

**VILLAGE OF PEOTONE  
REGULAR VILLAGE BOARD MEETING  
208 E. MAIN STREET, PEOTONE, IL  
MONDAY OCTOBER 23, 2023  
6:00 PM  
AGENDA**

I. CALL TO ORDER

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

II. PUBLIC COMMENTS

III. CONSENT AGENDA

ACTION ITEM

- A. APPROVE MINUTES OF THE OCTOBER 9, 2023, REGULAR VILLAGE BOARD MEETING
- B. PAYROLL/ACCOUNTS PAYABLE

IV. STAFF/COMMITTEE REPORTS

V. MAYOR'S COMMENTS

VI. OLD BUSINESS

VII. NEW BUSINESS

- C. APPROVE BUSINESS REGISTRATION AND TOBACCO LICENSE FOR PEOTONE TRAVEL CENTER, 601 S. 88<sup>TH</sup> AVE, PEOTONE IL

ACTION ITEM

VIII. QUESTIONS OF THE PRESS

IX. CORRESPONDENCE / COMMUNICATIONS / PETITIONS

X. ADJOURNMENT

ACTION ITEM

# VILLAGE OF PEOTONE

## REGULAR VILLAGE BOARD

Minutes of October 9, 2023

**I. The Pledge of Allegiance was led by Mayor Pro-Tem Hudson at 6:00 pm.**

**II. Roll call**

Village Administrator, Aimee Ingalls, conducted the roll call and following persons were present: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg and Trustee Sluis. Also present was the Village Attorney.

**III. Public Comments:** None

**IV. Approval of Consent Agenda:**

- A. Approve the Minutes of the September 25, 2023, Regular Village Board meeting.
- B. Approve Payroll/Accounts Payable
- C. Approve Renewal of Class D-1 Liquor License and Tobacco License for Speedway LLC, 432 E. Corning Ave, Peotone IL

Moved by Trustee Sluis, Seconded by Trustee Sandberg

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis (Trustee Marevka voted present but the vote is counted with the majority by law)

Nays: None

Absent: Trustee Strba

Motion passed

**V. Staff Committee Reports:** None

**VI. Mayor's Comments:** Per Mayor Pro-Tem Hudson the Mayor wants to send item from last meeting regarding Economic Development to the AOC Committee for a recommendation to the Village Board. Will be scheduling an AOC Committee Meeting to discuss.

**VII. Old Business:** None

**VIII. New Business:**

**A. Approve New Business Registration for Beat the Boutique, Amanda Schoon, 113 N. Second St, Peotone IL**

Applicant was not present but will attend next meeting to answer any questions there may be. Building owner, Erica Koop was present and read a brief statement with some information about the applicant and that the name of the business will be called Edit The Boutique instead of the original name of Beat The Boutique and it will open on October 21, 2023. Mayor Pro-Tem Hudson stated he noticed on the application that there will be a sign, Administrator will follow up with her in regard to the sign.

Moved by Trustee Marevka, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**B. Approve Ordinance Amending Sections 112.78 and 112.35 of Chapter 112 of Title XI of the Code of Peotone by Adding Provisions for a Class N Liquor License – Large Truck Stop**

Moved by Trustee Sluis, Seconded by Trustee Marevka

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**C. Approve Issuance of a Class N Liquor License for Jay Ambe Petroleum Two Inc. DBA Peotone Travel Center, 601 S. 88<sup>th</sup> Ave, Peotone IL**

Moved by Trustee Sluis, Seconded by Trustee Richards

Roll Call Vote: Trustee Hudson, Trustee Marevka, Trustee Richards, Trustee Sandberg, Trustee Sluis

Nays: None

Absent: Trustee Strba

Motion passed

**IX. Questions of the Press:** None

**X. Correspondence/Communications/Petitions:** None

**XI. Adjournment:**

Motion by Trustee Sluis, Seconded by Trustee Marevka

All said AYE

Nays: None

Absent: Trustee Strba

Adjournment at 6:15pm

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Stacey Hartwell      Village Clerk

\*This Meeting was transcribed from a recording as the Village Clerk was not present at the meeting

**Village of Peotone**  
**Payroll and Accounts Payable Activity**  
**Board Meeting Date -October 23, 2023**

**Payroll**

*For the period ending:* 10/14/2023  
*Check Date:* 10/20/2023

	<b>Gross Payroll</b>	<b>FICA</b>	<b>IMRF</b>	<b>Total</b>
Village Board	\$ 2,108.67	\$ 142.80	\$ -	\$ 2,251.47
Administration	8,343.61	638.27	50.96	9,032.84
Building	2,308.00	176.57	19.16	2,503.73
Police	35,318.66	2,701.86	49.72	38,070.24
Public Works	8,499.50	650.21	67.55	9,217.26
<b>Total</b>	<b>\$ 56,578.44</b>	<b>\$ 4,309.71</b>	<b>\$ 187.39</b>	<b>\$ 61,075.54</b>

**Accounts Payable**

*For the period ending:* 10/20/2023  
*Check Date:* 10/23/2023

General Fund	\$ 50,431.30
Building Permit Escrow Fund	3,650.00
Motor Fuel Tax Fund	-
Capital Improvement Fund	16,002.00
Police Pension Fund	-
Business Development District Fund	15,836.50
TIF #1 Fund	968.75
TIF #2 Fund	12,883.25
<b>Total</b>	<b>\$ 99,771.80</b>



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 -

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 978 Tentative G/L Date: 10/23/2023

Fund/Account	Description	Date	Due Date	Amount
<b>01-00-105</b>	Payments via Check			
<b>39782</b>	<b>AandR01 A&amp;R TREE SERVICE</b>	<b>10/17/2023</b>		<b>\$340.00</b>
Inv: 2891	STUMP REMOVAL	9/27/2023	10/23/2023	\$340.00
<b>39783</b>	<b>ATandT4 AT&amp;T MOBILITY</b>	<b>10/17/2023</b>		<b>\$1,024.60</b>
Inv: 287286193665X0508 2023	Phone Service	4/30/2023	10/23/2023	\$557.08
Inv: 287286296625X1008 2023	PHONE SERVICE	9/30/2023	10/23/2023	\$467.52
<b>39784</b>	<b>BANDF1 B&amp;F CONSTRUCTION CODE SERVICES INC</b>	<b>10/17/2023</b>		<b>\$250.00</b>
Inv: 62827	SOLAR PANELS PLAN REVIEW - PROJECT#1129299	10/4/2023	10/23/2023	\$250.00
<b>39785</b>	<b>CHRI2 CHRISTIANSEN FARMS, LLC</b>	<b>10/17/2023</b>		<b>\$4,444.00</b>
Inv: 09717	WOOD CHIPS, SOD, YARD WASTE	9/30/2023	10/23/2023	\$4,444.00
<b>39786</b>	<b>COMED COMED</b>	<b>10/17/2023</b>		<b>\$5,387.55</b>
Inv: 10052023	Electric	10/5/2023	10/23/2023	\$5,020.55
Inv: 4067118052/0929	ELECTRICITY	9/29/2023	10/23/2023	\$25.32
Inv: 2823028059/100423	ELECTRICITY	10/4/2023	10/23/2023	\$341.68
<b>39787</b>	<b>COUN1 COUNTY OF WILL</b>	<b>10/17/2023</b>		<b>\$7,954.19</b>
Inv: September 2023-001	Laraway Communication Center Expenses	10/10/2023	10/23/2023	\$7,766.03
Inv: September 2023 - 001 Bldg Repa	Building Repayment	10/10/2023	10/23/2023	\$188.16
<b>39788</b>	<b>EDMU1 Edmund March</b>	<b>10/17/2023</b>		<b>\$3,650.00</b>
Inv: 10102023	Landscape - Escrow Refund 303 S. Rathje	10/10/2023	10/23/2023	\$3,650.00
<b>39789</b>	<b>HERI1 HERITAGE FS, INC.</b>	<b>10/17/2023</b>		<b>\$2,112.98</b>
Inv: 36015814	FUEL	10/2/2023	10/23/2023	\$2,112.98
<b>39790</b>	<b>JACO1 JACOB &amp; KLEIN, LTD.</b>	<b>10/17/2023</b>		<b>\$520.35</b>
Inv: 10062023	Legal Fees - 3Q 2023	10/6/2023	10/23/2023	\$132.85
Inv: 100620232	Legal Fees - 3Q 2023	10/6/2023	10/23/2023	\$193.75
Inv: 100620233	Legal Fees - 3Q 2023	10/6/2023	10/23/2023	\$193.75
<b>39791</b>	<b>KULA1 KULACZ &amp; SONS HEATING AND COOLING</b>	<b>10/17/2023</b>		<b>\$6,840.00</b>
Inv: i15358	TWO HANGING HEATERS	10/6/2023	10/23/2023	\$6,840.00
<b>39792</b>	<b>LEAD1 LEADINGIT</b>	<b>10/17/2023</b>		<b>\$5,135.16</b>
Inv: 132793	ACER 24" LCD Monitor	10/10/2023	10/23/2023	\$175.00
Inv: 132498WC	Managed IT Services	11/1/2023	10/23/2023	\$4,960.16
<b>39793</b>	<b>LOCIS LOCIS</b>	<b>10/17/2023</b>		<b>\$424.88</b>
Inv: 45860	Vehicle Sticker Forms	10/9/2023	10/23/2023	\$424.88
<b>39794</b>	<b>MID07 MID-WEST TRUCKERS ASSOCIATION, INC.</b>	<b>10/17/2023</b>		<b>\$275.00</b>
Inv: 26510	Annual Query	9/13/2023	10/23/2023	\$20.00
Inv: P27744	Drug Testing	10/3/2023	10/23/2023	\$255.00
<b>39795</b>	<b>MOTO1 MOTOROLA SOLUTIONS - STARCOM</b>	<b>10/17/2023</b>		<b>\$574.00</b>
Inv: 7869120230901	Monthly Service - Radios	10/1/2023	10/23/2023	\$574.00
<b>39796</b>	<b>OPER1 OPERATING ENGINEERS LOCAL #399</b>	<b>10/17/2023</b>		<b>\$84.14</b>
Inv: PRe-231020-711-1-OPER1-0	Employee Deduction	10/14/2023	10/14/2023	\$84.14
<b>39797</b>	<b>PEER1 PEERLESS NETWORK, INC.</b>	<b>10/17/2023</b>		<b>\$1,314.17</b>
Inv: 35060	Phone Service	10/15/2023	10/23/2023	\$1,314.17



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 -

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 978 Tentative G/L Date: 10/23/2023

Cash Requirement Totals		Account	Amount	Fund	Amount
<b>Total Payments</b>	<b>31</b>	01-00-231 UNION DUES	\$394.14	01	\$50,431.30
<b>Total Invoices:</b>	<b>50</b>	01-50-412 EQUIPMENT MAINTENANCE	\$1,023.92	02	\$3,650.00
<b>Total Vendors:</b>	<b>31</b>	01-50-428 TELEPHONE/FAX	\$328.06	30	\$16,002.00
<b>Total Amount:</b>	<b>\$99,771.80</b>	01-50-444 PRINTING/PUBLISHING	\$424.88	40	\$15,836.50
		01-50-446 LEGAL FEES	\$6,036.80	41	\$968.75
		01-50-452 OTHER PROFESSIONAL SERVICES	\$3,383.05	42	\$12,883.25
		01-50-485 SUNDRY EXPENSE	\$248.06		<b>\$99,771.80</b>
		01-50-494 EQUIPMENT	\$175.00		
		01-51-428 TELEPHONE/FAX	\$846.93		
		01-51-452 OTHER PROFESSIONAL SERVICES	\$11,825.14		
		01-51-466 OTHER SUPPLIES	\$5.99		
		01-51-467 UNIFORMS	\$450.00		
		01-51-472 GAS & OIL	\$800.84		
		01-52-444 PRINTING/PUBLISHING	\$120.00		
		01-52-446 LEGAL FEES	\$48.00		
		01-52-452 OTHER PROFESSIONAL SERVICES	\$3,468.93		
		01-53-411 BUILDING MAINTENANCE	\$6,840.00		
		01-53-418 SNOW/LEAF REMOVAL	\$4,444.00		
		01-53-428 TELEPHONE/FAX	\$1,163.78		
		01-53-436 STREET LIGHTING	\$5,387.55		
		01-53-452 OTHER PROFESSIONAL SERVICES	\$1,354.35		
		01-53-459 DUES/SUBSCRIPTIONS	\$275.00		
		01-53-466 OTHER SUPPLIES	\$74.74		
		01-53-472 GAS & OIL	\$1,312.14		
		02-00-486 ESCROW REFUNDS	\$3,650.00		
		30-53-451 ENGINEERING	\$13,547.00		
		30-53-495 IMPROVEMENTS TO STREETS	\$2,455.00		
		40-00-451 ENGINEERING	\$15,172.25		
		40-00-452 OTHER PROFESSIONAL SERVICES	\$664.25		
		41-00-452 OTHER PROFESSIONAL SERVICES	\$968.75		
		42-00-452 OTHER PROFESSIONAL SERVICES	\$12,883.25		
			<b>\$99,771.80</b>		

Paying Account	Payment Method	Count	Amount	Vendor	Amount
01-00-105	Check	24	\$46,835.14	AandR01	\$340.00
01-00-105	Web/Telephone	2	\$1,144.90	ATandT4	\$1,024.60
01-00-105	Nacha	5	\$51,791.76	AZAV1	\$445.46
			<b>\$99,771.80</b>	BANDF1	\$250.00
				CHRI2	\$4,444.00
				COMED	\$5,387.55
				COUN1	\$7,954.19
				GOTOC1	\$120.98
				GTEMP	\$2,052.75
				HERI1	\$2,112.98
				KLEIN	\$6,084.80
				KULA1	\$6,840.00
				LEAD1	\$5,135.16
				LOCIS	\$424.88
				MID07	\$275.00
				MOTO1	\$574.00
				OPER1	\$84.14
				PEER1	\$1,314.17



**Village of Peotone**  
 208 E. Main Street - Peotone IL 60468-0430  
 AP Invoices - Board Listing V2 -

Vendor	Amount
PUBL3	\$450.00
QUILL	\$248.06
RIVE3	\$53.00
SAFE2	\$3,218.93
SOUT4	\$120.00
AandJ01	\$62.00
STAT1	\$310.00
USBA1	\$1,023.92
WHIT1	\$80.73
EDMU1	\$3,650.00
ROBI1	\$43,088.75
JACO1	\$520.35
ECON1	\$2,081.40
	<u>\$99,771.80</u>

Vendor	C/Y 2023 Invoices	C/Y 2023 Payments	F/Y 2024 Invoices	F/Y 2024 Payments
ECON1	(9) 9374.63	(3) 9374.63	(6) 4162.80	(2) 4162.80
EDMU1	(1) 500.00	(1) 500.00	(1) 500.00	(1) 500.00
MID07	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
MOTO1	(7) 12572.00	(7) 12572.00	(4) 2100.00	(5) 7336.00
USBA1	(17) 7164.94	(15) 7912.86	(12) 5574.76	(10) 5778.50
WHIT1	(43) 2375.34	(16) 2556.98	(24) 1567.86	(12) 1747.94
AandJ01	(4) 1097.21	(3) 1097.21	(4) 1097.21	(3) 1097.21
AandR01	(7) 9600.00	(5) 9600.00	(7) 9600.00	(5) 9600.00
CHRI2	(2) 980.00	(3) 1390.00	(2) 980.00	(3) 1390.00
COMED	(41) 50364.52	(13) 50364.52	(22) 27960.21	(9) 33656.48
COUN1	(18) 71587.71	(10) 71775.87	(12) 47725.14	(7) 47913.30
KLEIN	(13) 47176.20	(10) 54500.70	(9) 36656.40	(6) 41170.20
KULA1	(1) 30268.00	(1) 30268.00	(0) 0.00	(1) 30268.00
LEAD1	(45) 57790.41	(15) 60085.41	(18) 49244.16	(9) 50316.89
LOCIS	(11) 10613.30	(8) 10613.30	(1) 290.00	(3) 5694.00
STAT1	(16) 4641.00	(10) 4641.00	(12) 3141.00	(9) 4187.00
ATandT4	(16) 7349.01	(11) 7349.01	(9) 4196.87	(9) 5987.49
AZAV1	(16) 3563.68	(8) 4454.60	(10) 2227.30	(5) 2459.64
BANDF1	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
JACO1	(9) 1535.95	(3) 1535.95	(6) 1040.70	(2) 1040.70
PUBL3	(7) 20378.09	(7) 20378.09	(4) 9205.98	(5) 9240.98
QUILL	(32) 4035.31	(15) 4505.51	(21) 2362.60	(11) 2628.12
RIVE3	(2) 236.00	(2) 341.00	(2) 236.00	(1) 236.00
SAFE2	(28) 87513.48	(10) 90318.08	(15) 29879.98	(7) 41854.99
ROBI1	(66) 377728.25	(11) 396321.50	(44) 273099.25	(8) 357470.75
SOUT4	(7) 860.00	(4) 860.00	(7) 860.00	(4) 860.00
GOTOC1	(3) 361.17	(3) 361.17	(3) 361.17	(3) 361.17
GTEMP	(38) 65233.00	(19) 72205.00	(25) 43505.00	(14) 49777.00
HERI1	(19) 31922.78	(14) 37143.96	(13) 22114.37	(11) 25731.56
OPER1	(16) 1629.54	(12) 1866.71	(11) 939.66	(6) 939.66
PEER1	(9) 12008.19	(10) 13531.48	(6) 7791.07	(6) 7791.07

**Board/Commission/Committee Meetings:**

Village Board Meetings  
 Administrative Oversight Committee  
 Planning & Zoning Commission  
 Police Pension Board

**Meetings/Organizations**

Weekly Staff meeting  
 Will County Governmental League (WCGL)  
 Will County Governmental League Transportation Committee  
 Intergovernmental Personnel Benefit Cooperative Board (IPBC)  
 Illinois Municipal Cooperative Board (IMIC)-Executive and Regular  
 Bike Trail Plan Planning Sessions-APA-IL  
 Will County PEL Study Introduction Meeting for Wilmington Peotone Road  
 Illinois Municipal League (IML) Conference  
 Illinois Public Pension Fund Association-Police Pension Conference (IPPPFA)  
 Airport Presentation from National Aviation Expert in Hazel Crest, IL  
 Third Quarter Taxing Body Meeting hosted at Village Hall  
 Will County United Way  
 IMIC's Ambridge Training Platform Workshop  
 IPRF (workers compensation) Loss Control Foundations Seminar  
 Governors Economic Development Announcement in Manteno

**Administrative/Economic Development/Planning:**

Staff submitted our budget to the Government Finance Officers Association (GFOA) and was selected for the Budget Awarded. Please see document at [FY-2024-Budget-Village-of-Peotone-min.pdf \(villageofpeotone.com\)](#). The FY25 budgeting process will start in the next few months and a budget schedule will be provided in the next few weeks.

IPBC chose to switch benefit platforms from Benefitssolver to Plansource. The transition took several months and will be live on October 25, 2023. The change will provide a more user-friendly experience for staff performing human resources tasks involving benefits management.

The upgrade from LOCIS 7 to 8 allowed us to incorporate a timekeeping module. We are setting up the system and doing testing run in administration. We will expand our testing to Police and Public Works when the systems equipment and software are set up appropriately.

A stakeholder meeting was held at Village Hall to incorporate feedback on the bike trail plan led by the team of pro-bono planners from the American Planning Association-Illinois. We have tremendous infrastructure already in place with the abandoned rail bed accessible from Wilmington Peotone Road. It will be exciting to see how we can leverage resources to bring that kind of amenity to Village residents.

Our new clerical employee has started and is doing well.

Utility Coordination is a huge part any project. Our team continues to work on the Downtown Streetscape utilities from removing short poles that are not in use any longer, comed incentives applications, and relocation issues.

In order to utilize our space more efficiently and provide a more secure workspace, the administration department is undergoing an update with new flooring and paint. This should be complete by the end of October.



We have been working with a propane distributor who is looking at industrial property on Tucker Road.

**Building, Zoning and Property Maintenance Code:**

Safebuilt is no longer our contracted provider for plan review and inspections. The Village is transitioning to B&F Consultants. This update in contractors is allowing Village staff to work closely with applicants to provide a smooth and timely process.

I am included in the second cohort of the Metropolitan Mayors Caucus for Electric Vehicle (EV) Certification. The program is a nine-month process where certain criteria must be met to be certified a bronze, silver or gold community for EV. There is much work to be done, especially in zoning to accommodate chargers as accessory uses or primary uses.

**Micellaneous:**

The Village will participate in the Trunk or Treat hosted by Chambers Plumbing and Cornerstone Cafe. Thank you to Village staff Chief DeMik, Det. Gary Miller and Stacey Hartwell for participating in the Chambers Sip & Stroll event.

**Grants:**

Rebuild Downtowns & Main Streets Capital Downtown Revitalization--GRANT AWARDED. The village was awarded a \$2.5 million dollar grant for additional phases of this project. Phase one is near complete. Planning for phase 2 is underway.

American Planning Association-IL planning pro bono services grant applied for to give us an action plan for bike/walking paths. Peotone selected for pro bono planning services to create an action plan to update bike plan from comprehensive plan. We are developing a scope of work and will be doing some outreach after we collect some data.

Will County ARPA grant submitted for Conrad Storm sewer. Peotone was awarded two \$500,000 grants.



Sip & Stroll Event. Pictured L to R: Det. Gary Miller, Stacey Hartwell, Clerk, Chief David DeMik

# October 2023

## Code Violations Report

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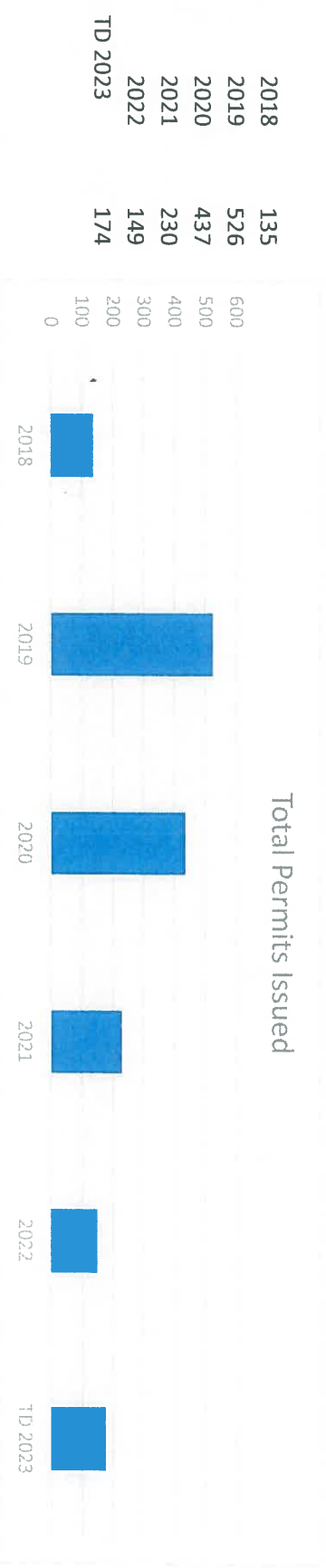
**Total Complaints investigated:..... 6 (As of 10/20)**  
**Total code violations closed: ..... 5**  
**Total code violations active: ..... 1**

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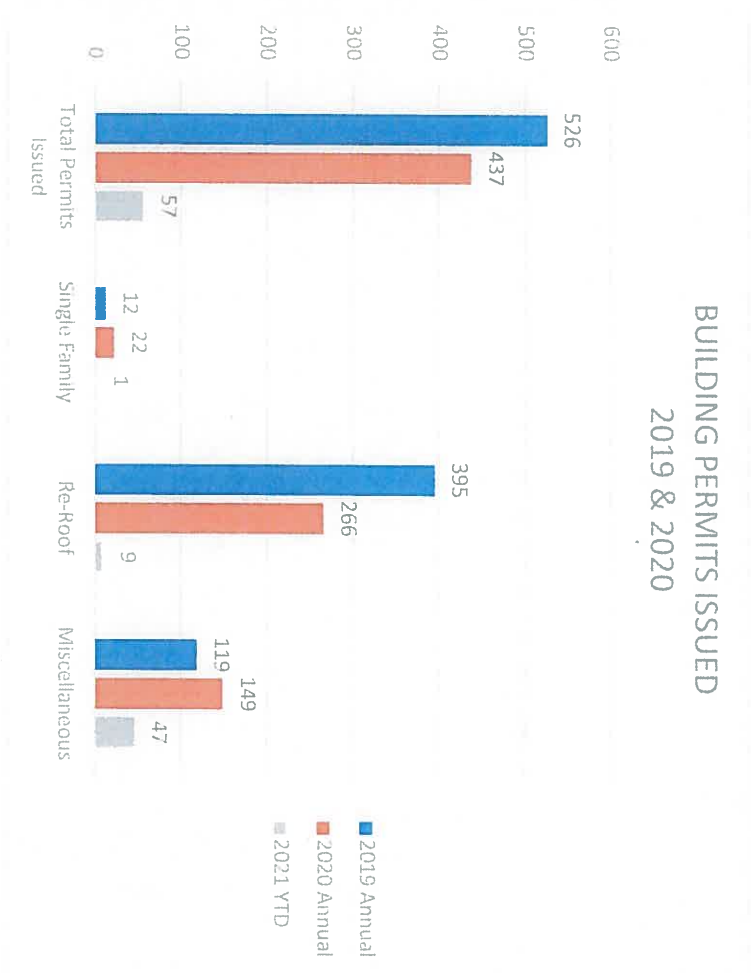
Weed violations: .....0  
Abandoned vehicles: .....0  
Parking violations: .....0  
Accumulation Rubbish / Garbage: .....0  
Property maintenance general: .....0  
Sign violations:.....0  
Structure violations: ..... 1  
Ordinance violations: ..... 1  
Pool violations: .....0  
Permit violations: .....2  
Public Nuisance: ..... 1  
Fence:..... 1  
POD:.....0  
Garage Sale:.....0  
Unfounded: .....0

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**Total Violations:..... 6**



FY=fiscal year is from April to March



Building Permits Issued	Total Permits Issued	Single Family	Re-Roof	Miscellaneous
2019 Annual	526	12	395	119
2020 Annual	437	22	266	149
2021 YTD	57	1	9	47

**Meetings/Organizations:**

- Weekly Staff Meeting(s)
- Will County Chiefs Meeting
- South Suburban Chamber of Commerce Business After Hours Meeting
- Adjudication meeting w/ Beecher
- International Chiefs of Police Conference
- School District Administration

**Administrative:**

- Meet with the Village of Beecher to investigate the feasibility of a local adjudication for residents instead of local tickets going to Frankfort. Topics location, cost, and time required.
- Continued work with the implementation of the SAFE T ACT. There are several mandates that this act requires that need to be worked out and require daily review of.
- Beginning the revising and rewriting of the Police Department Policy Manual. This manual is from Lexipol. I have recently met with Lexipol and might have to start from scratch. There are numerous updates that need to be done and the policy manual needs to be adapted and formatted to appropriately represent the Peotone Police Department.
- All local citations have now been entered into the police records system and all overdue notices have been sent to the County court.
- Working with Village Administrator to refurbish parts of the Village Hall with the donated furniture once each section's remodeling is finished.

**Personnel:**

- Officers participated in their annual POWER test; this test is the same test administered to all Officers prior to their entry into a police academy. Four out of six officers passed all four portions of the test on Thursday October 12<sup>th</sup>. Three officers will take the exam next month, and the two officers who failed will have the opportunity for a retest as they were just short of the requirements set by the State.
- Beginning the background investigations from the initial hire candidate list that was completed in September. Looking for a possible police academy start date in January for one or two officers.
- The police contract will expire at the end of March 2024, currently reviewing items that need to be updated and or changed.

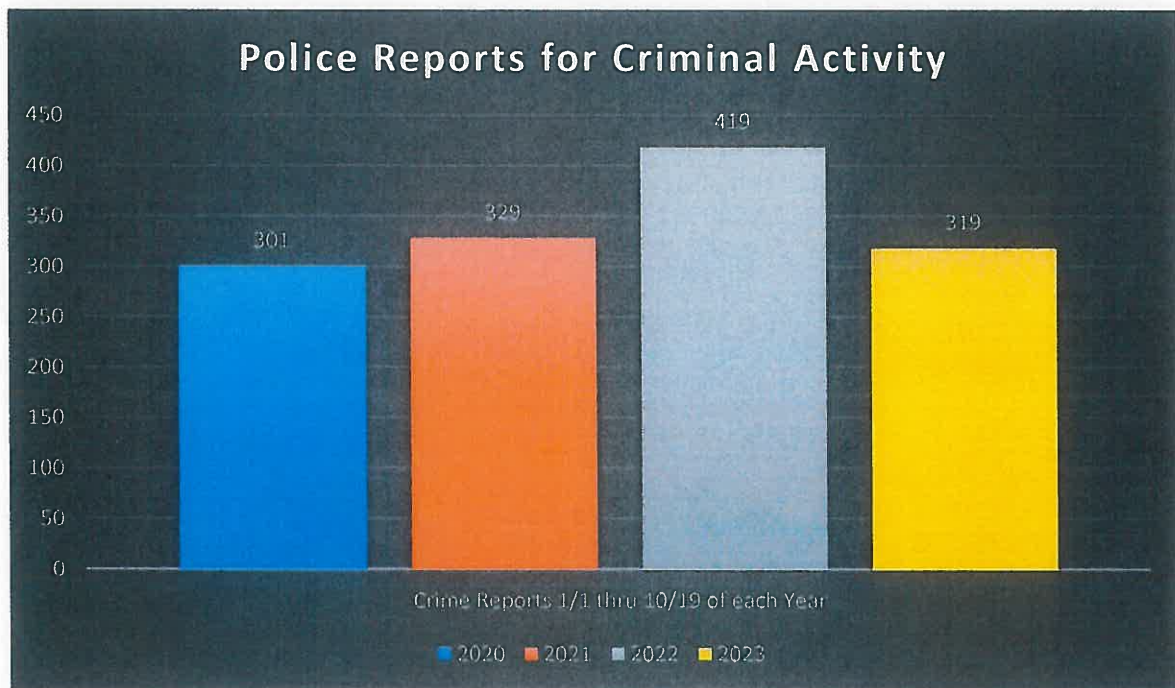
**Budgetary:**

- Working with Village Administrator on reimbursement for contract police services for the school district for the School Resource Officer current contract.
- The Peotone Police received a grant from the Department of Justice for bulletproof vests. This is a 50/50 grant covering up to \$4500.00.
- Both police patrol cars are currently being upfitted for patrol use, several changes were made to the upfitting, cutting the cost but adding needed items for officers' safety.
- Developing a spreadsheet to track the Will County court fines, to be used in administrative review of adjudication feasibility.

**Community:**

- Altogether there have been (131) local ordinance tickets issued this month.
- There have been (77) tickets issued for Failure to Display Village Sticker. There is a form that residents can fill out if they feel that any tickets were written in error. (Parking Protest Form) I review each form and ticket and decide if the ticket should be voided or not. Residents are notified with a letter and reason if and why the ticket should stand.
- Officers have been focusing on traffic enforcement around the schools both before and after.

- The Villages Speed sign has been relocated from Rathje to Corning. After a period, the data from this will be examined and the sign may be relocated.
- There was an armed robbery at the Liquor store on 10/16/23 2145 hours. Several images have been gathered and the images have been sent to the FBI for examination.
- A 2017 Ford F250 was stolen from 309 N Harlem from the driveway. The keys were in the unlocked vehicle. The car was located several hours later. The Offender from this theft is also believed to be related to the theft of 3 Manteno Public Works trucks. The Suspect offender from these thefts was just recently released from jail where he was there for stealing at least **39 vehicles** while he was out from a previous arrest.
- Officers have been directed to increase the police presence in these areas, especially since it is getting darker sooner.



**Miscellaneous/Future Projects:**

- While I was at the International Chiefs conference, I met with Flock Cameras' Illinois representative to address the delays in IDOT permits for the additional cameras. The Police Department has been deploying a portable (LPR) License Plate Reader at different egress and regress areas of the Village. We are still awaiting IDOT approval for LPRs on RT 50
- Other projects that were learned at the IACP conference were new technologies for less lethal force applications that I will be researching. Also, small devices that will assist officer safety when out of the car on the roadside making officer more visible.
- Room by room assessment of current spaces within the police department for future renovations and safety improvements
- To help ensure Halloween Safety there will be an additional 6 Officers working Halloween during trick or treat hours. Officers will be assigned to specific areas of town and will also be handing out candy to those kids who are in costumes.

**Board/Committee Meetings:**  
**Public Works Committee Meetings**  
**Village Board Meeting**

**Meetings/Organizations:**  
**IPWMAN annual Meeting (Bloomington)**  
**Eastern Will County Public Works Meeting**

**Staff:** Public works staff have been busy getting the leaf vac ready for leaf season. Staff will paint the parking area near the legion for parking. The month of October we will be getting our snow equipment ready for the winter season.

**Resident Services:** Branch pick is over Oct 23 leaf season will be weekly until Dec 1 weather permitting.

**Project Update:** MFT program and sidewalk program are complete I will be getting a punch list together for a few issues on the complete project.

**Miscellaneous:** I ask that all residents not place leaf piles in the streets. This causes issues during rain events. I will be attending the IPWMAN conference in Bloomington this Tuesday and Wednesday.

New Business    
Renewal \_\_\_\_\_   
Fee \$25.00   
Date of Application 9/25/23

# Village of Peotone

208 E. Main St. - P.O. Box 430 • Peotone, Illinois 60468   
708-258-3279 • Fax 708-258-3850



## APPLICATION FOR BUSINESS REGISTRATION

Your proposed business must be a permitted use within the zoning district in which the property is located in accordance with the Peotone Zoning Ordinance.   
For verification, please call 708-258-3279

1. Name of Business: Peotone Travel Center   
Phone No. (630)947-3125 P.O. Box \_\_\_\_\_ Address: 601 S. 88th Ave, Peotone, IL-60468

2. Name of Business Owner(s): (Include all principals)   
Name and Home Address of Business Owner #1: Suhas Patel   
P.O. Box \_\_\_\_\_ Phone \_\_\_\_\_   
Emergency / After Hours Phone: \_\_\_\_\_   
Cell: \_\_\_\_\_

Name and Home Address of Business Owner #2: Jagrut Patel   
P.O. Box \_\_\_\_\_ Day Phone: \_\_\_\_\_   
Emergency / After Hours Phone: \_\_\_\_\_   
Cell: \_\_\_\_\_

3. Name of Business Manager: Suhas Patel   
Home Address: Same As Above   
P.O. Box \_\_\_\_\_ Day Phone: \_\_\_\_\_   
Emergency / After Hours Phone: \_\_\_\_\_   
Cell: \_\_\_\_\_

4. Name of Property Owner(s): Suhas Patel   
Address: Same As Above   
P.O. Box \_\_\_\_\_ Day Phone: \_\_\_\_\_   
Emergency / After Hours Phone: \_\_\_\_\_   
Cell: \_\_\_\_\_

5. General Nature of Business (Choose one):   
 Retail  Service  Food Service  Manufacturing   
 Distribution  Non-Profit  Home Occupation  Other

5a. Seating Capacity if applicable: 40

6. Specific Nature of Business (Please describe): Travel Center

7. Level of Business at this Location: Check one

Corporate Headquarters  Division Headquarters  Franchise  
 Partnership  Individual Business

8. Sales or Occupational Tax Number: 4500-4609

9. Days and Hours of Operation: 24 hours / 7 days

10. Occupancy Date: ASAP

11. Number of Employees (other than owner): 20 Full-Time 10 Part-Time

12. Square Footage of Premises: 16,000 (to nearest 100 square feet)

13. Has any License or Registration issued to the Applicant ever been Suspended, Revoked, or Cancelled?

Yes  No If Yes, please explain:

14. Does Your Business Include?

A. Coin Operated Amusement Devices: Yes  No

If Yes, how many? \_\_\_\_\_

B. Coin-Operated Food/Beverage Machines: Yes  No

If Yes, how many? \_\_\_\_\_

C. Sale of Tobacco Products: Yes  No

If Yes, in what manner?  Vending Machine  Over-the Counter

D. Sale of Liquor Products: Yes  No

If Yes, in what manner?  Package Liquor  By the Drink  With a Meal

E. Juke Boxes: Yes  No

F. Adult Use: Yes  No

If you have answered Yes to any question in Part 14, additional licenses may be required by Village of Peotone ordinances regulating such uses. Applications may be obtained at the Village Hall.



Please review these questions and check yes or no. If you check yes to any of the questions, you will be required to go through the associated Commission and/or staff review process. For further information contact the Village Hall at 708-258-3279.

Are you modifying an existing sign or installing a new sign Yes  No

Describe Sign: New Travel center signage Applied under Seperate permit  
(Note: Building permits are required for signs and/or renovations.)

Are you modifying the exterior facade of a building? Yes  No

Are you changing or adding landscaping or lighting to your site? Yes  No

Are you remodeling the interior of a building? Yes  No

Are you proposing a carry-out restaurant or outdoor dining? Yes  No  *(Restaurants will Apply seperate Permit)*

Are you proposing a new building, building addition, modification to fencing, garbage enclosure, parking lot or drainage? Yes  No

How will deliveries be made? During Normal Bussness hours Thruht Main Door

Where will customers park? There are 90 Parking stalls + Truck Parking

If this is a renewal, how many years have you been operating this business in Peotone? NA

**TO THE BUSINESS REGISTRATION APPLICANT:**  
It is imperative that this application be filled out in its entirety, regardless of whether it is a new application or a renewal. Please read the following and sign where indicated prior to submitting your application at the Village Hall.

This application will be reviewed by the Village Staff. All registrations shall be subject to all applicable laws, ordinances, rules, and regulations of the Village of Peotone.

Approximately fourteen (14) days will be required for Village review before a business registration can be issued.

Return completed application form to the Village Clerk, Peotone Village Hall, 208 E. Main Street, P.O. Box 430, Peotone, IL 60468. (708) 258-3279. Faxed copies will not be accepted.

I hereby swear that all of the information provided within this application for a business registration is true and correct to the best of my knowledge and that I am authorized to complete this application.

\_\_\_\_\_  
(Applicant's Signature)

9/25/2023  
(Date)

**APPROVED:**

\_\_\_\_\_  
(Zoning Administrator) Date

\_\_\_\_\_  
Village Clerk Date

**Verify that all of your Illinois Business Authorization information is correct.**

If not, contact us immediately.

If all of the information is correct, you may print and visibly display at the business listed. Your Illinois Business Authorization is an important tax document that indicates that you are registered or licensed with the Illinois Department of Revenue to legally do business in Illinois.

OFFICIAL DOCUMENT

State of Illinois - Department of Revenue

**Illinois Business Authorization**

OFFICIAL DOCUMENT

**JAY AMBE PETROLEUM TWO INC**

**DBA: PEOTONE TRAVEL-CENTER**

**601 S 88TH AVE**  
**PEOTONE IL 60468**

**Loc. Code: 099-0016-0-001**

**Peotone**  
**Will County**

**Expiration Date:**  
**8/29/2024**

**Certificate of Registration**  
Sales and use taxes and fees

(4500-4609)

**ILLINOIS REVENUE**  
*[Signature]*  
Director

OFFICIAL DOCUMENT

**Issued Date: 08/29/2023**



DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 08-20-2019

Employer Identification Number:  
84-2779755

Form: SS-4

Number of this notice: CP 575 A

JAY AMBE PETROLEUM TWO INC  
1445 SOMERFIELD DR  
BOLINGBROOK, IL 60490

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 84-2779755. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 1120

04/15/2020

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

**IMPORTANT INFORMATION FOR S CORPORATION ELECTION:**

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

FORM **BCA 2.10**  
**ARTICLES OF INCORPORATION**  
 Business Corporation Act

Filing Fee: \$150  
 Franchise Tax: \$ 25  
 Total: \$175

File #: 72438353

Approved By: MAJ

**FILED**  
**AUG 19 2019**  
 Jesse White  
 Secretary of State

1. Corporate Name: JAY AMBE PETROLEUM TWO INC.

2. Initial Registered Agent: JAGRUTI PATEL  
First Name Middle Initial Last Name

Initial Registered Office: \_\_\_\_\_  
Number Street Suite No.  
BOLINGBROOK IL 60490-3207 WILL  
City ZIP Code County

3. Purposes for which the Corporation is Organized:  
 The transaction of any or all lawful businesses for which corporations may be incorporated under the Illinois Business Corporation Act.

4. Authorized Shares, Issued Shares and Consideration Received:

Class	Number of Shares Authorized	Number of Shares Proposed to be Issued	Consideration to be Received Therefor
COMMON	100	100	\$ 100

**NAME & ADDRESS OF INCORPORATOR**

5. The undersigned incorporator hereby declares, under penalties of perjury, that the statements made in the foregoing Articles of Incorporation are true.

Dated AUGUST 19, 2019  
Month & Day Year  
JAGRUTI PATEL BOLINGBROOK IL 60490  
Name City/Town State ZIP Code

# The Village of Peotone

OFFICE : 208 E MAIN STREET  
P.O. BOX 430  
PEOTONE, ILLINOIS 60468-0430  
PHONE: (708) 258-3279  
FAX: (708) 258-3850

## TOBACCO LICENSE APPLICATION

**FEE \$50.00**

APPLICANT NAME Jay Ambc Petroleum Two Inc (Peotone Travel Center)

HOME ADDRESS \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

BUSINESS NAME Peotone Travel Center

BUSINESS ADDRESS 601 S. 8<sup>th</sup> Ave, Peotone, IL - 60468

SOLE PROPRIETORSHIP \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION

PARTNERS OR PRINCIPAL OFFICERS OF CORPORATION

NAME	ADDRESS	TELEPHONE #
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<u>Suhas Patel</u>		
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<u>Jagruti Patel</u>	<u>Bolingbrook</u>	
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BUSINESS ACTIVITY Travel Center + Fuel Station

STATE SALES TAX ID NO. 4500-4609

NEW LICENSE  RENEWAL \_\_\_\_\_

HAS YOUR LICENSE EVER BEEN SUSPENDED OR REVOKED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

ATTEST

\_\_\_\_\_  
VILLAGE CLERK

\_\_\_\_\_  
VILLAGE PRESIDENT