000) Envelopes #10 Window
						\$236.24
						\$236.24
237383	KLEIN	KLEIN, THORPE AND JENKINS, LTD.	BI	10/31/23	11/27/23	\$2,948.00
		Legal Services - General				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		01-50-446				Invoice Amount
						\$2,948.00
						Legal Services - General
						\$2,948.00
						\$2,948.00
237384	KLEIN	KLEIN, THORPE AND JENKINS, LTD.	BI	10/31/23	11/27/23	\$1,870.00
		Legal Services - I57 Development				
		<u>G/L Account</u>				<u>G/L Description</u>
						<u>Debit</u>
						<u>Credit</u>
		42-00-446				Invoice Amount
						\$1,870.00
						Legal Services - I57 Development
						\$1,870.00
						\$1,870.00



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Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount	
237385	KLEIN	KLEIN, THORPE AND JENKINS, LTD.	BI	10/31/23	11/27/23	\$950.00	
		Legal Services - 206 N. 2Nd Street					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$950.00
	01-52-446	Legal Services - 206 N. 2Nd Street			\$950.00		
					\$950.00		\$950.00
11152023	MEAD1	MEAD CONTRACTING, LLC	BI	11/15/23	11/27/23	\$3,525.00	
		Sdwk/Occ Escrow Refund 751/753/753 Pelican					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$3,525.00
	02-00-486	Sdwk/Occ Escrow Refund 751/753/753 Pelican			\$3,525.00		
					\$3,525.00		\$3,525.00
251841347	ORKIN	ORKIN EXTERMINATING COMPANY, INC.	BI	11/01/23	11/27/23	\$88.99	
		Pest Control					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$88.99
	01-50-452	Pest Control			\$44.50		
	01-51-452	Pest Control			\$44.49		
					\$88.99		\$88.99
37373	PEER1	PEERLESS NETWORK, INC.	BI	11/15/23	11/27/23	\$1,314.29	
		Phone Service					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$1,314.29
	01-50-428	Phone Service			\$328.09		
	01-51-428	Phone Service			\$289.87		
	01-53-428	Phone Service			\$696.33		
					\$1,314.29		\$1,314.29
12012023	Peop1	Peoples National Bank of Kewanee	BI	11/01/23	11/27/23	\$73,931.00	
		Interest 12.1.2023					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$73,931.00
	42-00-479	Interest 12.1.2023			\$73,931.00		
					\$73,931.00		\$73,931.00
14975	POLI4	POLICE LAW INSTITUTE	BI	07/01/23	11/27/23	\$1,520.00	
		Yearly Subscription					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$1,520.00
	01-51-459	Yearly Subscription			\$1,520.00		
					\$1,520.00		\$1,520.00



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Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
102517	PUBL3	<b>PUBLIC SAFETY DIRECT, INC.</b>	BI	11/06/23	11/27/23	\$17,253.41
		Upfitting Of 2023 Ford Interceptor				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$17,253.41
	01-51-494	Upfitting Of 2023 Ford Interceptor		\$17,253.41		
				\$17,253.41	\$17,253.41	
35515569	QUILL	<b>QUILL CORPORATION</b>	BI	11/06/23	11/27/23	\$141.98
		Office Supplies				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$141.98
	01-50-465	Office Supplies		\$141.98		
				\$141.98	\$141.98	
35526917	QUILL	<b>QUILL CORPORATION</b>	BI	11/06/23	11/27/23	\$128.97
		Office Supplies				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$128.97
	01-50-465	Office Supplies		\$128.97		
				\$128.97	\$128.97	
35604607	QUILL	<b>QUILL CORPORATION</b>	BI	11/09/23	11/27/23	\$51.96
		Office Supplies				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$51.96
	01-50-465	Office Supplies		\$51.96		
				\$51.96	\$51.96	
35650885	QUILL	<b>QUILL CORPORATION</b>	BI	11/13/23	11/27/23	\$363.86
		Office Supplies				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$363.86
	01-51-466	Office Supplies		\$363.86		
				\$363.86	\$363.86	
23110136	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$800.00
		Project 08-562.Pt - Routine Nbis Bridge Inspection				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$800.00
	01-53-451	Project 08-562.Pt - Routine Nbis Bridge Inspection		\$800.00		
				\$800.00	\$800.00	
23110137	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$22,097.75
		Construction Engineering - 88Th Ave/Wp Road/I-57				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$22,097.75
	42-00-452	Construction Engineering - 88Th Ave/Wp Road/I-57		\$22,097.75		
				\$22,097.75	\$22,097.75	



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Invoice List V1 - order by date\_modified

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
23110138	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$21,395.50
		Phase Ii Engineering - Streetscape Road Reconstruction				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$21,395.50
	40-00-451	Project 22-R0589 - Streetscape Road Reconstruction		\$21,395.50		
				\$21,395.50	\$21,395.50	
23110139	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$1,992.00
		Miscellaneous Engineering				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$1,992.00
	01-50-451	Miscellaneous Engineering		\$1,992.00		
				\$1,992.00	\$1,992.00	
23110140	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$1,079.50
		House Permit Plat Survey Reviews				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$1,079.50
	01-52-452	House Permit Plat Survey Reviews		\$1,079.50		
				\$1,079.50	\$1,079.50	
23110141	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$5,000.00
		Project 23-R0385 - 2023 Mf - Mill Trace				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$5,000.00
	01-53-451	Project 23-R0385 - 2023 Mf - Mill Trace		\$5,000.00		
				\$5,000.00	\$5,000.00	
23110142	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$3,340.50
		Project 23-R0388 Corning Ave/Other Sidewalks				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$3,340.50
	01-53-451	Project 23-R0388 Corning Ave/Other Sidewalks		\$3,340.50		
				\$3,340.50	\$3,340.50	
23110143	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$3,472.50
		Project 23-R0389 Pt Wilmington-Peotone Rd North Sidewalk				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$3,472.50
	30-53-451	Project 23-R0389 Pt Wilmington-Peotone Rd North Sidewalk		\$3,472.50		
				\$3,472.50	\$3,472.50	



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Invoice List V1 - order by date\_modified

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount	
23110144	ROBI1	<b>ROBINSON ENGINEERING, LTD.</b>	BI	11/13/23	11/27/23	\$2,555.00	
		Project 23-R0652 Pt Dibble Enterprises Site Plan Review					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$2,555.00
	01-57-451	Project 23-R0652 Pt Dibble Enterprises Site Plan Review				\$2,555.00	
						\$2,555.00	\$2,555.00
23-867	SOUT4	<b>SOUTHWEST EXURBAN PUBLISHING, LLC</b>	BI	11/09/23	11/27/23	\$120.00	
		Code Corner - Week Of 11/09/2023					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$120.00
	01-52-444	Code Corner - Week Of 11/09/2023				\$120.00	
						\$120.00	\$120.00
23-880	SOUT4	<b>SOUTHWEST EXURBAN PUBLISHING, LLC</b>	BI	11/16/23	11/27/23	\$120.00	
		Code Corner - Week Of 11/16/2023					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$120.00
	01-52-444	Code Corner - Week Of 11/16/2023				\$120.00	
						\$120.00	\$120.00
8564870	AandJ01	<b>STAR DISPOSAL SERVICE, INC.</b>	BI	11/01/23	11/27/23	\$62.00	
		Monthly Refuse Service					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$62.00
	01-53-452	Monthly Refuse Service				\$62.00	
						\$62.00	\$62.00
70643	TERRY	<b>TERRY'S FORD-LINCOLN-MERCURY</b>	BI	10/12/23	11/27/23	\$440.00	
		2022 Ford F150 - New Windshield					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$440.00
	01-51-412	2022 Ford F150 - New Windshield				\$440.00	
						\$440.00	\$440.00
71921190	TIFC1	<b>TIFCO INDUSTRIES</b>	BI	11/02/23	11/27/23	\$333.57	
		Nylon Cable Ties, Gloves, Duct Tape					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$333.57
	01-53-466	Nylon Cable Ties, Gloves, Duct Tape				\$333.57	
						\$333.57	\$333.57
514880475	USBA1	<b>US BANK EQUIPMENT FINANCE</b>	BI	11/04/23	11/27/23	\$562.94	
		Copier Lease					
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
					Invoice Amount		\$562.94
	01-50-412	Copier Lease				\$562.94	
						\$562.94	\$562.94



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Invoice List V1 - order by date\_modified

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
132196	WEBF1	WEBFOOT DESIGNS, INC.	BI	10/01/23	11/27/23	\$495.00
		Webfoot - Managed Services - Website				
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u> <u>Credit</u>
					Invoice Amount	\$495.00
	01-50-452	Webfoot - Managed Services - Website		\$495.00		
				\$495.00		\$495.00
132624	WEBF1	WEBFOOT DESIGNS, INC.	BI	11/01/23	11/27/23	\$495.00
		Webfoot - Managed Services - Website				
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u> <u>Credit</u>
					Invoice Amount	\$495.00
	01-50-452	Webfoot - Managed Services - Website		\$495.00		
				\$495.00		\$495.00
485362	WHIT1	WHITMORE ACE HARDWARE	BI	11/13/23	11/27/23	\$13.18
		(2) Pleated Air Filters				
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u> <u>Credit</u>
					Invoice Amount	\$13.18
	01-53-412	(2) Pleated Air Filters		\$13.18		
				\$13.18		\$13.18
485409	WHIT1	WHITMORE ACE HARDWARE	BI	11/15/23	11/27/23	\$567.48
		Christmas Decorations				
		<u>G/L Account</u>			<u>G/L Description</u>	<u>Debit</u> <u>Credit</u>
					Invoice Amount	\$567.48
	01-53-466	Christmas Decorations		\$567.48		
				\$567.48		\$567.48
<b>Total</b>						<b>\$180,937.76</b>

Totals	
Total Invoices:	50
Total Transactions	1
Total Vendors	28
Total Amount:	\$180,937.76

Account	Amount
01-50-412 EQUIPMENT MAINTENANCE	\$562.94
01-50-428 TELEPHONE/FAX	\$328.09
01-50-444 PRINTING/PUBLISHING	\$1,148.04
01-50-446 LEGAL FEES	\$2,948.00
01-50-451 ENGINEERING	\$1,992.00
01-50-452 OTHER PROFESSIONAL SERVICES	\$4,187.48
01-50-459 DUES/SUBSCRIPTION	\$185.83
01-50-465 OFFICE SUPPLIES	\$322.91
01-50-486 CHRISTMAS IN THE VILLAGE	\$200.00
01-51-412 EQUIPMENT MAINTENANCE	\$1,493.12
01-51-428 TELEPHONE/FAX	\$289.87
01-51-452 OTHER PROFESSIONAL SERVICES	\$148.49
01-51-459 DUES/SUBSCRIPTIONS	\$1,520.00
01-51-466 OTHER SUPPLIES	\$363.86
01-51-494 EQUIPMENT	\$17,253.41
01-52-444 PRINTING/PUBLISHING	\$240.00
01-52-446 LEGAL FEES	\$950.00
01-52-452 OTHER PROFESSIONAL SERVICES	\$1,319.50
01-53-412 EQUIPMENT MAINTENANCE	\$267.04
01-53-428 TELEPHONE/FAX	\$696.33
01-53-436 STREET LIGHTING	\$5,044.40

Fund	Amount
01	\$54,646.01
02	\$3,525.00
30	\$3,472.50
40	\$21,395.50
42	\$97,898.75
	<b>\$180,937.76</b>



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Invoice List V1 - order by date\_modified

Account	Amount
01-53-451 ENGINEERING	\$9,140.50
01-53-452 OTHER PROFESSIONAL SERVICES	\$588.15
01-53-466 OTHER SUPPLIES	\$901.05
01-57-451 ENGINEERING	\$2,555.00
02-00-486 ESCROW REFUNDS	\$3,525.00
30-53-451 ENGINEERING	\$3,472.50
40-00-451 ENGINEERING	\$21,395.50
42-00-446 LEGAL FEES	\$1,870.00
42-00-452 OTHER PROFESSIONAL SERVICES	\$22,097.75
42-00-479 INTEREST EXPENSE	\$73,931.00
	<u>\$180,937.76</u>

Vendor	Amount
3SIX1	\$406.15
ADVE1	\$200.00
AHW1	\$253.86
ALL02	\$1,053.12
ANDR3	\$400.00
BANDF1	\$240.00
BORD1	\$911.80
CMAP1	\$185.83
COMED	\$5,044.40
GOTOC1	\$120.98
GTEMP	\$2,856.00
INLA2	\$236.24
KLEIN	\$5,768.00
ORKIN	\$88.99
PEER1	\$1,314.29
POLI4	\$1,520.00
PUBL3	\$17,253.41
QUILL	\$686.77
ROBI1	\$61,732.75
SOUT4	\$240.00
AandJ01	\$62.00
TERRY	\$440.00
TIFC1	\$333.57
USBA1	\$562.94
WEBF1	\$990.00
WHIT1	\$580.66
MEAD1	\$3,525.00
Peop1	\$73,931.00
	<u>\$180,937.76</u>

Vendor	C/Y 2023 Invoices	C/Y 2023 Payments	F/Y 2024 Invoices	F/Y 2024 Payments
MEAD1	(2) 3360.00	(2) 3360.00	(1) 1535.00	(1) 1535.00
TIFC1	(4) 1093.60	(3) 1093.60	(1) 481.15	(2) 589.17
USBA1	(20) 8371.62	(17) 9119.54	(15) 6781.44	(12) 6985.18
WEBF1	(7) 2085.00	(4) 2085.00	(7) 2085.00	(4) 2085.00
WHIT1	(47) 2553.01	(18) 2734.65	(28) 1745.53	(14) 1925.61
BORD1	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
CMAP1	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00



**Village of Peotone**  
208 E. Main Street - Peotone IL 60468-0430  
AP Invoices - Invoice List V1 - order by date\_modified

COMED	(49) 56321.81	(15) 56321.81	(30) 33917.50	(11) 39613.77
KLEIN	(16) 53261.00	(11) 60585.50	(12) 42741.20	(7) 47255.00
SOUT4	(9) 1100.00	(6) 1100.00	(9) 1100.00	(6) 1100.00
TERRY	(9) 152762.57	(6) 152762.57	(7) 104721.28	(5) 104884.57
3SIX1	(6) 2213.69	(5) 2424.28	(4) 1455.32	(2) 1455.32
AandJ01	(5) 1159.21	(4) 1159.21	(5) 1159.21	(4) 1159.21
ADVE1	(2) 786.10	(2) 786.10	(2) 786.10	(2) 786.10
AHW1	(1) 312.26	(1) 312.26	(1) 312.26	(1) 312.26
ALL02	(16) 1684.27	(8) 1684.27	(15) 1638.30	(8) 1684.27
ANDR3	(16) 6400.00	(13) 6400.00	(16) 6400.00	(13) 6400.00
BANDF1	(5) 3097.86	(2) 3097.86	(5) 3097.86	(2) 3097.86
INLA2	(2) 336.15	(2) 336.15	(2) 336.15	(2) 336.15
POLI4	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
PUBL3	(9) 20963.09	(9) 20963.09	(6) 9790.98	(7) 9825.98
QUILL	(38) 4755.95	(17) 5226.15	(27) 3083.24	(13) 3348.76
ROBI1	(71) 420817.00	(12) 439410.25	(49) 316188.00	(9) 400559.50
GOTOC1	(4) 482.15	(4) 482.15	(4) 482.15	(4) 482.15
GTEMP	(42) 69457.50	(21) 76429.50	(29) 47729.50	(16) 54001.50
ORKIN	(10) 869.92	(10) 869.92	(4) 276.96	(5) 375.94
PEER1	(10) 13322.36	(11) 14845.65	(7) 9105.24	(7) 9105.24
Peop1	(1) 66127.17	(1) 66127.17	(1) 66127.17	(1) 66127.17





**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 - order by date\_modified

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 981 Tentative G/L Date: 12/11/2023

Fund/Account	Description	Date	Due Date	Amount
<b>01-00-105</b>	Payments via Nacha			
<b>90008378</b>	<b>AZAV1 AZAVAR AUDIT</b>	<b>12/1/2023</b>		<b>\$445.46</b>
Inv: 157446	Electric Audits	11/30/2023	12/11/2023	\$232.34
Inv: 157447	Gas Audit	11/30/2023	12/11/2023	\$213.12
<b>90008379</b>	<b>GTEMP GovTempsUSA</b>	<b>12/1/2023</b>		<b>\$3,123.75</b>
Inv: 4290318	Financial Consultant	11/16/2023	12/11/2023	\$1,576.75
Inv: 4294269	Financial Consultant	11/23/2502	12/11/2023	\$1,547.00
<b>90008380</b>	<b>KLEIN KLEIN, THORPE AND JENKINS, LTD.</b>	<b>12/1/2023</b>		<b>\$4,476.38</b>
Inv: 237794	Legal Services - General	11/17/2023	12/11/2023	\$621.20
Inv: 237795	Legal Services - I57 Development	11/17/2023	12/11/2023	\$2,883.40
Inv: 237796	Legal Services - 206 N. 2nd Street	11/17/2023	12/11/2023	\$923.78
Inv: 237797	Legal Services - 528 Schroeder	11/17/2023	12/11/2023	\$48.00
<b>90008381</b>	<b>SOUT4 SOUTHWEST EXURBAN PUBLISHING, LLC</b>	<b>12/1/2023</b>		<b>\$120.00</b>
Inv: 23-903	Code Corner - Week Of 11/30/2023	11/30/2023	12/11/2023	\$120.00
<b>90008382</b>	<b>WHIT1 WHITMORE ACE HARDWARE</b>	<b>12/1/2023</b>		<b>\$12.99</b>
Inv: 485363	Dog Waste Bags	11/13/2023	12/11/2023	\$12.99
<b>Paying Account 01-00-105(Nacha) Total:</b>				<b>\$8,178.58</b>

<b>01-00-105</b>	Payments via Web/Telephone			
<b>80000195</b>	<b>EZBUS EZ BUSINESS CARD MANAGEMENT</b>	<b>12/1/2023</b>		<b>\$7,856.47</b>
Inv: 10172023	P Card Purchases	10/17/2023	12/11/2023	\$329.97
Inv: 1220 06162023	Onb Credit Cards	6/16/2023	12/11/2023	\$688.92
Inv: 1220 07172023	Onb Credit Cards	7/17/2023	12/11/2023	\$1,536.62
Inv: 1220 08172023	Onb Credit Cards	8/17/2023	12/11/2023	\$1,614.07
Inv: 1220 10172023	Onb Credit Card	10/17/2023	12/11/2023	\$898.95
Inv: 1220 11162023	Onb Credit Card	11/16/2023	12/11/2023	\$245.39
Inv: 6248 11162023	Onb Credit Card	11/16/2023	12/11/2023	\$2,095.18
Inv: 1220 091722023	Onb Credit Card Charges -Sept 2023 Statement	9/17/2023	12/11/2023	\$447.37
<b>80000196</b>	<b>EZBUS EZ BUSINESS CARD MANAGEMENT</b>	<b>12/1/2023</b>		<b>\$150.00</b>
Inv: 7970 07172023	Onb Credit Cards	7/17/2023	12/11/2023	\$150.00
<b>80000197</b>	<b>EZBUS EZ BUSINESS CARD MANAGEMENT</b>	<b>12/1/2023</b>		<b>\$1,147.47</b>
Inv: 7170 09172023	Onb Credit Card	9/17/2023	12/11/2023	\$94.00
Inv: 7170 10172023	Onb Credit Cards	10/17/2023	12/11/2023	\$522.34
Inv: 7170 11162023	Onb Credit Card	11/16/2023	12/11/2023	\$39.20
Inv: 9918 11162023	Onb Credit Card	11/16/2023	12/11/2023	\$491.93
<b>80000198</b>	<b>EZBUS EZ BUSINESS CARD MANAGEMENT</b>	<b>12/1/2023</b>		<b>\$812.12</b>
Inv: 7771 10172023	Onb Credit Cards	10/17/2023	12/11/2023	\$802.39
Inv: 9576 11162023	Onb Credit Cards	11/16/2023	12/11/2023	\$9.73
<b>80000199</b>	<b>HUMA2 HUMANA INSURANCE CO.</b>	<b>12/1/2023</b>		<b>\$1,798.85</b>
Inv: 181931940	Dental Insurance	11/13/2023	12/11/2023	\$1,798.85
<b>80000200</b>	<b>USBA1 US BANK EQUIPMENT FINANCE</b>	<b>12/1/2023</b>		<b>\$182.76</b>
Inv: 516073335	Copier Lease	11/21/2023	12/11/2023	\$182.76
<b>Paying Account 01-00-105 (Web/Telephone) Total:</b>				<b>\$11,947.67</b>

<b>01-00-105</b>	Payments via Check			
<b>39900</b>	<b>AOLB1 A. OLBROT CONSTRUCTION, INC.</b>	<b>12/1/2023</b>		<b>\$4,325.00</b>
Inv: 11272023	Occupancy & Sidewalk - Escrow Refund 618 S. Rathje	11/27/2023	12/11/2023	\$4,325.00



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 - order by date\_modified

Fund/Account	Description	Date	Due Date	Amount
<b>39901</b>	<b>ADVE1 ADVERTISING SOLUTIONS</b>	<b>12/1/2023</b>		<b>\$185.00</b>
Inv: 8944	Christmas In The Village Banner	12/1/2023	12/11/2023	\$185.00
<b>39902</b>	<b>AHW1 AHW LLC - Champaign</b>	<b>12/1/2023</b>		<b>\$122.78</b>
Inv: 11755385	Oil Filter and Air Filter	10/25/2023	12/11/2023	\$122.78
<b>39903</b>	<b>ALL02 ALL AUTOMOTIVE INC.</b>	<b>12/1/2023</b>		<b>\$42.98</b>
Inv: 13373	Vehicle Maintenance - 2019 Ford Interceptor	11/27/2023	12/11/2023	\$42.98
<b>39904</b>	<b>ANDR3 Andrea Clark</b>	<b>12/1/2023</b>		<b>\$400.00</b>
Inv: 694470	Cleaning Services	11/29/2023	12/11/2023	\$400.00
<b>39905</b>	<b>ATandT4 AT&amp;T MOBILITY</b>	<b>12/1/2023</b>		<b>\$1,025.85</b>
Inv: 287286193665X1108 2023	Phone Service	10/31/2023	12/11/2023	\$554.42
Inv: 287286296625X1108 2023	Phone Service	10/31/2023	12/11/2023	\$471.43
<b>39906</b>	<b>BEAU1 BEAUPRE'S, INC.</b>	<b>12/1/2023</b>		<b>\$252.00</b>
Inv: 0178845	Vehicle Inspections	11/25/2023	12/11/2023	\$252.00
<b>39907</b>	<b>COMED COMED</b>	<b>12/1/2023</b>		<b>\$191.26</b>
Inv: 11272023	Electricity - Acct #0843622015	11/27/2023	12/11/2023	\$98.78
Inv: 11272023-1	Electricity - Acct #0759812005	11/27/2023	12/11/2023	\$54.17
Inv: 11272023-2	Electricity - Acct #0843622015	11/27/2023	12/11/2023	\$38.31
<b>39908</b>	<b>COWG1 COWGER, TAMMY</b>	<b>12/1/2023</b>		<b>\$311.63</b>
Inv: November 2023	Christmas In The Village - Reimb Supplies & Decorations	11/9/2023	12/11/2023	\$311.63
<b>39909</b>	<b>EAGL1 EAGLE UNIFORM</b>	<b>12/1/2023</b>		<b>\$134.05</b>
Inv: INV-18651	Remove/Apply Patches	11/27/2023	12/11/2023	\$134.05
<b>39910</b>	<b>HERI1 HERITAGE FS, INC.</b>	<b>12/1/2023</b>		<b>\$3,549.88</b>
Inv: 36016436	Fuel	11/13/2023	12/11/2023	\$2,347.60
Inv: 36016605	Fuel	11/27/2023	12/11/2023	\$1,202.28
<b>39911</b>	<b>HUNT1 HUNTINGTON NATIONAL BANK</b>	<b>12/1/2023</b>		<b>\$42,753.00</b>
Inv: 8604043	Sweeper	11/12/2023	12/11/2023	\$42,753.00
<b>39912</b>	<b>IPRF1 ILLINOIS PUBLIC RISK FUND</b>	<b>12/1/2023</b>		<b>\$37,727.00</b>
Inv: 89239	WC Premium 2024	11/13/2023	12/11/2023	\$37,727.00
<b>39913</b>	<b>law03 LAW OFFICES OF THOMAS J. KNUTH</b>	<b>12/1/2023</b>		<b>\$1,500.00</b>
Inv: 12012023	Prosecution Services	12/1/2023	12/11/2023	\$1,500.00
<b>39914</b>	<b>LOCIS LOCIS</b>	<b>12/1/2023</b>		<b>\$139.00</b>
Inv: 46101	1099 & W-2 Envelopes	11/17/2023	12/11/2023	\$139.00
<b>39915</b>	<b>MINU1 MINUTEMAN PRESS FRANKFORT</b>	<b>12/1/2023</b>		<b>\$475.81</b>
Inv: 11733	Flyers	11/28/2023	12/11/2023	\$475.81
<b>39916</b>	<b>NATI3 NATIONAL BAND AND TAG CO.</b>	<b>12/1/2023</b>		<b>\$167.44</b>
Inv: 243613	Dog Tags	11/29/2023	12/11/2023	\$167.44
<b>39917</b>	<b>ORKIN ORKIN EXTERMINATING COMPANY, INC.</b>	<b>12/1/2023</b>		<b>\$88.99</b>
Inv: 253376489	Pest Control	12/1/2023	12/11/2023	\$88.99
<b>39918</b>	<b>PETE1 Pete's Construction</b>	<b>12/1/2023</b>		<b>\$23,090.00</b>
Inv: 11272023	Peotone Village Hall Renovation	11/27/2023	12/11/2023	\$23,090.00
<b>39919</b>	<b>TONG1 TONGREN LAW OFFICES</b>	<b>12/1/2023</b>		<b>\$300.00</b>
Inv: 11222023	Judicial Hearing Officer	11/22/2023	12/11/2023	\$300.00
<b>39920</b>	<b>UPLA1 UPLAND DESIGN LTD.</b>	<b>12/1/2023</b>		<b>\$5,929.03</b>
Inv: 23-1124-04	Downtown Streetscape Design	11/27/2023	12/11/2023	\$5,929.03
<b>Paying Account 01-00-105(Check) Total:</b>				<b>\$122,710.70</b>



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 - order by date\_modified

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 981 Tentative G/L Date: 12/11/2023

Cash Requirement Totals		Account	Amount	Fund	Amount
<b>Total Payments</b>	<b>32</b>	01-50-404 EMPLOYEE'S INSURANCE	\$189.51	01	\$132,582.92
<b>Total Invoices:</b>	<b>50</b>	01-50-427 GENERAL INSURANCE	\$6,300.41	02	\$4,325.00
<b>Total Vendors:</b>	<b>29</b>	01-50-438 TRAVEL	\$773.23	40	\$5,929.03
<b>Total Amount:</b>	<b>\$142,836.95</b>	01-50-443 POSTAGE	\$9.73		<u>\$142,836.95</u>
		01-50-444 PRINTING/PUBLISHING	\$167.44		
		01-50-446 LEGAL FEES	\$3,504.60		
		01-50-452 OTHER PROFESSIONAL SERVICES	\$3,928.71		
		01-50-465 OFFICE SUPPLIES	\$29.16		
		01-50-466 OTHER SUPPLIES	\$21.89		
		01-50-485 SUNDRY EXPENSE	\$150.00		
		01-50-486 CHRISTMAS IN THE VILLAGE	\$972.44		
		01-51-404 EMPLOYEE'S INSURANCE	\$1,090.80		
		01-51-411 BUILDING MAINTENANCE	\$190.33		
		01-51-412 EQUIPMENT MAINTENANCE	\$692.38		
		01-51-427 GENERAL INSURANCE	\$23,541.65		
		01-51-428 TELEPHONE/FAX	\$554.42		
		01-51-438 TRAVEL	\$2,818.57		
		01-51-443 POSTAGE	\$608.38		
		01-51-444 PRINTING/PUBLISHING	\$584.01		
		01-51-446 LEGAL FEES	\$300.00		
		01-51-452 OTHER PROFESSIONAL SERVICES	\$184.54		
		01-51-455 TRAINING	\$775.00		
		01-51-459 DUES/SUBSCRIPTIONS	\$90.00		
		01-51-465 OFFICE SUPPLIES	\$70.27		
		01-51-466 OTHER SUPPLIES	\$2,109.20		
		01-51-467 UNIFORMS	\$134.05		
		01-51-469 FOOD/PRISONERS	\$29.18		
		01-51-472 GAS & OIL	\$1,959.95		
		01-51-485 SUNDRY EXPENSE	\$1,417.28		
		01-52-404 EMPLOYEE'S INSURANCE	\$72.06		
		01-52-427 GENERAL INSURANCE	\$1,584.53		
		01-52-444 PRINTING/PUBLISHING	\$120.00		
		01-52-446 LEGAL FEES	\$923.78		
		01-52-452 OTHER PROFESSIONAL SERVICES	\$48.00		
		01-53-404 EMPLOYEE'S INSURANCE	\$446.48		
		01-53-411 BUILDING MAINTENANCE	\$23,612.34		
		01-53-412 EQUIPMENT MAINTENANCE	\$122.78		
		01-53-427 GENERAL INSURANCE	\$6,300.41		
		01-53-428 TELEPHONE/FAX	\$471.43		
		01-53-436 STREET LIGHTING	\$191.26		
		01-53-438 TRAVEL	\$39.20		
		01-53-452 OTHER PROFESSIONAL SERVICES	\$372.00		
		01-53-466 OTHER SUPPLIES	\$152.66		
		01-53-467 UNIFORMS	\$491.93		
		01-53-472 GAS & OIL	\$1,589.93		
		01-53-485 SUNDRY EXPENSE	\$94.00		
		01-53-489 DEBT RETIREMENT	\$42,753.00		
		02-00-212 ESCROW DEPOSIT	\$4,325.00		
		40-00-452 OTHER PROFESSIONAL SERVICES	\$5,929.03		
			<u>\$142,836.95</u>		



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 - order by date\_modified

Paying Account	Payment Method	Count	Amount	Vendor	Amount
01-00-105	Check	21	\$122,710.70	ADVE1	\$185.00
01-00-105	Web/Telephone	6	\$11,947.67	AHW1	\$122.78
01-00-105	Nacha	5	\$8,178.58	ALL02	\$42.98
			<b>\$142,836.95</b>	ANDR3	\$400.00
				ATandT4	\$1,025.85
				AZAV1	\$445.46
				BEAU1	\$252.00
				COMED	\$191.26
				COWG1	\$311.63
				EAGL1	\$134.05
				EZBUS	\$9,966.06
				GTEMP	\$3,123.75
				HERI1	\$3,549.88
				HUMA2	\$1,798.85
				HUNT1	\$42,753.00
				IPRF1	\$37,727.00
				KLEIN	\$4,476.38
				law03	\$1,500.00
				LOCIS	\$139.00
				MINU1	\$475.81
				NATI3	\$167.44
				ORKIN	\$88.99
				PETE1	\$23,090.00
				SOUT4	\$120.00
				TONG1	\$300.00
				USBA1	\$182.76
				WHIT1	\$12.99
				AOLB1	\$4,325.00
				UPLA1	\$5,929.03
					<b>\$142,836.95</b>

Vendor	C/Y 2023 Invoices	C/Y 2023 Payments	F/Y 2024 Invoices	F/Y 2024 Payments
EAGL1	(5) 1236.25	(5) 2088.00	(3) 876.75	(3) 1188.25
EZBUS	(3) 10422.32	(3) 10422.32	(2) 7131.44	(3) 10422.32
MINU1	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
NATI3	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
UPLA1	(3) 41727.22	(3) 41727.22	(3) 41727.22	(3) 41727.22
USBA1	(21) 8934.56	(18) 9682.48	(16) 7344.38	(13) 7548.12
WHIT1	(49) 3133.67	(19) 3315.31	(30) 2326.19	(15) 2506.27
COMED	(50) 61366.21	(16) 61366.21	(31) 38961.90	(12) 44658.17
COWG1	(1) 163.12	(1) 163.12	(1) 163.12	(1) 163.12
KLEIN	(19) 59029.00	(12) 66353.50	(15) 48509.20	(8) 53023.00
LAW03	(12) 18015.00	(11) 19515.00	(9) 14860.00	(8) 14860.00
LOCIS	(12) 11038.18	(9) 11038.18	(2) 714.88	(4) 6118.88
SOUT4	(11) 1340.00	(7) 1340.00	(11) 1340.00	(7) 1340.00
TONG1	(9) 2700.00	(10) 3000.00	(7) 2100.00	(8) 2400.00
ADVE1	(3) 986.10	(3) 986.10	(3) 986.10	(3) 986.10
AHW1	(2) 566.12	(2) 566.12	(2) 566.12	(2) 566.12
ALL02	(22) 2737.39	(9) 2737.39	(21) 2691.42	(9) 2737.39
ANDR3	(17) 6800.00	(14) 6800.00	(17) 6800.00	(14) 6800.00
AOLB1	(1) 1625.00	(1) 1625.00	(1) 1625.00	(1) 1625.00



**Village of Peotone**  
208 E. Main Street - Peotone IL 60468-0430  
AP Invoices - Board Listing V2 - order by date\_modified

Vendor	C/Y 2023 Invoices	C/Y 2023 Payments	F/Y 2024 Invoices	F/Y 2024 Payments
ATandT4	(19) 8927.89	(13) 8927.89	(12) 5775.75	(11) 7566.37
AZAV1	(20) 4454.60	(10) 5345.52	(14) 3118.22	(7) 3350.56
BEAU1	(1) 252.00	(2) 288.00	(1) 252.00	(1) 252.00
IPRF1	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
GTEMP	(44) 72313.50	(22) 79285.50	(31) 50585.50	(17) 56857.50
HERI1	(22) 38200.46	(16) 43421.64	(16) 28392.05	(13) 32009.24
HUMA2	(10) 15978.89	(8) 15978.89	(7) 11767.81	(5) 11767.81
HUNT1	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
ORKIN	(11) 958.91	(11) 958.91	(5) 365.95	(6) 464.93
PETE1	(1) 3600.00	(1) 3600.00	(1) 3600.00	(1) 3600.00



VILLAGE OF  
**PEOTONE**

## MEETING SCHEDULE

THE VILLAGE OF PEOTONE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE SECOND AND FOURTH MONDAYS OF EACH MONTH AND ARE OPEN TO THE PUBLIC. SHOULD A BOARD MEETING FALL ON A HOLIDAY (\*), THE MEETING WILL BE HELD ON THE NEXT SECULAR DAY IF POSSIBLE. THE VILLAGE BOARD MEETINGS ARE CALLED TO ORDER AT 6:00 P.M., UNLESS OTHERWISE SPECIFIED, AND ARE HELD AT THE MUNICIPAL COMPLEX HALL LOCATED AT 208 E. MAIN STREET, PEOTONE, ILLINOIS. TO BE PLACED ON THE AGENDA FOR A BOARD MEETING, PLEASE NOTIFY THE VILLAGE CLERK BY THE WEDNESDAY BEFORE THE MEETING AT WHICH YOU WISH TO APPEAR. ANY DISABLED PERSON REQUIRING A SPECIAL ACCOMMODATION, PLEASE NOTIFY THE VILLAGE HALL PRIOR TO THE MEETING DATE. THE VILLAGE BOARD MEETINGS ARE AUDIO TAPE RECORDED FOR THE PREPARATION OF THE MEETING MINUTES ONLY.

THE VILLAGE HALL TELEPHONE NUMBER IS (708) 258-3279

THE REGULAR VILLAGE BOARD MEETINGS ARE SCHEDULED TO BE HELD AS FOLLOWS:

JANUARY	08,	2024	JUNE	24,	2024
JANUARY	22,	2024	JULY	22,	2024
FEBRUARY	12,	2024	AUGUST	12,	2024
FEBRUARY	26,	2024	AUGUST	26,	2024
MARCH	11,	2024	SEPTEMBER	09,	2024
MARCH	25,	2024	SEPTEMBER	23,	2024
APRIL	08,	2024	OCTOBER	14,	2024
APRIL	22,	2024	OCTOBER	28,	2024
MAY	13,	2024	NOVEMBER	18,	2024
JUNE	10,	2024	DECEMBER	16,	2024

**(708) 258-3279**

**WWW.VILLAGEOFPEOTONE.COM**

**208 E MAIN STREET P.O. BOX 430 PEOTONE, IL 60468-0430**

New Business X  
Renewal \_\_\_\_\_  
Fee \$25.00

# Village of Peotone

208 E. Main St. - P.O. Box 430 • Peotone, Illinois 60468  
708-258-3279 • Fax 708-258-3850



## APPLICATION FOR BUSINESS REGISTRATION

Your proposed business must be a permitted use within the zoning district in which the property is located in accordance with the Peotone Zoning Ordinance. For verification, please call 708-258-3279

Date of Application 12/6/23  
pd CC # 21659 12/8/23

1. Name of Business: Chicagoland Commissary LLC DBA Dunkin Donuts  
Phone No.: 312-226-8400 P.O. Box \_\_\_\_\_ Address: 31053 S. 88th Ave. Peotone, IL 60468

2. Name of Business Owner(s): (Include all principals)  
Name and Home Address of Business Owner #1: John Lutern

P.O. Box \_\_\_\_\_ Phone: 708-420-8969  
Emergency / After Hours Phone: \_\_\_\_\_  
Cell: \_\_\_\_\_

Name and Home Address of Business Owner #2: \_\_\_\_\_

P.O. Box \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Emergency / After Hours Phone: \_\_\_\_\_  
Cell: \_\_\_\_\_

3. Name of Business Manager: \_\_\_\_\_  
Home Address: \_\_\_\_\_

P.O. Box \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Emergency / After Hours Phone: \_\_\_\_\_  
Cell: \_\_\_\_\_

4. Name of Property Owner(s): ~~Kumar Kulkarni~~ Bhagwati Properties One LLC  
Address: 1445 Somerfield Drive Bolingbrook IL 60490 + Suhag Patel

P.O. Box \_\_\_\_\_ Day Phone: 630-547-3125  
Emergency / After Hours Phone: \_\_\_\_\_  
Cell: \_\_\_\_\_

5. General Nature of Business (Choose one):  
 Retail  Service  Food Service  Manufacturing  
 Distribution  Non-Profit  Home Occupation  Other

5a. Seating Capacity if applicable: \_\_\_\_\_

6. Specific Nature of Business (Please describe): Dunkin Donuts fast food

**7. Level of Business at this Location: Check one**

Corporate Headquarters  Division Headquarters  Franchise  
 Partnership  Individual Business

**8. Sales or Occupational Tax Number:** 3405-6777

**9. Days and Hours of Operation:** Mon-Sunday 5Am-7Pm

**10. Occupancy Date:** 12/1/23

**11. Number of Employees (other than owner):** 6 Full-Time 6 Part-Time

**12. Square Footage of Premises:** 900 (to nearest 100 square feet)

**13. Has any License or Registration issued to the Applicant ever been Suspended, Revoked, or Cancelled?**

Yes  No If Yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

**14. Does Your Business Include?**

**A. Coin Operated Amusement Devices:** Yes \_\_\_\_\_ No   
If Yes, how many? \_\_\_\_\_

**B. Coin-Operated Food/Beverage Machines:** Yes  No   
If Yes, how many? \_\_\_\_\_

**C. Sale of Tobacco Products:** Yes \_\_\_\_\_ No   
If Yes, in what manner? \_\_\_\_\_ Vending Machine \_\_\_\_\_ Over-the Counter

**D. Sale of Liquor Products:** Yes \_\_\_\_\_ No   
If Yes, in what manner? \_\_\_\_\_ Package Liquor \_\_\_\_\_ By the Drink \_\_\_\_\_ With a Meal

**E. Juke Boxes:** Yes \_\_\_\_\_ No

**F. Adult Use:** Yes \_\_\_\_\_ No

If you have answered Yes to any question in Part 14, additional licenses may be required by Village of Peotone ordinances regulating such uses. Applications may be obtained at the Village Hall.



Please review these questions and check **yes** or **no**. If you check **yes** to any of the questions, you will be required to go through the associated Commission and/or staff review process. For further information contact the Village Hall at 708-258-3279.

Are you modifying an existing sign or installing a new sign Yes X No \_\_\_\_\_

Describe Sign: Dunkin Donuts Sign  
(Note: Building permits are required for signs and/or renovations.)

Are you modifying the exterior facade of a building? Yes \_\_\_\_\_ No X

Are you changing or adding landscaping or lighting to your site? Yes \_\_\_\_\_ No X

Are you remodeling the interior of a building? Yes \_\_\_\_\_ No X

Are you proposing a carry-out restaurant or outdoor dining? Yes \_\_\_\_\_ No X

Are you proposing a new building, building addition, modification to fencing, garbage enclosure, parking lot or drainage? Yes \_\_\_\_\_ No X

How will deliveries be made? Back Door

Where will customers park? Truck stop parking

If this is a renewal, how many years have you been operating this business in Peotone? \_\_\_\_\_

**TO THE BUSINESS REGISTRATION APPLICANT:**

**It is imperative that this application be filled out in its entirety, regardless of whether it is a new application or a renewal. Please read the following and sign where indicated prior to submitting your application at the Village Hall.**

This application will be reviewed by the Village Staff. All registrations shall be subject to all applicable laws, ordinances, rules, and regulations of the Village of Peotone.

Approximately fourteen (14) days will be required for Village review before a business registration can be issued.

Return completed application form to the Village Clerk, Peotone Village Hall, 208 E. Main Street, P.O. Box 430, Peotone, IL 60468. (708) 258-3279. Faxed copies will not be accepted.

I hereby swear that all of the information provided within this application for a business registration is true and correct to the best of my knowledge and that I am authorized to complete this application.

[Signature]  
(Applicant's Signature)

12/5/23  
(Date)

**APPROVED:**

\_\_\_\_\_  
(Zoning Administrator) Date

\_\_\_\_\_  
Village Clerk Date

**Board/Commission/Committee Meetings:**

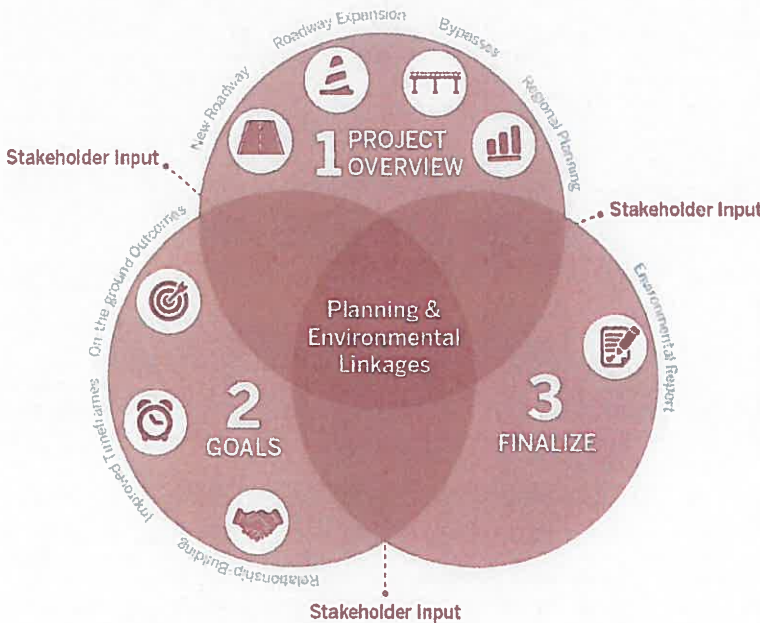
- Village Board Meetings
- Administrative Oversight Committee
- Building Committee

**Meetings/Organizations**

- Weekly Staff meeting
- Will County Governmental League (WCGL)
- Will County Governmental League Transportation Committee
- Intergovernmental Personnel Benefit Cooperative Board (IPBC)
- Illinois Municipal Cooperative Board (IMIC)-Executive and Regular

**Administrative/Economic Development/Planning:**

Will County Department of Transportation (WDOT) is conducting a Planning & Environmental Linkage Study (PEL) Study on the Wilmington Peotone Road corridor from Rt. 53 to Drecksler Road. A PEL is a collaborative approach to transportation decision making. An open house is planned at PHS on 12/13/23. As a stakeholder, this is an opportunity to provide valuable information, feedback and concerns on this project.



We are extremely excited to have been selected to be recognized for the Government Finance Officers Association (GFOA) budget award. Please see document at [FY-2024-Budget-Village-of-Peotone-min.pdf \(villageofpeotone.com\)](#).

The FY25 budgeting process has officially started. You should have received a budget planning schedule.

Our team continues to work on the Downtown Streetscape utility coordination so the construction process is as smooth as possible and unplanned expenses can be held to a minimum. Some ongoing

activities include removing short poles that are not in use any longer, ComEd incentives application, and relocation issues where a conflict is identified.

**Building, Zoning and Property Maintenance Code:**

The Village uses B&F Consultants for plan review and inspections. This update allows Village staff to work closely with applicants to provide a smooth and timely process.

**Micellaneous:**

IDOT conducted a MFT audit. There were no findings.

**Grants:**

Staff continually identifies potential grant opportunities for priority projects. Below are the grants that have been awarded recently in Planning, Public Works, and economic development.

Rebuild Downtowns & Main Streets Capital Downtown Revitalization--GRANT AWARDED. The village was awarded a \$2.5 million dollar grant for additional phases of this project. Phase one is near complete. Planning for phase 2 is underway.

American Planning Association-IL planning pro bono services grant applied for to give us an action plan for bike/walking paths. Peotone selected for pro bono planning services to create an action plan to update bike plan from comprehensive plan. We are developing a scope of work and will be doing some outreach after we collect some data.

Will County ARPA grant submitted for Conrad Storm sewer. Peotone was awarded two \$500,000 grants.



VILLAGE OF PEOTONE

VILLAGE OF PEOTONE
Building & Zoning Monthly Report
November 2023

Table with 3 columns: Permits Issued, Number, and Valuation. Rows include New Residential, Garages, Sheds, Fences, Pools, Residential Remodel, Flat Work, Commercial, Commercial Remodel, Industrial, Industrial Remodel, Miscellaneous, Demolition, and a TOTAL row.

Table with 2 columns: Contractor Licensing and Number. Rows include General Contractors and Sub-Contractors.

Table with 2 columns: Zoning Applications and Number. Rows include Rezoning, Special Uses, and Variances.

Table with 2 columns: Fees Collected and Amount. Rows include Building Permits, Inspections, Contractor License, and Zoning Applications.

TOTAL FEES COLLECTED: \$7,398.76

Respectfully Submitted,
Henry Walters
Building & Zoning Administrator

# November 2023

## Code Violations Report

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**Total Complaints investigated:..... 17**  
**Total code violations closed: ..... 2**  
**Total code violations active: ..... 15**

---

Weed violations: .....0  
Abandoned vehicles: .....2  
Parking violations: .....1  
Accumulation Rubbish / Garbage: .....0  
Property maintenance general: .....3  
Sign violations: .....1  
Structure violations: .....2  
Ordinance violations: .....3  
Pool violations: .....0  
Permit violations: .....3  
Public Nuisance: .....1  
Fence: .....1  
POD: .....0  
Garage Sale: .....0  
Unfounded: .....1

---

**Total Violations:..... 15**



VILLAGE OF  
**PEOTONE**

**Code Report- November 2023 (detail)**

**317 E Main St**

**General lack of property maintenance- *investigation ongoing.***

- Electrical concerns
- Water leaks
- Broken windows

**528 Schroeder Ave**

**Structure & property maintenance concerns- *current in litigation for demolition.***

- Abandon building
- Multiple hazards
- Brick collapse on rear of building
- Yard maintenance

**6918 W Corning**

**Fencing in front yard- *working on compliance***

- Fence in front yard
- Built without permit.
- The address was confirmed to be within Village limits.

**121 W Main St**

**Parking violations/ abandoned vehicle- *working with owner currently.***

- Parking inoperable vehicles in street spaces
- The owner abandoned a vehicle.
- Working with the owner to address issues downtown.

**517 Rathje Rd**

**Property Maintenance/ Abandoned/ Junk & Debris/ Inoperable vehicles- *ongoing investigation.***

- Dumpsters in driveway
- Junk & Debris in yard
- Inoperable vehicles
- Abandoned
- No active permit

**Hummingbird Ln**

**Monotony in home designs & materials used- *investigated & closed.***

- Residents were concerned with the lack of variety.
- No variation in colors/ materials used.
- Indicated not enforced by Code.
- Investigated & closed w/ no issue.

**511 Schroeder Ave**

**Property maintenance/ structure concerns/ Junk & debris- *ongoing investigation***

- Exposed/ unsecured electrical.
- Hot water concerns/ water leaks
- Plumbing issues/ concerns
- Cracked foundation.
- Rotted beams.

Respectfully submitted,  
Henry Walters  
Code Enforcement Official

**(708) 258-3279**

**WWW.VILLAGEOFPEOTONE.COM**

**208 E MAIN STREET PO. BOX 430 PEOTONE, IL 60468-0430**

**Meetings/Organizations:**

- Weekly Staff Meeting(s)
- Will County Chiefs Meeting
- Grant Overview
- Adjudication meeting w/ Beecher
- School District Administration
- Adopt a Soldier/American Legion

**Administrative:**

- Meet with the Village of Beecher for further discussion on local administrative hearings.
- In contact with Will County Clerk to gain access to an administrative process system for no or low cost.
- Continued work with the implementation of the SAFE T ACT. There are several mandates that this act requires that need to be worked out and require daily review of.
- Beginning the revising and rewriting of the Police Department Policy Manual. This manual is from Lexipol. I have recently met with Lexipol and had them reset the entire policy manual from scratch. There are numerous updates that need to be done and the policy manual needs to be adapted and formatted to appropriately represent the Peotone Police Department.
- All local citations have now been entered into the police records system and all overdue notices have been sent to the County court. The local citations process has been streamlined to move through internally and to Will County Court if necessary.
- The Village Hall furniture has been assembled and installed and there are just a few wires that still need to be tucked away and run differently.

**Personnel:**

- Background investigation is almost completed for the first candidate on the eligibility list. Physical agility test is set for December 15 with an academy start date of January 8, 2024
- Worked with Finance and all Officers have received their Holiday pay for the year as per their CBA.
- The police contract will expire at the end of March 2024, currently reviewing items that need to be updated and or changed. Meet with Village Administrator and discussion continues.
- The four lateral officers are in their last week of probation and there have been no major issues or concerns with them progressing into the future.
- Starting January 1<sup>st</sup> Officers have rebid their shift assignments and Officer Stetson will be moving from the night shift to the join Officer Popek on the dayshift.
- Officers participated in NO SHAVE NOVEMBER and raised \$500 for Adopt a Soldier. There will be a check presentation at the board Meeting.

**Budgetary:**

- Applied for a Body Worn Camera BWC grant that pays Cameras, awaiting announcement.
- Working on a BWC grant through the rural, tribal, small agency wing of the department of justice. This grant is a 50/50 but covers camera and storage.
- Worked with finance to gather credit card receipts for reconciliation.
- Reviewed current budget use percentages to begin preparation of the 2024/25 budget process.
- Working with Flock cameras to expand the LPR camera implementation in town.
- We received notice that we did not receive the recruitment and retention grant that would provide additional monies to Officers who remain working for the Village.
- Moving forward with the purchase of body cameras before the first of the year to avoid the price increase, if we receive a grant reimbursement of expenditures will be applied.

- I have applied for another recruitment and retention grant, this time I have altered the numbers and spread the incentive out over a three-year period.

**Community:**

- Officers have increased patrol west of I57 now that the Peotone Travel Center is open, to quell any issues immediately.
- There was one call so far at the PTC, it was an assist fire call related to smoke alarm caused by construction of the Dunkin doughnuts.
- Officers have increased foot patrol activity in the business areas, including walking in and around the stores during the holiday season.
- Last month there was a call of an active shooter (False Call) at Crete Monee High School. When a call like this comes over the radio Officers from all over respond. In this case Officer Popek and myself responded leaving the detective and sergeant in Peotone. As it turned out the reports of gunfire and students being shot inside of the school were false. After this occurred there was a meeting with local chiefs to discuss and debrief. After that meeting I, along with Officer Stankus met with the Peotone Schools Administration to discuss lessons learned and what we could do here to be prepared.

**Miscellaneous/Future Projects:**

- Now that the Village Hall remodel is completed, I am beginning planning for the police department remodel. More information forthcoming on this extensive undertaking.
- I am looking to get two pod cameras installed in town before the first of the year. We have received these for no cost, to be a pilot community in Will County.
- Across the nation there has been an increase in fentanyl overdoses. I am working on gathering free Narcan that can be readily available to anyone inside of the police lobby.
- I am working on a year end report for the Mayor, Village Administrator, and Trustees. This report would be like my 6-month review of the department but more in depth. Further discussion and information that you would like to see is welcomed.



**Board/Committee Meetings:**  
**Public Works Committee Meetings**  
**Village Board Meeting**

**Meetings/Organizations:**  
**IPWMAN annual Meeting (Bloomington)**  
**Eastern Will County Public Works Meeting**

**Staff:** Public works staff have been busy getting ready for snow plowing operations, all equipment was checked and ready to go. Seasonal banners and lights have been put up. Staff will get back to GIS input and cleaning of Public Works Shop.

**Resident Services:** Snow Plowing and Salting, leaf collection ended Dec 1 I would like to put new rules in place in 2024.

**Project Update:** I'll be working on MFT resurface project for next year. The Streetscape project should be out for bid.

**Miscellaneous:** I ask that all residents not place snow in the street as this causes dangerous issues for drivers. Merry Christmas and Happy New Year.

**Village of Peotone  
Treasurer's Report  
For the month ending November 30, 2023**

<b>Fund</b>	<b>Audited FY2023 Ending Fund Balance</b>	<b>FY2024 Revenues to Date</b>	<b>FY2024 Expenditures to Date</b>	<b>Estimated FY2024 Fund Balance @ November 30, 2023</b>
General	\$ 11,512,891	\$ 2,503,545	\$ 2,552,537	\$ 11,463,899
Building Permit Escrow	121,961	16,164	8,800	129,325
Motor Fuel Tax	413,516	119,553	-	533,069
Capital Improvement	404,977	14,157	157,045	262,088
Vehicle Service	60,066	10	60,077	-
Business Development District	505,990	162,029	383,215	284,804
TIF #1	63,490	33,771	4,789	92,471
TIF #2	3,047,986	61,797	1,974,689	1,135,094
	<b><u>\$ 16,130,877</u></b>	<b><u>\$ 2,911,025</u></b>	<b><u>\$ 5,141,153</u></b>	<b><u>\$ 13,900,751</u></b>

		FY2024	FY2024 Actual to	%	
		Budget	Date	Received /	Prior YTD
				Expended	
<b>General Fund</b>					
<i>Revenues</i>					
01-00-301	Property Tax	\$ 619,150	590,523	95.38%	496,327
01-00-304	Personal Propery Replacement Tax	88,302	62,196	70.44%	71,908
01-00-305	Road & Bridge Tax	47,855	51,055	106.69%	47,366
01-00-307	Retailer's Occupational Tax	1,194,665	510,611	42.74%	753,519
01-00-308	Auto Rental Tax	-	-	0.00%	-
01-00-309	State Income Tax	651,519	465,771	71.49%	438,195
01-00-310	Use Tax	169,113	61,326	36.26%	-
01-00-311	Cannibis Tax	7,242	14,604	201.66%	-
01-00-312	Video Gaming Tax	115,094	60,456	52.53%	55,672
01-00-313	Utility Tax - Electric	160,386	77,451	48.29%	164,566
01-00-314	Utility Tax - Gas	94,044	34,399	36.58%	-
01-00-315	Utility Tax - Telecom	33,875	14,836	43.80%	-
01-00-316	Utility Tax - Water	8,377	7,177	85.68%	-
01-00-317	Liquor License	20,507	19,149	93.38%	20,153
01-00-320	Reimbursements	-	-	0.00%	-
01-00-323	Contractor's Licenses	15,000	12,000	80.00%	11,650
01-00-325	Business Registrations	19,100	12,515	65.52%	13,495
01-00-327	Dog Licenses	1,000	85	8.50%	50
01-00-329	Vehicle Licenses	74,000	4,340	5.86%	3,945
01-00-331	Building Permits	110,000	56,523	51.38%	62,097
01-00-332	Inspection Fees	27,000	12,134	44.94%	16,959
01-00-333	Other Permits	-	2,515	0.00%	1,010
01-00-334	Inspections - Top of Foundation	-	-	0.00%	-
01-00-335	Christmas In The Village	7,000	10,100	144.29%	4,950
01-00-339	Circuit Clerk Fines	29,946	24,231	80.92%	18,629
01-00-340	Other Fines	14,000	45,161	322.58%	10,960
01-00-342	Police Forfeiture Revenue	-	-	0.00%	26
01-00-348	P/T Police Collections	34,000	32,187	94.67%	30,833
01-00-350	Resource Officer Reimbursement	38,570	2,984	0.00%	35,586
01-00-360	Franchise Fees	106,834	35,806	33.52%	70,135
01-00-361	Interest Income	330,004	185,639	56.25%	(84,850)
01-00-368	Grant Funds	7,520	7,520	0.00%	328,478
01-00-373	Transfer Income	90,376	60,077	0.00%	-
01-00-380	Donations	3,000	-	0.00%	-
01-00-381	Miscellaneous Income	15,668	30,176	192.59%	34,022
	Total Revenue	4,133,147	2,503,545		2,605,680
<i>Expenditures</i>					
Administration -					
01-50-400	Salaries - Expense	197,328	144,466.24	73.21%	132,166.86
01-50-400.2	O/T	-	-	0.00%	92.25
01-50-401	Social Security	15,095	11,047.96	73.19%	10,103.91
01-50-402	IMRF	1,330	864.82	65.02%	3,143.59
01-50-403	Unemployment Tax	219	55.28	25.24%	304.35
01-50-404	Employee Insurance	48,618	35,725.50	73.48%	36,679.08
01-50-411	Building Maintenance	-	-	0.00%	6,924.82
01-50-412	Equipment Maintenance	12,500	7,417.47	59.34%	3,785.37

		FY2024	FY2024 Actual to	%	
		Budget	Date	Received /	Prior YTD
				Expended	
01-50-427	General Insurance	20,855	-	0.00%	-
01-50-428	Telephone/Fax	9,300	3,432.65	36.91%	6,055.26
01-50-435	Utilities	-	-	0.00%	-
01-50-437	Rental	750	-	0.00%	-
01-50-438	Travel	9,000	1,340.67	14.90%	402.19
01-50-443	Postage	3,000	634.00	21.13%	593.05
01-50-444	Printing/Publishing	14,000	3,736.57	26.69%	6,629.47
01-50-446	Legal Fees	70,000	30,774.20	43.96%	47,274.58
01-50-447	Accounting Services	17,750	13,300.00	74.93%	-
01-50-449	Investment Mangement Fees	2,880	11,719.19	0.00%	2,473.53
01-50-450	Public Education & Government Service	-	3,706.00	0.00%	-
01-50-451	Engineering	25,000	15,193.99	60.78%	6,162.25
01-50-452	Other Professional Services	143,082	84,036.96	58.73%	78,347.81
01-50-455	Training	4,000	115.00	2.88%	2,965.89
01-50-459	Dues/Subscription	11,130	7,676.13	68.97%	3,451.28
01-50-463	Community Relations	1,500	786.10	52.41%	1,444.79
01-50-465	Office Supplies	5,000	3,500.64	70.01%	4,091.41
01-50-466	Other Supplies	2,500	1,436.56	57.46%	149.32
01-50-479	Interest Expense	-	-	0.00%	-
01-50-485	Sundry Expense	1,000	619.03	61.90%	372.25
01-50-486	Christmas In The Village	10,000	7,058.12	70.58%	9,553.77
01-50-489	Sales/Property Tax Rebates	140,000	138,996.99	99.28%	132,457.88
01-50-492	Bldgs. & Perm. Improvements	3,000	-	0.00%	-
01-50-493	Improvements Other Than Buildings	15,000	-	0.00%	-
10-50-494	Equipment	-	12,320	0.00%	-
		<u>783,837</u>	<u>539,960</u>		<u>495,625</u>
Police -					
01-51-400	Salaries - Expense	763,720	555,233.50	72.70%	501,182.54
01-51-400.1	Straight O/T	-	841.89	0.00%	620.20
01-51-400.2	O/T	89,330	58,512.05	0.00%	42,464.63
01-51-401	Social Security	65,258	46,992.94	72.01%	41,636.36
01-51-402	IMRF	1,089	847.43	77.82%	936.53
01-51-403	Unemployment Tax	803	372.88	46.44%	1,199.65
01-51-404	Employee Insurance	215,859	152,164.77	70.49%	149,555.91
01-51-405	Police Pension	474,941	380,461.84	80.11%	315,297.50
01-51-411	Building Maintenance	-	-	0.00%	7,474.81
01-51-412	Equipment Maintenance	53,900	9,029.20	16.75%	15,360.41
01-51-427	General Insurance	88,632	-	0.00%	-
01-51-428	Telephone/Fax	11,000	5,888.99	53.54%	9,039.30
01-51-435	Utilities	-	-	0.00%	290.33
01-51-437	Rental	1,100	600.00	54.55%	600.00
01-51-438	Travel	2,500	317.96	12.72%	-
01-51-443	Postage	1,000	285.35	28.54%	584.07
01-51-444	Printing/Publishing	2,350	302.00	12.85%	340.25
01-51-446	Legal Fees	20,000	10,798.00	53.99%	14,400.00
01-51-452	Other Professional Services	217,500	92,472.71	42.52%	9,092.88
01-51-453	Animal Control	1,500	75.00	5.00%	260.00
01-51-455	Training	25,438	2,578.08	10.13%	8,227.93

		FY2024	FY2024 Actual to	%	
		Budget	Date	Received /	Prior YTD
				Expended	
01-51-459	Dues/Subscriptions	8,855	3,907.29	44.13%	5,989.01
01-51-465	Office Supplies	4,000	387.70	9.69%	3,391.96
01-51-466	Other Supplies	6,750	6,018.55	89.16%	4,669.85
01-51-467	Uniforms	12,250	3,400.09	27.76%	7,350.10
01-51-469	Food/Prisoners	100	-	0.00%	-
01-51-472	Gas & Oil	55,000	19,377.82	35.23%	31,999.52
01-51-485	Sundry Expense	1,000	43	4.30%	283
01-51-494	Equipment	94,540	112,229	0.00%	56,006
		<u>2,218,415</u>	<u>1,463,138</u>		<u>1,228,253</u>
Building -					
01-52-400	Salaries - Expense	90,724	32,177.46	35.47%	4,425.00
01-52-401	Social Security	6,941	2,366.03	34.09%	-
10-52-402	IMRF	540	256.74		-
01-52-403	Unemployment Tax	146	43.21	29.60%	-
10-52-404	Employee Insurance	29,677	4,819.82		-
01-52-411	Building Maintenance	1,000	-	0.00%	-
01-52-412	Equipment Maintenance	2,000	-	0.00%	1,950.00
01-52-427	General Insurance	10,427	-	0.00%	-
01-52-428	Telephone/Fax	-	-	0.00%	-
01-52-438	Travel	1,500	290.17	19.34%	-
01-52-443	Postage	1,000	-	0.00%	-
01-52-444	Printing/Publishing	2,500	1,560.00	62.40%	-
01-52-446	Legal Fees	20,000	5,220.50	26.10%	4,426.40
01-52-452	Other Professional Services	111,500	80,423.54	72.13%	23,865.88
01-52-455	Training	1,000	43.93	4.39%	-
01-52-459	Dues/Subscriptions	1,000	-	0.00%	-
01-52-465	Office Supplies	200	-	0.00%	-
01-52-466	Other Supplies	2,000	-	0.00%	-
01-52-472	Gas & Oil	1,000	-	0.00%	-
		<u>283,155</u>	<u>127,201</u>		<u>34,667</u>
Public Works -					
01-53-400	Salaries - Expense	228,798	143,455.00	62.70%	137,654.19
01-53-400.1	Straight O/T	-	-	0.00%	-
01-53-400.2	O/T	20,000	1,738.05	0.00%	4,368.18
01-53-401	Social Security	19,032	11,107.24	58.36%	10,864.68
01-53-402	IMRF	1,745	1,209.80	69.33%	4,098.66
01-53-403	Unemployment Tax	365	146.33	40.09%	408.36
01-53-404	Employee Insurance	118,001	59,706.06	50.60%	72,023.55
01-53-410	Street Light Maintenance	10,000	73.34	0.73%	2,800.00
01-53-411	Building Maintenance	82,500	13,685.04	16.59%	3,150.92
01-53-412	Equipment Maintenance	30,000	6,159.06	20.53%	6,759.77
01-53-413	Street Maintenance	57,000	30,868.41	54.16%	319,763.81
01-53-414	Sidewalk Maintenance	15,000	-	0.00%	110,627.74
01-53-418	Snow/Leaf Removal	15,000	5,934.00	39.56%	1,334.00
01-53-419	Ground Upkeep	7,000	-	0.00%	123.00
01-53-427	General Insurance	26,069	-	0.00%	-
01-53-428	Telephone/Fax	9,000	7,864.21	87.38%	7,327.66
01-53-435	Utilities	-	88.59	0.00%	-

		FY2024	FY2024 Actual to	%	
		Budget	Date	Received /	Prior YTD
				Expended	
01-53-436	Street Lighting	70,000	38,799.97	55.43%	42,064.21
01-53-437	Rental	2,000	1,200.00	60.00%	600.00
01-53-438	Travel	500	-	0.00%	-
01-53-444	Printing/Publishing	1,500	270.00	18.00%	880.00
01-53-446	Legal Fees	4,000	-	0.00%	-
01-53-451	Engineering	20,000	18,814.58	94.07%	36,858.00
01-53-452	Other Professional Services	47,500	43,657.10	91.91%	46,783.72
01-53-455	Training	1,500	-	0.00%	60.00
01-53-459	Dues/Subscriptions	850	560.00	65.88%	396.00
01-53-461	Letter Of Credit Balance	-	-	0.00%	49.99
01-53-466	Other Supplies	30,000	4,651.65	15.51%	6,515.80
01-53-467	Uniforms	4,000	1,087.45	27.19%	1,155.77
01-53-472	Gas & Oil	25,000	9,434.23	37.74%	8,633.94
01-53-479	Interest Expense	6,020	-	0.00%	7,388.00
01-53-485	Sundry Expense	800	-	0.00%	740.45
01-53-486	Drainage District Assessment	4,600	3,500.00	76.09%	3,500.00
01-53-489	Debt Retirement	42,753	-	0.00%	35,365.00
01-53-492	Bldgs. & Perm. Improvements	-	-	0.00%	-
01-53-493	Improvement Other Than Bldgs.	-	-	0.00%	-
01-53-494	Equipment	41,000	-	0.00%	1,699.56
		<u>941,533</u>	<u>404,010</u>		<u>873,995</u>
ESDA -					
01-54-412	Equipment Maintenance	-	-	0.00%	-
01-54-485	Sundry Expense	-	-	0.00%	-
		<u>-</u>	<u>-</u>		<u>-</u>
Communications -					
01-55-412	Equipment Maintenance	-	-	0.00%	-
01-55-452	Other Professional Services	-	-	0.00%	80,627
		<u>-</u>	<u>-</u>		<u>80,627</u>
Planning & Zoning -					
01-57-438	Travel	1,000	-	0.00%	1,000
01-57-443	Postage	300	-	0.00%	-
01-57-444	Printing/Publishing	500	-	0.00%	2,164
01-57-446	Legal Fees	50,000	1,373	2.75%	19,888
01-57-451	Engineering	20,000	10,199	50.99%	9,196
01-57-452	Other Professional Services	28,000	5,640	20.14%	4,269
01-57-455	Training	1,000	-	0.00%	-
01-57-459	Dues/Subscriptions	6,325	-	0.00%	5,000
01-57-466	Other Supplies	6,000	1,017	16.95%	3,465
01-57-493	Improvement Other Than Buildings	-	-	0.00%	-
		<u>113,125</u>	<u>18,228</u>		<u>44,982</u>
Total General Fund Expenditures					
		<u>4,340,065</u>	<u>2,552,537</u>		<u>2,758,149</u>
<b>General Fund - Net Income/(Loss)</b>					
		<u><b>\$ (206,918)</b></u>	<u><b>(48,992)</b></u>		<u><b>(152,469)</b></u>

**Building Permit Escrow Fund**  
Revenues

		FY2024	FY2024 Actual to	%	
		Budget	Date	Received /	Prior YTD
				Expended	
02-00-361	Interest Income	-	14	0.00%	17
02-00-383	Occupancy Escrow Receipts	-	3,000	0.00%	5,000
02-00-384	Sidewalk Escrow Receipts	-	5,850	0.00%	5,535
02-00-385	Landscape Escrow Receipts	-	7,300	0.00%	10,950
		-	16,164		21,502

*Expenditures*

02-00-486	Escrow Refunds	-	8,800	0.00%	-
		-	8,800		-

**Building Permit Escrow Fund - Net Income/(Loss)**

		<b>\$ -</b>	<b>7,364</b>		<b>21,502</b>
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**Motor Fuel Tax Fund**

11-00-311	MFT Receipts	173,855	119,431	68.70%	112,685
11-00-361	Interest Income	161	122	75.89%	153
11-00-368	Grant Funds	-	-	0.00%	62,074
		174,016	119,553		174,912

*Expenditures*

11-00-413	Street Maintenance	-	-	0.00%	300,221
11-00-451	Engineering	-	-	0.00%	101,576
11-00-484	Transfers Out	412,350	-		-
11-00-495	Acquisitions	-	-	0.00%	-
		412,350	-		401,797

**Motor Fuel Tax Fund- Net Income/(Loss)**

		<b>\$ (238,334)</b>	<b>119,553</b>		<b>(226,885)</b>
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**Customer Utility Deposits Fund**

*Revenues*

28-00-361	Interest Income	-	-	0.00%	5
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*Expenditures*

28-00-486	Deposit Refunds	-	-	0.00%	-
		-	-		-

**Customer Utility Deposits Fund- Net Income/(Loss)**

		<b>\$ -</b>	<b>-</b>		<b>5</b>
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**Capital Improvements Fund**

*Revenues*

30-00-361	Interest Income	174	101	57.84%	110
30-50-331	Bldg. Permit Development Fees	11,000	6,536	59.42%	12,328
30-51-331	Bldg. Permit Development Fees	21,000	7,520	35.81%	5,920
30-50-373	Transfer Income	412,350	-	0.00%	-
		444,524	14,157		18,358

*Expenditures*

30-50-495	Improvements	-	-	0.00%	-
30-51-495	Improvements	-	-	0.00%	-
30-53-451	Engineering	114,482	89,249	77.96%	-
30-53-452	Other Professional Services	20,000	-	0.00%	-
30-53-495	Improvements To Streets	488,350	67,796	13.88%	-
		622,832	157,045		-

	FY2024 Budget	FY2024 Actual to Date	% Received / Expended	Prior YTD
<b>Capital Improvements Fund- Net Income/(Loss)</b>	<b>\$ (178,308)</b>	<b>(142,889)</b>		<b>18,358</b>
<b>Vehicle Service Fund</b>				
<i>Revenues</i>				
32-00-361 Interest Income	-	10	0.00%	27
32-51-339 Circuit Clerk Fines	-	-	0.00%	-
32-51-373 Transfer Income	-	-	0.00%	-
32-53-373 Transfer Income	-	-	0.00%	-
32-51-381 Miscellaneous Income	-	-	0.00%	-
32-53-381 Miscellaneous Income	-	-		-
	-	10		27
<i>Expenditures</i>				
32-51-494 Equipment	-	-	0.00%	-
32-53-494 Equipment	-	-	0.00%	39,804
32-51-484 Transfer Out	90,376	60,077	66.47%	-
	90,376	60,077		39,804
<b>Vehicle Service Fund- Net Income/(Loss)</b>	<b>\$ (90,376)</b>	<b>(60,067)</b>		<b>(39,777)</b>
<b>Business Development District Fund</b>				
<i>Revenues</i>				
40-00-307 Retailers Occupational Tax	339,538	161,958	47.70%	180,729
40-00-361 Interest Income	164	70	42.84%	84
	339,702	162,029		180,813
<i>Expenditures</i>				
40-00-446 Legal Fees	10,000	596	5.96%	5,482
40-00-447 Accounting Services	750	500	66.67%	-
40-00-451 Engineering	180,000	12,419	6.90%	13,393
40-00-452 Other Professional Services	70,000	47,476	67.82%	33,070
40-00-484 Transfer of Funds	-	-	0.00%	-
40-00-485 Sundry Expense	5,000	1,232	0.00%	3,219
40-00-493 Improvements Other Than Buildings	321,000	320,993	0.00%	-
40-00-495 Acquisitions	100,000	-	0.00%	27,927
	686,750	383,215		83,091
<b>Business Development District Fund- Net Income/(Loss)</b>	<b>\$ (347,048)</b>	<b>(221,186)</b>		<b>97,722</b>
<b>TIF # 1 Fund</b>				
<i>Revenues</i>				
41-00-301 Property Tax	23,374	33,750	144.39%	22,843
41-00-361 Interest Income	26	21	80.54%	15
	23,400	33,771		22,859
<i>Expenditures</i>				
41-00-446 Legal Fees	1,000	-	0.00%	-
41-00-447 Accounting Services	750	250	33.33%	-
41-00-451 Engineering	1,000	-	0.00%	-
41-00-452 Other Professional Services	15,000	4,539	30.26%	5,992



		FY2024	FY2024 Actual to	%	
		Budget	Date	Received /	Prior YTD
				Expended	
41-00-485	Sundry Expense	1,000	-	0.00%	-
41-00-495	Acquisitions	20,000	-	0.00%	-
		38,750	4,789		5,992
<b>TIF #1 Fund Net Income/(Loss)</b>		<b>\$ (15,350)</b>	<b>28,981</b>		<b>16,866</b>
<b>TIF # 2 Fund</b>					
<i>Revenues</i>					
42-00-301	Property Tax	15,918	15,453	97.08%	15,733
42-00-320	Reimbursements	350,000	-		-
42-00-361	Interest Income	13	13,719	105530%	7
42-00-362	Unrealized Gain/Loss on Investments	-	32,626		
42-00-390	Bond Proceeds	-	-	0.00%	-
		365,931	61,797		15,740
42-00-446	Legal Fees	1,000	13,684	1368.40%	-
42-00-447	Accounting Services	750	250	33.33%	-
42-00-449	Investment Management Fees	-	2,003		
42-00-451	Engineering	350,000	84,969	24.28%	-
42-00-452	Other Professional Services	10,000	93,058	930.58%	3,787
42-00-479	Interest Expense	140,058	140,058	100.00%	
42-00-488	Bond Issue Costs	-	-	0.00%	-
42-00-495	Improvements to Streets	2,718,716	1,640,667	60.35%	
		3,220,524	1,974,689		3,787
<b>TIF #2 Fund Net Income/(Loss)</b>		<b>\$ (2,854,593)</b>	<b>(1,912,892)</b>		<b>11,952</b>



Village of Peotone  
FY2025 Budget Kickoff Meeting  
(April 1, 2024 – March 31, 2025)

Monday, December 11, 2023

# FY2024 Year to Date Budget Review – General Fund Revenues thru December 7, 2023

**FY2024 General Fund Revenues by Type**  
Budget \$4,133,147 - Actual \$2,506,843



- Taxes category reflects a variety of sources imposed by the State of Illinois, as well as locally
- Majority of Vehicle License revenues will be received in January and February 2024
- Other Income includes Investment Income and Grants
  - Investment Income Budget - \$330,004, Actual to date - \$185,639
  - The Village received a grant for the purchase of trees from the Morton Arboretum in the amount of \$7,520

# FY2024 General Fund Tax Revenues

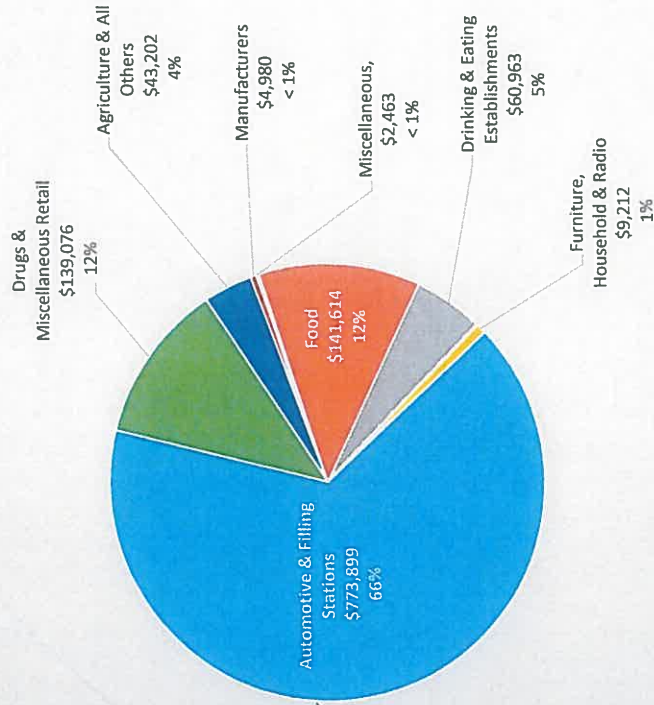
FY2024 General Fund Taxes by Type  
 Budget \$3,189,622 - Actual \$1,950,405



- Property tax includes the Village's levy and a share of the township's road and bridge tax and is collected in June and September of each year
- Sales, Use and Cannabis taxes are collected three (3) months in arrears; actuals to date reflect collection for the first five (5) months of FY2024 and amount to 43% of the amount budgeted
- Income and Utility taxes are collected one (1) month in arrears; Income tax actuals to date are approximately 71% of the amount budgeted; Utility taxes actuals are approximately 45% percent of the amount budgeted

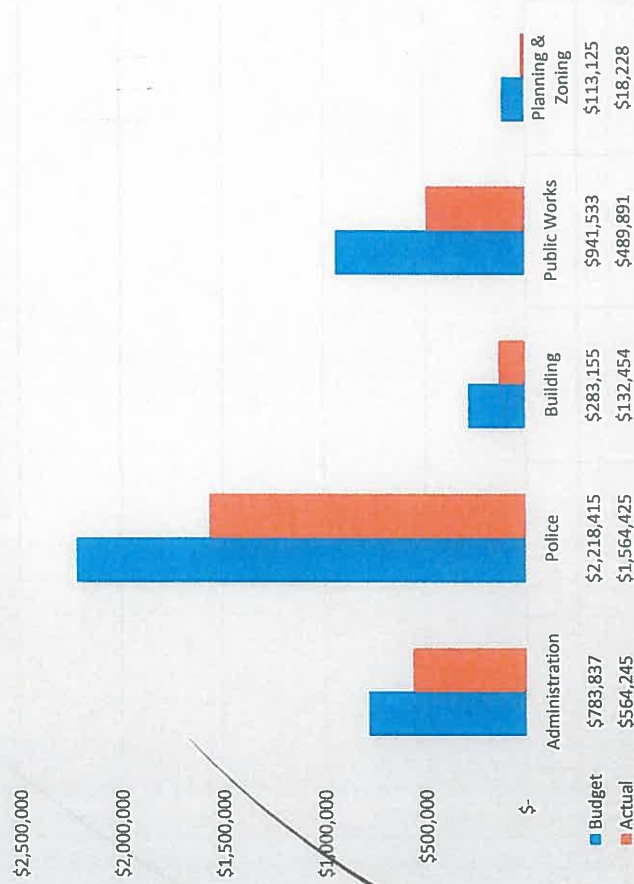
# 1% Sales Tax by SIC Code

- Businesses that collect Illinois sales tax in Illinois are classified into a Standard Industrial Code (SIC) category by the Illinois Department of Revenue as shown in the chart
  - The General Merchandise, Apparel, Lumber, Building & Hardware and Manufactures SIC Codes were combined into the Miscellaneous category in the chart
  - As shown, sales tax collected by the Village's auto dealerships account for the majority of the Village's sales tax collections



# FY2024 Year to Date Budget Review – General Fund Expenditures thru December 7, 2023

FY2024 General Fund Expenditures by Department  
Budget \$4,340,065 - Actual \$2,769,242



FY2024 General Fund budget, as adopted, reflects a drawdown on fund balance of less than \$200,000

The General Fund reflects personnel related costs for all Village employees, including salaries, medical benefits and pension costs obligations

All departments are trending at or below budgeted expenditures through 8.5 months of the fiscal year

The FY2024 Police department budget includes the purchase of vehicles in the amount of \$94,540, funded by a transfer from the Village's Vehicle Service Fund

# FY2023 Year to Date Budget Review – Other Funds thru December 7, 2023

## ▶ Motor Fuel Tax Fund

- ▶ Tax revenues received from the State, including TRF receipts, are trending at approximately 69% of the amount budgeted
- ▶ Expenditures of this fund consist of an interfund transfer to the Capital Improvement Fund to provide funding for road related projects; the FY2024 budgeted transfer is \$412,350

## ▶ Business Development Fund

- ▶ Business Development District taxes are collected three (3) months in arrears; actuals to date reflect collection for the first five (5) months of FY2024 and amount to 48% of the amount budgeted
- ▶ Expenditures to date in this fund are related to budgeted projects, including final payment on the Railroad Street project and design of additional Downtown Peotone improvements, amounting to approximately 73% of the total amount budgeted; the Village will be reimbursed for a portion of the Downtown Peotone improvements through a grant received from the Illinois Department of Economic Opportunity; the total grant amounts to \$2,458,071

# FY2023 Year to Date Budget Review – Other Funds thru December 7, 2023

## Capital Improvements Fund

- FY2024 revenues of this fund consist of building permit fees and a transfer from the Motor Fuel Tax Fund
- Budgeted expenditures in the fund include engineering and construction costs of various road projects, the largest project being Mill Trace engineering and paving

## TIF 2 Fund

- Revenues within this fund consist of incremental property tax collections
- Expenditures to date in this fund are related to the I-57/88<sup>th</sup> Avenue Interchange Improvement project, as well as interest paid on outstanding general obligation bonds that were issued to partially fund this project; to date, approximately 56% of the amount budgeted for this project has been spent



# Proposed FY2024 Budget Schedule

- ▶ Monday, December 11, 2023 – Budget kickoff meeting with full Board
- ▶ Tuesday, December 19, 2023 – Operating and capital budget worksheets distributed to department heads; Village Administrator and Treasurer meet with Department Directors to discuss budget process and timeline
- ▶ Friday, January 12, 2024 – Completed operating and capital budget worksheets submitted to Village Administrator and Treasurer
- ▶ Monday, January 22, 2024 – Capital Improvements Plan Workshop with Village Board; Executive Session to discuss and authorize proposed employee pay adjustments
- ▶ Friday, February 2, 2024 – Provide Board with an electronic copy of the FY2025 Proposed Budget
- ▶ Tuesday, February 13, 2024 – Proposed FY2025 Budget formally presented to the Administrative Oversight Committee
- ▶ Monday, February 26, 2024 – Final Proposed FY2025 Budget presented to Village Board
- ▶ Monday, March 13, 2024 – Board approval of FY2025 Budget Ordinance

# FY2024 Budget Planning

- ▶ The Village's policy for the General Fund is to maintain a fund balance of 30% of the ensuring year's expenditure budget, net of capital projects and one-time significant items.
- ▶ Estimated fund balance in the General Fund as of November 2023 is approximately \$11.47 million, or more than 2 ½ times FY2024 budgeted expenditures
- ▶ Village will utilize fund balance within the General Fund to pay the interest payments on the Village's outstanding 2022 GO debt for the 1<sup>st</sup> two years of interest only payments.
  - ▶ FY2024 Interest Payments - \$140,058
  - ▶ FY2025 Interest Payments - \$147,862
  - ▶ As these payments are TIF eligible costs, the Village will be able to reimburse itself for these payments as TIF increment becomes available.

# FY2025 Budget Planning

- ▶ Anticipated changes in the Village's revenue sources for FY2025 include -
  - ▶ Travel Center revenue sharing as per the terms of the development agreement
  - ▶ Video Gaming Tax receipts may increase based on opening of the travel center
  - ▶ Water Franchise Fees may increase with new water source/rate increaseLiquor license fees increase 3% annually
  - ▶ Implementation of a 1% Food & Beverage tax
- ▶ Available FY2025 capital improvement funding includes –
  - ▶ ARPA funds allocated by Will County in the amount of approximately \$900,000
  - ▶ Motor Fuel Tax collections, building permit fees
  - ▶ DCEO grant proceeds
  - ▶ Staff will review and update the Village's multi-year Capital Improvement Plan, determine total available funding and provide an FY2025 capital budget recommendation to the Board

# Meeting Wrap Up

- ▶ The Village received its first ever Distinguished Budget Presentation Award for the FY2024 budget document. Staff will continue the practice of submitting the annual budget document to the GFOA award program.

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- ▶ Board feedback
- ▶ Requests to include funding in FY2025 Budget for specific items and/or projects
- ▶ Next FY2024 Budget meeting – Monday, January 22, 2024 – Capital Improvements Plan Workshop, presentation of proposed employee pay adjustments

## Agenda Summary – 2023 Property Tax Levy

Staff is presenting the 2023 property tax levy to the Village Board for consideration and approval. The total proposed levy for tax year 2023 amounts to \$650,562 and includes the following line items.

General Corporate Purposes	\$206,512
Municipal Auditing Fund	17,750
Illinois Municipal Retirement Fund	4,704
Social Security Fund	86,174
Liability, Unemployment and Workers' Compensation Insurance Fund	49,250
Police Protection Fund	80,000
Medicare Fund	20,154
Police Pension Fund	186,018
<b>Total 2023 Property Tax Levy</b>	<b><u>\$650,562</u></b>

The levy as presented allows the Village to capture the allowable CPI increase of 5.0%, while staying under the estimated 2023 limiting rate.

Below is a snapshot of the Village's property tax levy for the last four years, as well as the proposed 2023 property tax levy. The proposed (preliminary) 2023 tax levy allocates the total levy across line items to represent the spending that occurs for each of these purposes.

	Preliminary 2023	Final 2022	Final 2021	Final 2020	Final 2019
Year over Year EAV Increase	10.60%	9.19%	5.48%	0.75%	4.36%
Rate Setting EAV	121,419,051	109,777,206	100,539,971	95,319,435	94,605,770
Final Extended Rate - Village		0.5701	0.5870	0.6029	0.5881
General Corporate Purposes	206,512	123,605	346,000	333,000	333,000
Municipal Auditing Fund	17,750	19,000	3,000	3,000	3,000
IMRF Fund	4,704	19,284	6,000	6,000	6,000
Social Security Fund	86,174	82,827	27,000	27,000	27,000
Liability, UC, WC Insurance Fund	49,250	37,156	43,000	43,000	43,000
Police Protection Fund	80,000	80,000	80,000	80,000	80,000
Medicare Fund	20,154	19,808	4,000	4,000	4,000
Police Pension Fund	186,018	237,471	91,000	85,000	60,000
<b>Total Village Levy</b>	<b><u>\$ 650,562</u></b>	<b><u>\$ 619,150</u></b>	<b><u>\$ 600,000</u></b>	<b><u>\$ 581,000</u></b>	<b><u>\$ 556,000</u></b>

While the tax levy has increased year over year, due to the growth in EAV, the Village's tax rate has remained fairly consistent over the years, with a slight decrease when comparing tax year 2019 to 2022. Based on an estimate of the Village's overall Equalized Assessed Valuation (EAV) utilized to calculate the 2023 tax rate, staff anticipates that the Village's tax rate will decrease slightly when comparing tax year 2023 to tax year 2022. For tax year 2022, the Village's tax rate

was approximately 8.8% of the overall tax rate reflected on a resident's tax bill, meaning approximately \$.09 of every dollar on a tax bill is paid to the Village.

Staff recommends approval of the ordinance titled AN ORDINANCE FOR THE LEVYING AND ASSESSING OF THE 2023 TAXES FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS

**CERTIFICATE OF COMPLIANCE WITH TRUST IN TAXATION**

**In accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 Illinois Compiled Statutes**

I, the undersigned, hereby certify that I am the presiding officer of the Village of Peotone and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" Law OR that Sections 18-60 through 18-85 of the "Truth in Taxation" Law are inapplicable with respect to the adoption of the tax levy for year 2023.

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Signature of Presiding Officer

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Date

AN ORDINANCE FOR THE LEVYING AND ASSESSING  
OF THE 2023 TAXES FOR THE  
VILLAGE OF PEOTONE,  
WILL COUNTY, ILLINOIS

PUBLISHED IN PAMPHLET FORM  
BY THE VILLAGE OF PEOTONE,  
WILL COUNTY, ILLINOIS



ORDINANCE NO. \_\_\_\_\_

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AN ORDINANCE FOR THE LEVYING AND ASSESSING OF THE 2023 TAXES  
FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS

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**Be it ordained** by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

**Section 1:** That for the purpose of defraying all necessary expenses and liabilities of the Village for the 2023 tax levy year, a tax for the sums reflected in Exhibit 1, or so much thereof as by law may be authorized, be and the same is hereby levied against all taxable property in the Village as assessed and equalized for the year 2023.

**Section 2:** That said sum of Six Hundred Nineteen Thousand One Hundred and Fifty dollars (\$650,562) is hereby levied and assessed under the authority reflected in and for the items listed in Exhibit 1, which items have heretofore been appropriated by Ordinance of the President and Board of Trustees of the Village of Peotone.

**Section 3:** That the Village Clerk be and is hereby authorized and directed to file, with the County Clerk of Will County, Illinois, on or before the time required by law, a duly certified copy of this Ordinance.

**Section 4:** That if any section, subsection, sentence or item of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portions of this Ordinance.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Corporate Authorities of the Village of Peotone on a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the President of the Village of Peotone.

AN ORDINANCE FOR THE LEVYING AND ASSESSING  
OF THE 2023 TAXES  
FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS

EXHIBIT 1

**INDIVIDUAL FUND LEVIES**

<b>General Corporate Purposes</b> - For general corporate purposes	
Salaries	\$ 206,512
<b>Municipal Auditing Fund</b> - As provided by 65 ILCS 5/8-8-8 for auditing of funds and accounts of the Village of Peotone	
Auditing	17,750
<b>Illinois Municipal Retirement Fund</b> - As provided by 4 ILCS 5/7-171 for required contribution	
IMRF	4,704
<b>Social Security Fund</b> - As provided by 40 ILCS 5/21/110 for required contributions	
Social Security	86,174
<b>Liability, Unemployment and Workers' Compensation Insurance Fund</b> - For costs of liability, unemployment and workers' compensaton insurance per 745 ILCS 10/9-107	
Liability, Unemployment and Workers' Compensation Insurance	49,250
<b>Police Protection Fund</b> - As provided by 65 ILCS 5/11-1-3, 5/11-1-5.1 for the purpose of police protection	
Salaries	80,000
<b>Medicare Fund</b> - As provided by 40 ILCS 5/21--110.1for required contributions	
Medicare	20,154
<b>Police Pension Fund</b> - As provided by 40 ILCS 5/3-125 for required contributions	
Pension/Disability Payments	186,018
<b>Total - All Funds</b>	<b><u>\$ 650,562</u></b>

\_\_\_\_\_  
Peter March, Village President

Attest:

\_\_\_\_\_  
Stacey Hartwell, Village Clerk

(Seal)

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF WILL     )

**CERTIFICATION**



**CLERK'S CERTIFICATE**

I, **Stacey Hartwell**, the duly elected, qualified and acting Village Clerk of the Village of Peotone, Will County, Illinois, do hereby certify that attached hereto is a true and correct copy of that Resolution now on file in my office, entitled:

**RESOLUTION NO. \_\_\_\_\_**

**“RESOLUTION ALLOCATING 2023 TAX LEVY  
TO INDIVIDUAL FUNDS OF THE VILLAGE –  
PROPERTY TAX EXTENSION LIMITATION LAW, AS AMENDED”**

which Resolution was adopted by the Board of Trustees of the Village of Peotone at a meeting held

on the \_\_\_\_\_ of \_\_\_\_\_, 2023, at which meeting a quorum was present, and approved by the President of the Village of Peotone on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

I further certify that the vote on the question of the adoption of the said Resolution by the Board of Trustees of the Village of Peotone was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Peotone, and that the result of said

vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village

of Peotone, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Village Clerk

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION ALLOCATING 2023 TAX LEVY  
TO INDIVIDUAL FUNDS OF THE VILLAGE –  
PROPERTY TAX EXTENSION LIMITATION LAW, AS AMENDED**

**WHEREAS**, under the Property Tax Extension Limitation Law, as amended (collectively “the Law”) the levies of the Village are limited, and the Board of Trustees must determine the allocation of its tax levy among the various funds of the Village; and

**WHEREAS**, the Board of Trustees has made such determination and hereby, by adoption of this Resolution, authorizes the County Clerk to make the appropriate adjustments in the 2023 levy of this Village payable in 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

**Section 1:** This Board of Trustees hereby finds and determines as follows regarding appropriate adjustments in the 2023 levy of this Village payable in 2024 by virtue of the Law:

- A. That the General Corporate Fund and the Police Protection Fund not be limited.
- B. That the remaining funds of this Village may be limited if required by the Law.
- C. That the remaining funds shall be reduced in equal amounts so that the total reduction from all funds is equal to the amount that the County Clerk is required to reduce the 2023 levy as a result of and as required by the Law.

- Municipal Auditing Fund
- Illinois Municipal Retirement Fund
- Social Security Fund
- Medicare Fund
- Liability, Unemployment and Workers’ Compensation Insurance Fund
- Police Pension Fund

**Section 2:** That the Village Clerk be and is hereby authorized to file a certified copy of this Resolution with the Will County Clerk.

**Section 3:** That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Corporate Authorities of the Village of Peotone on a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the President of the Village of Peotone.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

VILLAGE OF PEOTONE  
RESOLUTION \_\_\_\_\_  
BUDGET AMENDMENT RESOLUTION

At the meeting of the Village of Peotone Board of Trustees, held in the Village Hall in the Village of Peotone, County of Will, Illinois, on the \_\_\_\_ day of \_\_\_\_\_, 2023 there were

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, a budget was adopted on April 1, 2023 to govern the receipts and expenditures of various Village funds for the next fiscal year of the Village, and

WHEREAS, as a result of unanticipated expenditure or revenue, it is necessary to modify the aforesaid budget and,

NOW THEREFORE BE IT RESOLVED, that the aforesaid budget be modified as follows:

Increase the following line items:

Upon a roll call vote, the following voted:

YES:

NO

RESOLUTION DECLARED ADOPTED

I, the undersigned, the Clerk of the Village of Peotone, Illinois, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Village Board of said municipality at its meeting held on \_\_\_\_\_, relative to adoption of the resolution therein set forth;

\_\_\_\_\_  
Peter March, Village President

\_\_\_\_\_  
Stacey Hartwell, Clerk

Dated:



**FY2024 Budget Amendments  
As of December 11, 2023**

<u>Account Number</u>	<u>Account Description</u>	<u>Budget Amendment Needed</u>	<u>Effect on</u>	<u>Description</u>	<u>Funding</u>
		<u>Revenue</u>	<u>Budget</u>		<u>Source</u>
		<u>Expenditures</u>			
30-00-368	Grant Funds	\$ 80,432	Increase Revenues	ARPA Funds - Will County	N/A
30-53-451	Engineering	-	Increase Expenditures	Conrad Street Storm Sewer - PHI Engineering	ARPA Funds - Will County
30-53-495	Improvements to Streets	-	Increase Expenditures	Rathje Road Project - Final Village Share	Fund Balance
	<b>Total Capital Improvements Fund - 30</b>	<u>\$ 80,432</u>			
		<u>\$ 145,774</u>			

VILLAGE OF PEOTONE

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING PAID LEAVE BENEFITS  
REQUIRED FOR VILLAGE EMPLOYEES AND MAKING CERTAIN CHANGES TO  
THE VILLAGE OF PEOTONE PERSONNEL POLICY MANUAL**

**WHEREAS**, the Village of Peotone (“Village”) is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970: and

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

**WHEREAS**, pursuant to the Illinois Municipal Code, 65 ILCS 5/10-4-1, municipalities are granted the authority to “provide by ordinance in regard to the relation between all municipal officers and employees in respect of each other, the municipality, and the people;” and

**WHEREAS**, on March 13, 2023, Governor J.B. Pritzker signed into law Public Act 102-1143, titled the Paid Leave for All Workers Act (the “Act”) (820 ILCS 192/1 *et seq.*) establishing “a minimum paid leave standard for all workers in Illinois,” with certain exceptions; and

**WHEREAS**, the Act takes effect on January 1, 2024, and applies to State and local government employers within Illinois, except school districts and park districts;

**WHEREAS**, the mandatory paid leave standard required by the Act constitutes an unfunded mandate on the Village pursuant to the State Mandates Act, 30 ILCS 805/1, *et seq.*; and

**WHEREAS**, the General Assembly incorporated language into Section 15(p) of the Act, 820 ILCS 192/15(p), which expressly provides that “[t]he provisions of this Act shall not apply to any employer that is covered by a municipal or county ordinance that is in effect on the effective date of this Act that requires employers to give any form of paid leave to their employees, including paid sick leave or paid leave;” and

**WHEREAS**, Section 15(n) of the Act, 820 ILCS 192/15(n), further provides that “[n]othing in this Act shall be deemed to affect the validity or change the terms of bona fide collective bargaining agreements in effect on January 1, 2024. After that date, requirements of this Act may be waived in a bona fide collective bargaining agreement, but only if the waiver is set forth explicitly in such agreement in clear and unambiguous terms;” and

**WHEREAS**, the current Village of Peotone Personnel Policy Manual (the “Personnel Policy”) has been in place since 1993, has been amended from time to time, and, because the Village has long recognized the importance of paid leave for workers, requires that certain classes of Village employees be provided with various types of paid leave, including vacation leave, sick leave, holidays, and personal days, as well as additional types of paid leave; and

**WHEREAS**, the President and Board of Trustees of the Village find that it is in the best interests of the Village, its employees and its residents to maintain the quality of the benefits package currently available to the Village employees and to adopt and affirm by ordinance, prior to the effective date of the Act, the Village’s current paid leave policies requiring paid leave for Village employees, to make certain amendments relative to leave to the Personnel Policy, as set forth below, and to expressly affirm that the provisions of the Act do not apply to the Village’s employees.

**NOW, THEREFORE, BE IT ORDAINED**, by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

**SECTION 1: Recitals.** Each whereas paragraph set forth above is hereby incorporated by reference into this Section 1.

**SECTION 2: Affirmation and Adoption of Paid Leave Policies.**

- A. Pursuant to the Illinois Municipal Code and Sections 15(p) and 15(n) of the Paid Leave for All Workers Act (the “Act”), the Village hereby affirms and adopts its existing paid leave policies, as set forth in the Village’s existing Personnel Policy, and the amended paid leave policies and other Personnel Policy amendments attached hereto as **Exhibit A** and incorporated herein (collectively, the “Paid Leave Policies”), which may be further amended from time to time in compliance with law, as the required paid leave benefits for its employees, except as otherwise provided in a currently-existing collective bargaining agreement. The Village Personnel Policy is hereby amended by adding to, amending and replacing certain of its provisions with the amended provisions attached hereto as **Exhibit A**.
- B. Pursuant to Section 15(p) of the Act, the Village expressly affirms that the provisions of the Act shall not apply to the Village’s employees. This Ordinance governs and supersedes all provisions of the Act impacting the employment relationship between the Village of Peotone and its employees.
- C. Pursuant to Section 15(n) of the Act, the Village hereby affirms the paid leave benefits included in the respective and currently existing collective bargaining agreements to which the Village is a party. Nothing in the Act or this Ordinance shall be deemed to affect the validity or change the terms of the currently existing collective bargaining agreements. To the extent the terms of any collective bargaining agreement conflict with the Village’s Paid Leave Policies, the terms of the collective bargaining agreement shall prevail.

D. No additional obligations with regard to mandatory paid leave, including without limitation, any obligations adopted under the Act by the State of Illinois, shall apply to the Village in its capacity as an employer, except those required by federal or State of Illinois laws and regulations preempting the Village's authority.

**SECTION 3: Severability.** If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph shall not affect any of the other provisions of this Ordinance.

**SECTION 4: Repealer.** Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

**SECTION 5: Effective Date.** This Ordinance shall be in full force and effect from and after its adoption, approval, and publication in the manner required by law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, and attested to by the Village Clerk this same day.

\_\_\_\_\_  
VILLAGE PRESIDENT

**ATTEST:**

\_\_\_\_\_  
VILLAGE CLERK

## EXHIBIT A

### ADDITIONS AND REVISIONS TO CERTAIN SELECTION PROVISIONS OF THE VILLAGE OF PEOTONE PERSONNEL POLICY

(NEW TEXT TO BE ADDED TO THE PERSONNEL POLICY INDICATED BY  
UNDERLINING, AND DELETIONS TO EXISTING TEXT INDICATED BY  
STRIKETHROUGH)

#### ARTICLE II: APPOINTMENTS AND PROMOTIONS

\*\*\*

**Section 2.4 - Probation:** The first six (6) calendar months of employment with the Village, or the first six (6) calendar months after a promotion, is a probationary period except for Police Officers. Police Officers shall have a ninety (90) day waiting period for purposes of receiving Personal Days per Section 6.4 or Paid-Time Off per Section 6.6, as applicable, a six (6) calendar month probationary period for purposes of all other benefits, and a one (1) year probationary period for all other purposes. If the employee proves capable after the probationary period, they will be classified as a regular employee. The Village retains the right to terminate probationary employees or to extend the probationary period if deemed necessary.

#### ARTICLE VI: LEAVE TIME

\*\*\*

**Section 6.4 - Personal Days:** Each regular, full-time employee is entitled to three (3) personal days per calendar year provided the employee has completed ~~six (6) months~~ ninety (90) days of employment with the Village.

The employee must notify their Department Head of the planned use of a personal day at least twenty-four (24) hours in advance and receive the Department Head's approval. Personal days may be taken in partial increments with the approval of the Department Head. The use of a personal day, if at all possible, shall not result in a situation whereby overtime is created. There is no accumulation of personal days and pay is in accordance with the Fair Labor Standards Act.

\*\*\*

**Section 6.6 – Paid Time Off:** Each part-time employee is entitled to up to forty (40) hours of personal time per calendar year, earning one (1) hour of personal time for every forty (40) hours worked. Personal time may be used provided the employee has completed ninety (90) calendar days of continuous employment.

Personal time can be used for any reason but should be requested in advance. The Department Head may deny personal time based on operational need. The accrual and

use of personal time is capped at forty (40) hours per year. Unused personal time is not paid to an employee upon separation.



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF PEOTONE  
RELATIVE TO PARKING ON LAWNS AND GRASS**

**WHEREAS**, the Village of Peotone ("Village") is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970: and

**WHEREAS**, the Village President and Board of Trustees of the Village have previously enacted Chapter 72 (Parking Regulations) of the Village Code of the Village of Peotone to administer parking rules and penalties within the Village.

**WHEREAS**, the President and Board of Trustees now find it in the best interests of the Village to make minor amendments to Chapter 72 and Section 10.03 (Definitions) of the Village Code to prohibit parking on grass and to define Charitable Organization, as set forth below.

**NOW, THEREFORE, BE IT ORDAINED**, by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

**SECTION 1:** Each whereas paragraph set forth above is hereby incorporated by reference into this Section 1.

**SECTION 2:** Section 10.03 (Definitions) of the Village Code of the Village of Peotone is hereby amended by adding the following definition at its proper alphabetical location:

**CHARITABLE ORGANIZATION.** Any organization required to register and file a charitable organization statement and an annual report or a religious organization exemption form with the Office of the Attorney General of Illinois under the Charitable Trust Act (760 ILCS 55/1 et seq.), as amended, and/or the Solicitation for Charity Act (225 ILCS 460/0.01 et seq.), as amended, and has tax exempt status as a charity or religious organization from the Internal Revenue Service.

**SECTION 3:** Section 72.07 (Reserved) of Chapter 72 (Parking Regulations) of the Village Code of the Village of Peotone is hereby amended to read in its entirety as follows:

**§ 72.07 [RESERVED] PARKING ON LAWNS AND GRASS.**

- (A) Except as provided in subsection (B) below, it shall be unlawful to park any vehicle on, lawns, fields, grassy areas or any other location within the Village not designed, permanently improved, primarily used and permitted by the Village for the parking of vehicles.
- (B) Exceptions to the prohibition in subsection (A) include parking as a result of a Village approved special event, and temporary parking on lawns conducted by a charitable organization as defined in §10.03, or by a property owner, subject to the following conditions:



- (1) Temporary parking shall not exceed five days;
- (2) No temporary parking is allowed on any property in a residential zoned district, except on fully improved, owner-occupied lots; and
- (3) No temporary parking is permitted on properties subject to current or pending adverse actions, including but not limited to, foreclosure and liens.

**SECTION 4:** All Ordinances, and parts of Ordinances, in conflict with, or inconsistent with, the provisions of this Ordinance are hereby repealed to the extent of any such conflict or inconsistency.

**SECTION 5:** If any part or portion of this Ordinance shall be declared invalid by a Court of competent jurisdiction, such partial invalidity shall not affect the remainder of this Ordinance.

**SECTION 6:** This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, and attested to by the Village Clerk this same day.

\_\_\_\_\_  
VILLAGE PRESIDENT

**ATTEST:**

\_\_\_\_\_  
VILLAGE CLERK



**RESOLUTION NO. 2023-R-\_\_\_\_\_**  
**RESOLUTION APPROVING PLANNING AND ZONING SERVICES PROPOSAL**  
**BETWEEN VILLAGE OF PEOTONE AND KENDALL JACKSON**

**WHEREAS**, the Corporate Authorities of the Village of Peotone, Will County, Illinois, have received a proposal from the independent contractor, Kendall Jackson to provide planning and zoning services for the Village; and

**WHEREAS**, the Corporate Authorities of the Village of Peotone find that planning and zoning services is vital to the development and maintenance of the community as prescribed by Village Code; and

**WHEREAS**, the Corporate Authorities of the Village of Peotone, Will County, Illinois, have determined that it is in the best interests of said Village of Peotone that the proposal for planning and zoning services attached hereto and made a part hereof as **EXHIBIT 1**, be approved;

**NOW THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That the proposal for planning and zoning services from Kendall Jackson., a copy of which is attached hereto as **Exhibit 1**, is hereby approved and the Village Administrator is authorized to execute the proposal as accepted on behalf of the Village of Peotone.

**Section 3:** This Resolution shall be in full force and effect immediately upon its adoption and approval.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me as Village President this \_\_\_\_\_ day of \_\_\_\_\_, 2023, and attested to by the Village Clerk this same day.

\_\_\_\_\_  
VILLAGE PRESIDENT

**ATTEST:**

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT 1**

**CONTRACT FOR SERVICES**

**(ATTACHED)**

## **INDEPENDENT CONTRACTOR AGREEMENT**

This Independent Contractor Agreement (the "Agreement") is made and entered into on this \_\_\_ day of \_\_\_\_\_, 2023 (the "Effective Date"), by and between: Kendall Jackson (Independent Contractor), 1100 Rock Springs Dr., Joliet, IL 60435, and the Village of Peotone(Village), (collectively referred to as the "Parties").

WHEREAS, the Village requires the services of a skilled independent Contractor to provide planning and zoning services to the Village of Peotone; and

WHEREAS, Independent Contractor represents that he possesses the necessary qualifications, skills, and experience to perform such services;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

### **Scope of Services**

1.1 Village engages Independent Contractor, and Independent Contractor agrees to provide planning and zoning services to the Village of Mokena (the "Services") in accordance with the terms and conditions set forth in this Agreement.

1.2 The specific details of the services, including the expected deliverables and timelines, shall be set forth in individual work orders or statements of work (SOWs) mutually agreed upon by the Parties for planning and zoning services as contained within the attached description of services.

### **Independent Contractor Status**

2.1 Independent Contractor shall perform the Services as an Independent Contractor and not as an employee or agent of the Village. This Agreement does not create an employer-employee relationship between the Parties.

2.2 Independent Contractor shall be solely responsible for their own taxes, insurance, licenses, and other obligations arising from their Independent Contractor status.

### **Compensation**

3.1 In consideration for the Services provided by Independent Contractor, Village shall pay Independent Contractor as mutually agreed upon in each work order or SOW. The payment terms and rates shall be paid at a rate of \$75.00 per hour.

3.2 Independent Contractor shall invoice Village for the Services performed, and Village agrees to make payment within sixty (60) days of receipt of a valid invoice.

### **Confidentiality**

4.1 Independent Contractor acknowledges that during the course of providing the Services, they may have access to confidential information of the Village. Independent Contractor agrees to maintain the confidentiality of such information and shall not disclose or use it for any purpose unrelated to this Agreement, unless required by law.

4.2 The obligations of confidentiality shall survive the termination or expiration of this

Agreement for a period of five (5) years.

#### **Term and Termination**

5.1 This Agreement shall commence on the Effective Date and shall remain in effect until terminated by either Party in accordance with this section.

5.2 Either Party may terminate this Agreement for convenience upon providing sixty (60) days' written notice to the other Party.

5.3 Either Party may terminate this Agreement for cause if the other Party commits a material breach of any provision of this Agreement. In such cases, the non-breaching Party shall provide written notice of the breach, and the breaching Party shall have fifteen (15) days to cure the breach or provide a plan for its remedy. If the breach is not cured within the specified period, the non-breaching Party may terminate this Agreement immediately upon written notice.

5.4 Upon termination or expiration of this Agreement, Independent Contractor shall promptly return any Village property, confidential information, and all other materials provided by Village.

5.5 All notices provided for by this Agreement shall be made in writing (1) either by actual delivery of the notice in and to the hands of the parties hereunto entitled; or (2) by the mailing of the notice by the United States mail to the last known address of the parties entitled thereto by certified or registered mail, return receipt requested. The notice shall be deemed to be received in case (1) on the date of its actual receipt by the parties entitled thereto, and (2) three days after the date of the postmark of the mailing thereof.

#### **Governing Law and Dispute Resolution**

6.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to its conflicts of law principles. The venue shall be Joliet, Will County, Illinois.

6.2 Any dispute arising out of or in connection with this Agreement shall be resolved through good-faith negotiations between the Parties. If reconciliation fails to resolve the dispute, it shall be subject to the exclusive jurisdiction of the courts located *in* the State of Illinois.

#### **Entire Agreement and Amendments**

7.1 This Agreement constitutes the entire understanding between the Parties concerning the subject matter hereof and supersedes all prior negotiations, understandings, and agreements, whether written or oral.

7.2 No amendment or modification of this Agreement shall be valid or binding unless it is in writing and signed by both Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Independent Contractor agreement as of the Effective Date.

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Kendall Jackson

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Village of Peotone



## **Independent Contractor Description of Services - Kendall Jackson**

Conduct comprehensive land use research and analysis to evaluate the feasibility and viability of proposed development projects. •

Prepare and review land use plans, zoning ordinances, and comprehensive development strategies in compliance with local, state, and federal regulations.

Collaborate with clients, architects, engineers, and other stakeholders to develop innovative land use strategies and designs.

Conduct site assessments, traffic studies, and infrastructure analysis, to ensure project sustainability and compliance.

Provide expert advice and guidance to Village Staff on land development regulations, zoning codes, and planning processes.

Review and process land development applications, permits, and entitlements.

Collaborate with government agencies, community organizations, and elected officials to ensure coordination and compliance with planning policies and objectives.

Prepare reports, presentations, and recommendations to clients, governing bodies, and public forums.

Mentor and provide guidance to planning staff, interns, and colleagues as required.

**Kendall Jackson, AICP**  
**Principal Consultant**

**kbjackson1@gmail.com**  
**(815) 735-7952**

**Experience**

Mr. Jackson has 35 years of experience in city planning, economic development, and related fields. He has worked in municipal planning, non-profit research and advocacy, and private sector consulting. Throughout his career, Mr. Jackson has developed an extensive background in management, planning, economic development, zoning and land use regulation, transportation infrastructure, corridor and sub-area planning, and capital project implementation. His most recent work has been in an advisory/consulting role in Mokena (advisory to or Kon Savoy Consulting Group) and the Village of Mokena as an independent contractor providing planning services.

Mr. Jackson worked for the City of Joliet for 28 years (retired in 2020), starting as a City Planner, moving on to Planning Director, and then as Community Development Director. His work with the city involved zoning, subdivision, commercial, industrial, and retail plan review, leadership on various planning and development initiatives as well as capital projects including the new \$40 million Joliet Gateway transportation center. Prior to his work with the City of Joliet, he worked as a planner in the south suburbs and was senior analyst at the economic consulting firm Compass Lexecon, Inc. in Chicago. Mr. Jackson also worked for the Chicago Department of Economic Development completing impact assessments on their Small Business Development Programs and did similar work for the Chicago Urban League.

**Education**

- M.B.A                  Roosevelt University (Chicago, IL)
  
- M.U.P.P.                Urban Planning & Policy  
                                  University of Illinois - Chicago
  
- B.A.                      University of Michigan (Ann Arbor, MI)

**Professional  
Affiliations  
& Certifications**

American Planning Association  
American Institute of Certified Planners  
Professional Certificate in Municipal Finance - University of Chicago  
Urban Real Estate Fundamentals – University of Illinois -Chicago

**Lectures &  
Speaking  
Engagements**

American Planning Association (APA) National Conference  
American Planning Association (APA) Statewide Conference  
Illinois Department of Transportation Fall Conference  
Illinois Municipal League Annual Conference  
Lewis University May Institute  
University of Illinois – Chicago, UPP 101 Lecture Series

**References**

Upon Request

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF WILL     )

**CLERK'S CERTIFICATE**

I, **STACEY HARTWLL**, the duly appointed, qualified and acting Village Clerk of the Village of Peotone, Will County, Illinois, do hereby certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

**RESOLUTION NO. 2023-R-\_\_\_\_\_**

**RESOLUTION APPROVING PLANNING AND ZONING SERVICES PROPOSAL  
BETWEEN VILLAGE OF PEOTONE AND KENDALL JACKSON**

which was passed by the Board of Trustees of the Village of Peotone at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2023, at which meeting a quorum was present, and approved by the President of the Village of Peotone on the \_\_\_\_ day of \_\_\_\_\_, 2023.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Peotone was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Peotone, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Peotone, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Village Clerk

[SEAL]