

**VILLAGE OF PEOTONE
REGULAR VILLAGE BOARD MEETING
208 E. MAIN STREET, PEOTONE, IL
MONDAY, OCTOBER 14, 2024
6:00 PM
AGENDA**

I. CALL TO ORDER

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

II. PUBLIC COMMENTS

III. CONSENT AGENDA

ACTION ITEM

- A. APPROVE MINUTES OF SEPTEMBER 23, 2024, REGULAR VILLAGE BOARD MEETING
- B. APPROVE PAYROLL/ACCOUNTS PAYABLE

IV. STAFF/COMMITTEE REPORTS

V. MAYOR'S COMMENTS

VI. OLD BUSINESS

VII. NEW BUSINESS

- C. Resolution approving crack sealing proposal from Freehill Asphalt, Inc. **ACTION ITEM**
- D. Resolution approving FY2025 Budget Amendments **ACTION ITEM**
- E. CLOSE REGULAR SESSION TO GO INTO CLOSED SESSION FOR: **ACTION ITEM**
 - a. DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY
- F. RETURN TO REGULAR SESSION **ACTION ITEM**

VIII. QUESTIONS OF THE PRESS

X. CORRESPONDENCE / COMMUNICATIONS / PETITIONS

XI. ADJOURNMENT

ACTION ITEM

VILLAGE OF PEOTONE

REGULAR VILLAGE BOARD

Minutes of September 23, 2024

I. The Pledge of Allegiance was led by Mayor March at 6:00 pm.

II. Roll call

Village Administrator, Nick Palmer, conducted the roll call and the following persons were present: Trustee Hudson, Trustee Sandberg, Trustee Sluis and Trustee Strba. Also, present were the Mayor, the Village Attorney and the Village Engineer.

III. Public Comments: None

IV. Approval of Consent Agenda:

- A. Approve the Minutes of the September 9, 2024, Regular Village Board meeting
- B. Approve Payroll/Accounts Payable
- C. Approve New Business Registration, Cesare Creations, 104 W. Main Street, Peotone IL

The business owners introduced themselves, it will be a retail handicraft store with artisanal items and custom products, they will also be offering classes such as painting and crocheting.

Moved by Trustee Sluis, Seconded by Trustee Hudson

Roll Call Vote: Trustee Hudson, Trustee Sandberg, Trustee Sluis, Trustee Strba

Nays: None

Absent: Trustee Marevka, Trustee Richards

Motion passed

V. Staff Committee Reports:

- A. **Aqua** – A representative from Aqua stated that the source switch occurred this past Friday and that everything went smoothly with no issues. He advised residents that there will be a transition period and they may notice a difference in taste and feel. He advises them to call the customer service center with any questions. Filters are still available to residents upon request. Aqua is not anticipating any issues and they will be testing the water once a month for one year. The rate increase will take effect Tuesday or Wednesday for the next billing cycle.
- B. **Engineer** – Troy reported the Crawford Street MFT Resurfacing project is complete. The Streetscape project is working on the sidewalks, some electrical work this week and waiting on Com Ed for service, pavers should start next week.
- C. **Public Works** – Bob reported that leaf collection will be starting soon, branch pick up will continue until the end of October.
- D. **Police** – Chief pointed out pictures that were hanging in the Board Room that were drawings from students presented to the Police Officers at a ceremony held at the Grade School.

E. Admin – Nick reported the continued use of board memos for Committees and the Board and he is hoping to start publishing the full board packets online starting in October. The AOC Committee is looking at policies to refresh and upgrade. There will be a taxing body meeting in early October. The Facility Needs Study has completed the first walk through and data collection and they will be meeting with him and the Chief and he will report to the Board once they have.

F. Christmas Commission – Trustee Strba reported that sponsor letters went out, there will be two food trucks this year, the parade route was finalized and there will be restrictions on length of participants, the next meeting will be in October.

G. Administrative Oversight Committee – Trustee Hudson reported that the committee discussed and made recommendations for the Finance/Treasurer contract and the Xerox contract. They discussed the Village Hall cleaning service and it will be reduced to once a month, they reviewed the scope of work and will seek new bids. They also discussed the travel policy and the Administrator will work on revising the personnel handbook.

VI. Mayor's Comments: The Mayor, the Administrator and three Trustees went to IML last week and there were a lot of good conferences and connections made, he also wanted to share that the Administrator had received a phone call from a resident that wanted to share that he had a great experience at Crash Champions in Peotone.

VII. Old Business: None

VIII. New Business:

A. Approve Resolution of a Sales & Service Contract with Xerox for Village Copiers

Moved by Trustee Sluis, Seconded by Trustee Strba

Roll Call Vote: Trustee Hudson, Trustee Sandberg, Trustee Sluis, Trustee Strba

Nays: None

Absent: Trustee Marevka, Trustee Richards

Motion passed

B. Approve Resolution for Employee Lease Agreement with MGT Impact Solutions, LLC for Finance Director/Treasurer Contract

Moved by Trustee Sluis, Seconded by Trustee Hudson

Roll Call Vote: Trustee Hudson, Trustee Sandberg, Trustee Sluis, Trustee Strba

Nays: None

Absent: Trustee Marevka, Trustee Richards

Motion passed

C. Motion to Approve Video Gaming License for Jay Ambe Petroleum Two Inc d/b/a Peotone Travel Center

This had already been in process but was waiting for the State License. He can have up to ten machines and is planning on having ten.

Moved by Trustee Strba, Seconded by Trustee Sluis

Roll Call Vote: Trustee Hudson, Trustee Sandberg, Trustee Sluis, Trustee Strba

Nays: None

Absent: Trustee Marevka, Trustee Richards

Motion passed

IX. Questions of the Press: None

X. Correspondence/Communications/Petitions: The Mayor stated that there are packets available for the April Municipal Election. There are three four year Trustee positions and also the Village President. Packets are available from the Clerk's office.

XI. Adjournment:

Motion by Trustee Sluis, Seconded by Trustee Strba

All said AYE

Nays: None

Absent: Trustee Marevka, Trustee Richards

Adjournment at 6:16pm

Stacey Hartwell Village Clerk

Village of Peotone
Payroll and Accounts Payable Activity
Board Meeting Date - October 14, 2024

Payroll

For the period ending: 9/28/2024
Check Date: 10/4/2024

	Gross Payroll	FICA	IMRF	Total
Village Board	-	-	-	-
Administration	9,099.05	692.18	53.06	9,844.29
Building	2,377.60	181.89	18.55	2,578.04
Police	40,833.92	3,123.80	48.97	44,006.69
Public Works	9,250.25	707.62	65.99	10,023.86
Total	\$ 61,560.82	\$ 4,705.49	\$ 186.57	\$ 66,452.88

Accounts Payable

For the period ending: 10/11/2024
Check Date: 10/14/2024

General Fund	81,025.68			
Building Permit Escrow Fund				
Motor Fuel Tax Fund				
Capital Improvement Fund	2,481.96			
Police Pension Fund				
Business Development District Fund				
TIF #1 Fund				
TIF #2 Fund				
Total	\$ 83,507.64			



Village of Peotone
P.O. Box 430 - Peotone IL 60468-0430
AP Invoices - Board Listing V2 -

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 1016 Tentative G/L Date: 10/14/2024

Fund/Account	Description	Date	Due Date	Amount
01-00-105	Payments via Check			
40366	3SIX1 3SIXTY ENTERPRISES INC.	10/1/2024		\$505.42
Inv: 2679	5" Reflective Triangle Stickers (NHV Inspection Sticker)	9/30/2024	10/14/2024	\$346.92
Inv: 2680	Decals for Skid Steer and Installation	9/30/2024	10/14/2024	\$158.50
40367	AandR01 A&R TREE SERVICE	10/1/2024		\$900.00
Inv: 3157	Tree Services - 416 S. Fourth	9/20/2024	10/14/2024	\$900.00
40368	ALL02 ALL AUTOMOTIVE INC.	10/1/2024		\$44.98
Inv: 15729	Oil Change - 2013 Ford Explorer Base	9/23/2024	10/14/2024	\$44.98
40369	BANDF1 B&F CONSTRUCTION CODE SERVICES INC	10/1/2024		\$1,865.00
Inv: 66132	Hood Suppression Plan Review - 413 S 88th Ave. - Project # 1131721 Permit # 24-1	9/18/2024	10/14/2024	\$270.00
Inv: 66165	Plan Reviews - 1009 E. Barton - Project # 1131898 Permit # 24-91	9/23/2024	10/14/2024	\$210.00
Inv: 66205	Solar Panels Plan Review - Project#1132328 - Permit # 24-113 - 701 Hauert	9/25/2024	10/14/2024	\$250.00
Inv: 66206	Solar Panels Plan Review - Project#1132325 - Permit # 24-163 - 920 Bonnie Ln	9/25/2024	10/14/2024	\$250.00
Inv: 66237	Solar Panels Plan Review - Project#1132324 - Permit # 24-109 - 209 W. Wilson	9/27/2024	10/14/2024	\$250.00
Inv: 66248	Plan Reviews - 321 E. North - Project # 1132371 Permit # 24-81	9/27/2024	10/14/2024	\$385.00
Inv: 66276	Solar Panels Plan Review - Project#1132349 - Permit # 24-110 - 412 E. Corning	9/30/2024	10/14/2024	\$250.00
40370	CLA01 CLARK'S CLEANING SERVICES, INC.	10/1/2024		\$500.00
Inv: 339190	Cleaning Services	9/20/2024	10/14/2024	\$500.00
40371	COMED COMED	10/1/2024		\$5,335.50
Inv: 09112024	Electricity - Acct # 0126501111	9/11/2024	10/14/2024	\$88.91
Inv: 09122024	Electricity - Acct # 9724637000	9/12/2024	10/14/2024	\$5,246.59
40372	DRAL1 DRALLE CHEVROLET & BUICK, INC.	10/1/2024		\$8.00
Inv: PEO-0924	Car Washes 8/26/24 - 9/25/2024	9/25/2024	10/14/2024	\$8.00
40373	HISK01 HISKES, DILLNER, O'DONNELL, MAROVICH & L	10/1/2024		\$262.50
Inv: 21557	8/28/24 Admin Adjudication	9/11/2024	10/14/2024	\$262.50
40374	INTE4 INTERSTATE ASPHALT, LLC	10/1/2024		\$239.27
Inv: 10269	Patching	9/19/2024	10/14/2024	\$239.27
40375	MOTO1 MOTOROLA SOLUTIONS - STARCOM	10/1/2024		\$782.00
Inv: 8712220240801	Monthly Service - Radios	9/1/2024	10/14/2024	\$782.00
40376	NAPA3 NAPA AUTO PARTS	10/1/2024		\$40.41
Inv: 123046	Oil and Cap	10/1/2024	10/14/2024	\$40.41
40377	OPER1 OPERATING ENGINEERS LOCAL #399	10/1/2024		\$168.28
Inv: PRe-240906-736-1-OPER1-0	Employee Deduction	8/31/2024	8/31/2024	\$84.14
Inv: PRe-240920-737-1-OPER1-0	Employee Deduction	9/14/2024	9/14/2024	\$84.14
40378	QUILL QUILL CORPORATION	10/1/2024		\$55.96
Inv: 40765626	Office Supplies	9/25/2024	10/14/2024	\$55.96
40379	TRIA01 TRIA ARCHITECTURE INC	10/1/2024		\$9,137.50
Inv: 5418	Architectural Services Through 8/31/24 Project:24-043	9/27/2024	10/14/2024	\$9,137.50



Village of Peotone
P.O. Box 430 - Peotone IL 60468-0430
AP Invoices - Board Listing V2 -

Fund/Account	Description	Date	Due Date	Amount
40380	UNITE UNITED STATES POST OFFICE	10/1/2024		\$350.00
Inv: 09202024	Postage Permit Renewal	9/20/2024	10/14/2024	\$350.00
	Paying Account 01-00-105(Check) Total:			\$20,194.82
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01-00-105	Payments via Nacha			
90009290	CHR2 CHRISTIANSEN FARMS, LLC	10/1/2024		\$1,967.00
Inv: 10648	Wood Chips/Shavings/Leaves	9/30/2024	10/14/2024	\$1,967.00
90009291	EJE01 EJ EQUIPMENT, INC.	10/1/2024		\$679.64
Inv: P46951/P48416	Steel Brooms, Air Filter, Returned Nozzles	9/20/2024	10/14/2024	\$679.64
90009292	HERI1 HERITAGE FS, INC.	10/1/2024		\$1,752.84
Inv: 36019392	Fuel	9/16/2024	10/14/2024	\$1,752.84
90009293	MGT1 MGT OF AMERICA CONSULTING LLC	10/1/2024		\$4,254.25
Inv: MGT35951	Financial Consultant	8/7/2024	10/14/2024	\$4,254.25
90009294	MID07 MID-WEST TRUCKERS ASSOCIATION, INC.	10/1/2024		\$42.50
Inv: 35990	Yearly Charge: \$42.50/person for 1 person 09.01.2024	9/17/2024	10/14/2024	\$42.50
90009295	ROBI1 ROBINSON ENGINEERING, LTD.	10/1/2024		\$2,481.96
Inv: 24090103	Pt West Street Reconstruction Design Engineering	9/11/2024	10/14/2024	\$2,481.96
	Paying Account 01-00-105(Nacha) Total:			\$11,178.19
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01-00-105	Payments via Web/Telephone			
80000456	USBA1 US BANK EQUIPMENT FINANCE	10/1/2024		\$182.76
Inv: 538589953	Copier Lease - Contract # 500-0535681-000	9/21/2024	10/14/2024	\$182.76
	Paying Account 01-00-105 (Web/Telephone) Total:			\$182.76



Village of Peotone
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AP Invoices - Board Listing V2 -

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 1016 Tentative G/L Date: 10/14/2024

Cash Requirement Totals		Account	Amount	Fund	Amount
Total Payments	22	01-00-231 UNION DUES	\$168.28	01	\$29,073.81
Total Invoices:	31	01-50-443 POSTAGE	\$350.00	30	\$2,481.96
Total Vendors:	22	01-50-444 PRINTING/PUBLISHING	\$346.92		<u>\$31,555.77</u>
Total Amount:	\$31,555.77	01-50-452 OTHER PROFESSIONAL SERVICES	\$13,391.75		
		01-50-465 OFFICE SUPPLIES	\$55.96		
		01-51-412 EQUIPMENT MAINTENANCE	\$182.76		
		01-51-416 VEHICLE MAINTENANCE	\$52.98		
		01-51-446 LEGAL FEES	\$262.50		
		01-51-452 OTHER PROFESSIONAL SERVICES	\$782.00		
		01-51-472 GAS & OIL	\$986.13		
		01-52-452 OTHER PROFESSIONAL SERVICES	\$1,865.00		
		01-53-412 EQUIPMENT MAINTENANCE	\$720.05		
		01-53-413 STREET MAINTENANCE	\$239.27		
		01-53-418 SNOW/LEAF REMOVAL	\$1,967.00		
		01-53-436 UTILITIES - STREET LIGHTING	\$5,335.50		
		01-53-452 OTHER PROFESSIONAL SERVICES	\$942.50		
		01-53-462 SUPPLIES - EQUIPMENT	\$158.50		
		01-53-472 GAS & OIL	\$766.71		
		01-56-452 OTHER PROFESSIONAL SERVICES	\$500.00		
		30-53-451 ENGINEERING	\$2,481.96		
			<u>\$31,555.77</u>		

Paying Account	Payment Method	Count	Amount
01-00-105	Check	15	\$20,194.82
01-00-105	Web/Telephone	1	\$182.76
01-00-105	Nacha	6	\$11,178.19
			<u>\$31,555.77</u>

Vendor	Amount
3SIX1	\$505.42
AandR01	\$900.00
ALL02	\$44.98
BANDF1	\$1,865.00
CHRI2	\$1,967.00
CLA01	\$500.00
COMED	\$5,335.50
DRAL1	\$8.00
EJE01	\$679.64
HERI1	\$1,752.84
HISK01	\$262.50
INTE4	\$239.27
MGT1	\$4,254.25
MID07	\$42.50
MOTO1	\$782.00
NAPA3	\$40.41
OPER1	\$168.28
QUILL	\$55.96
TRIA01	\$9,137.50
UNITE	\$350.00
USBA1	\$182.76
ROBI1	\$2,481.96
	<u>\$31,555.77</u>

Vendor	C/Y 2024 Invoices	C/Y 2024 Payments	F/Y 2025 Invoices	F/Y 2025 Payments
3SIX1	(4) 2318.49	(3) 2318.49	(3) 1015.99	(2) 1015.99
AandR01	(3) 5750.00	(2) 5750.00	(3) 5750.00	(2) 5750.00
ALL02	(24) 2699.39	(10) 2714.39	(17) 1927.69	(6) 1927.69



Village of Peotone
P.O. Box 430 - Peotone IL 60468-0430
AP Invoices - Board Listing V2 -

Vendor	C/Y 2024 Invoices	C/Y 2024 Payments	F/Y 2025 Invoices	F/Y 2025 Payments
BANDF1	(36) 38641.20	(14) 39371.20	(18) 22952.20	(8) 34131.20
INTE4	(1) 234.59	(1) 234.59	(1) 234.59	(1) 234.59
TRIA01	(1) 9159.50	(1) 9159.50	(1) 9159.50	(1) 9159.50
UNITE	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
USBA1	(17) 6561.50	(12) 6615.51	(12) 4489.18	(7) 4489.18
CHRI2	(5) 1048.00	(5) 1048.00	(5) 1048.00	(5) 1048.00
CLA01	(8) 4000.00	(7) 4000.00	(8) 4000.00	(7) 4000.00
COMED	(47) 50656.99	(15) 50876.52	(29) 33599.39	(10) 38909.00
MGT1	(10) 41233.50	(10) 42185.50	(5) 24038.00	(5) 29303.75
MID07	(1) 85.00	(1) 85.00	(1) 85.00	(1) 85.00
MOTO1	(4) 2296.00	(4) 2296.00	(2) 1148.00	(2) 1148.00
NAPA3	(10) 1323.85	(9) 1532.93	(5) 367.03	(6) 843.02
DRAL1	(11) 1713.31	(11) 1737.31	(7) 979.43	(7) 1015.43
EJE01	(3) 16446.94	(3) 16446.94	(1) 15936.92	(2) 16120.31
OPER1	(13) 1262.10	(8) 1346.24	(7) 757.26	(4) 841.40
HERI1	(20) 31378.66	(13) 34428.15	(12) 21063.13	(8) 24178.30
HISK01	(1) 315.00	(1) 315.00	(1) 315.00	(1) 315.00
QUILL	(37) 4414.03	(15) 5458.42	(24) 2682.84	(9) 2718.22
ROBI1	(44) 315749.82	(10) 353584.57	(21) 187728.07	(6) 208659.57

Card	Card Description	Amount



Village of Peotone

P.O. Box 430 - Peotone IL 60468-0430

AP Invoices - Board Listing V2 - where status like 'a%' and employee <> 'ladmin' and employee <> 'admin' order by employee asc

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 1017 Tentative G/L Date: 10/14/2024

Fund/Account	Description	Date	Due Date	Amount
01-00-105	Payments via Check			
70000116	ADOBE1 ADOBE	10/8/2024		\$21.24
Inv: 4860 09162024	Adobe Acrobat	9/16/2024	10/14/2024	\$21.24
70000117	ADOBE1 ADOBE	10/8/2024		\$152.94
Inv: 9576 09162024	Adobe Acrobat	9/16/2024	10/14/2024	\$152.94
70000118	AMAZ1 Amazon	10/8/2024		\$210.90
Inv: 6248 09162024	Insect Trap Refills and Starter Kit	9/16/2024	10/14/2024	\$50.95
Inv: 6248 09162024-1	Heat Lamp Bulbs	9/16/2024	10/14/2024	\$9.99
Inv: 6248 09162024-2	Bags for Laptops, Radios and Phones	9/16/2024	10/14/2024	\$29.96
Inv: 6248 09162024-3	Popcorn Oil, Popcorn Boxes, Kernels and Salt	9/16/2024	10/14/2024	\$120.00
70000119	AMAZ1 Amazon	10/8/2024		\$74.93
Inv: 4860 09162024	Open For Business - Electric Sign	9/16/2024	10/14/2024	\$36.93
Inv: 4860 09162024-1	Inspection Stickers for Inventory Mgmt	9/16/2024	10/14/2024	\$16.16
Inv: 4860 09162024-2	Red Danger Construction Tape and Yellow Caution Tape	9/16/2024	10/14/2024	\$21.84
70000120	AMAZ1 Amazon	10/8/2024		\$349.51
Inv: 9918 09162024	Asphalt Roller Seat	9/16/2024	10/14/2024	\$244.73
Inv: 9918 09162024-1	Exhaust Muffler for Ford F-250	9/16/2024	10/14/2024	\$104.78
70000121	AMAZ1 Amazon	10/8/2024		\$258.57
Inv: 9576 09162024	Post It Notes, Notebooks	9/16/2024	10/14/2024	\$65.21
Inv: 9576 09162024-1	Champagne Flutes - Sip N Stroll	9/16/2024	10/14/2024	\$49.98
Inv: 9576 09162024-2	Cleaning Supplies	9/16/2024	10/14/2024	\$42.56
Inv: 9576 09162024-3	Cleaning Supplies	9/16/2024	10/14/2024	\$62.00
Inv: 9576 09162024-4	Cleaning Supplies	9/16/2024	10/14/2024	\$38.82
70000122	COMC2 COMCAST	10/8/2024		\$281.48
Inv: 9576 09162024	Monthly Internet Service	9/16/2024	10/14/2024	\$281.48
70000123	CONS2 CONSTANT CONTACT	10/8/2024		\$45.00
Inv: 9576 09162024	Email Marketing	9/16/2024	10/14/2024	\$45.00
70000124	DRAL5 DRALLE	10/8/2024		\$9.00
Inv: 6248 09162024	Car Wash	9/16/2024	10/14/2024	\$9.00
70000125	EVBR01 EVENTBRITE	10/8/2024		\$270.46
Inv: 4860 09162024	Reimagining Code Enforcement Online Class	9/16/2024	10/14/2024	\$135.23
Inv: 4860 09162024-1	Vacant Buildings and Registration Online Class	9/16/2024	10/14/2024	\$135.23
70000126	FAFL01 FARM & FLEET	10/8/2024		\$163.99
Inv: 9918 09162024	Saw and Blades	9/16/2024	10/14/2024	\$163.99
70000127	HONEY01 HONEY BAKED HAM & CAFE	10/8/2024		\$141.45
Inv: 4860 09162024	Boxed Lunches - Thank You Help -HW at Conference	9/16/2024	10/14/2024	\$141.45
70000128	IML01 ILLINOIS MUNICIPAL LEAGUE	10/8/2024		\$75.00
Inv: 9576 09162024	IML Conference - Sluis Attending; Hudson Cancellation	9/16/2024	10/14/2024	\$75.00
70000129	ICARD01 INSTANTCARD	10/8/2024		\$50.00
Inv: 6248 09162024	Police ID Cards	9/16/2024	10/14/2024	\$50.00
70000130	MENAR1 MENARDS	10/8/2024		\$391.60
Inv: 9918 09162024	Paint	9/16/2024	10/14/2024	\$145.00
Inv: 9918 09162024-1	Tarp, Tape, Paint, Masking Paper, Bungee Cords	9/16/2024	10/14/2024	\$246.60
70000131	RREFR1 READY REFRESH	10/8/2024		\$430.59
Inv: 9576 09162024	Water Bottle Service	9/16/2024	10/14/2024	\$283.60
Inv: 9576 09162024-1	Water Bottle Service	9/16/2024	10/14/2024	\$146.99
70000132	REED1 REED'S RENT ALL & SALES	10/8/2024		\$107.06
Inv: 9918 09162024	Stump Cutter Rental	9/16/2024	10/14/2024	\$107.06



Village of Peotone

P.O. Box 430 - Peotone IL 60468-0430

AP Invoices - Board Listing V2 - where status like 'a%' and employee <> 'admin' and employee <> 'admin'
order by employee asc

Invoice Final Update - G/L Source: C/V - Tentative G/L Register: 1017 Tentative G/L Date: 10/14/2024

Cash Requirement Totals		Account	Amount	Fund	Amount
Total Payments	29	01-50-446 LEGAL FEES	\$1,312.00	01	\$51,951.87
Total Invoices:	30	01-50-452 OTHER PROFESSIONAL SERVICES	\$5,468.50		\$51,951.87
Total Vendors:	25	01-50-455 TRAINING	\$75.00		
Total Amount:	\$51,951.87	01-50-459 DUES/SUBSCRIPTION	\$197.94		
		01-50-463 COMMUNITY RELATIONS	\$49.98		
		01-50-465 OFFICE SUPPLIES	\$65.21		
		01-50-466 OTHER SUPPLIES	\$573.97		
		01-51-416 VEHICLE MAINTENANCE	\$9.00		
		01-51-444 PRINTING/PUBLISHING	\$50.00		
		01-51-462 SUPPLIES - EQUIPMENT	\$29.96		
		01-51-463 COMMUNITY RELATIONS	\$169.35		
		01-51-494 VEHICLES & EQUIPMENT	\$29,125.00		
		01-52-412 EQUIPMENT MAINTENANCE	\$21.84		
		01-52-444 PRINTING/PUBLISHING	\$16.16		
		01-52-446 LEGAL FEES	\$1,474.80		
		01-52-452 OTHER PROFESSIONAL SERVICES	\$5,510.00		
		01-52-455 TRAINING	\$270.46		
		01-52-459 DUES/SUBSCRIPTIONS	\$21.24		
		01-52-466 OTHER SUPPLIES	\$36.93		
		01-53-411 BUILDING MAINTENANCE	\$195.95		
		01-53-412 EQUIPMENT MAINTENANCE	\$372.53		
		01-53-436 UTILITIES - STREET LIGHTING	\$166.71		
		01-53-437 RENTAL	\$107.06		
		01-53-452 OTHER PROFESSIONAL SERVICES	\$69.00		
		01-53-466 OTHER SUPPLIES	\$668.73		
		01-56-428 TELEPHONE/FAX	\$281.48		
		01-56-452 OTHER PROFESSIONAL SERVICES	\$5,471.62		
		01-57-455 TRAINING	\$141.45		
			<u>\$51,951.87</u>		

Paying Account	Payment Method	Count	Amount	Vendor	Amount
01-00-105	Check	7	\$40,595.50	ADOBE1	\$174.18
01-00-105	Nacha	4	\$8,283.29	AMAZ1	\$893.91
01-00-105	Check	18	\$3,073.08	BANDF1	\$5,510.00
			<u>\$51,951.87</u>	COMC2	\$281.48
				COMED	\$166.71
				CONS2	\$45.00
				DRAL5	\$9.00
				EVBR01	\$270.46
				FAFL01	\$163.99
				HONEY01	\$141.45
				IML01	\$75.00
				ICARD01	\$50.00
				JOHN6	\$23.02
				KLEIN	\$2,786.80
				LEAD1	\$34,101.62
				MENAR1	\$391.60
				MGT1	\$5,414.50
				NEW01	\$245.15
				RREFR1	\$430.59
				REED1	\$107.06
				RIVE3	\$54.00



Village of Peotone

P.O. Box 430 - Peotone IL 60468-0430

AP Invoices - Board Listing V2 - where status like 'a%' and employee <> 'ladmin' and employee <> 'admin'
order by employee asc

Vendor	Amount
AandJ01	\$69.00
TMLD01	\$39.36
WEBF1	\$495.00
WHIT1	\$12.99
	<u>\$51,951.87</u>

Vendor	C/Y 2024 Invoices	C/Y 2024 Payments	F/Y 2025 Invoices	F/Y 2025 Payments
AandJ01	(10) 1384.24	(9) 1384.24	(7) 1198.24	(6) 1198.24
ADOBE1	(8) 696.72	(6) 696.72	(8) 696.72	(6) 696.72
AMAZ1	(36) 1323.05	(9) 1323.05	(36) 1323.05	(9) 1323.05
BANDF1	(43) 40506.20	(15) 41236.20	(25) 24817.20	(9) 35996.20
HONEY01	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
ICARD01	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
REED1	(1) 203.20	(1) 203.20	(1) 203.20	(1) 203.20
RIVE3	(3) 306.00	(3) 306.00	(2) 180.00	(3) 306.00
RREFR1	(9) 1012.36	(3) 1012.36	(9) 1012.36	(3) 1012.36
COMC2	(4) 1124.96	(3) 1124.96	(4) 1124.96	(3) 1124.96
COMED	(49) 55992.49	(16) 56212.02	(31) 38934.89	(11) 44244.50
CONS2	(4) 169.50	(3) 169.50	(4) 169.50	(3) 169.50
LEAD1	(17) 54683.37	(12) 49734.50	(11) 38481.76	(8) 33547.89
MENAR1	(4) 430.32	(3) 430.32	(4) 430.32	(3) 430.32
MGT1	(11) 45487.75	(11) 46439.75	(6) 28292.25	(6) 33558.00
WEBF1	(13) 5055.00	(10) 5055.00	(10) 3570.00	(6) 3075.00
WHIT1	(56) 2828.96	(15) 2828.96	(40) 1755.77	(10) 1879.74
DRAL5	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
EVBR01	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
FAFL01	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
NEW01	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
IML01	(3) 1625.00	(1) 1625.00	(3) 1625.00	(1) 1625.00
JOHN6	(8) 13911.39	(5) 13994.49	(8) 13911.39	(4) 13911.39
KLEIN	(35) 52573.27	(7) 57367.77	(26) 33899.66	(5) 48885.07
TMLD01	(1) 18.45	(1) 18.45	(1) 18.45	(1) 18.45

Card	Card Description	Amount
HW001	ONB MC	\$508.08
SH001	ONB MC	\$1,243.58
DD001	ONB MC	\$309.26
RH	ONB MC	\$1,012.16
		<u>\$3,073.08</u>



Board of Trustees Memo

TO: Peter March, Mayor
Village Board of Trustees

From: Bob Hennke, Public Works Manager

Date: October 10, 2024

Subject: Resolution approving crack sealing proposal from Freehill Asphalt, Inc.

For Agenda: October 14, 2024 Administrator sign off: *WHP*

Agenda item:

Resolution approving crack sealing proposal from Freehill Asphalt, Inc.

Background:

Crack sealing is a pavement maintenance technique that involves filling cracks in asphalt or concrete with a rubberized sealant to prevent water and other substances from entering the pavement.

Crack sealing is a cost-effective way to extend the life of pavement by 3–8 years. It's most effective when done as soon as cracks appear, usually in moderate temperatures like spring or fall.

Price quotes were sought from multiple bidders, but the Village only received one proposal that is included with this board memo.

Fiscal impact:

The estimated cost is \$24,250 per the attached proposal from Freehill Asphalt.

Board action:

Approval of resolution authorizing crack sealing proposal from Freehill Asphalt, Inc.

Supporting documents:

Resolution approving crack sealing proposal from Freehill Asphalt, Inc.

Estimate from Freehill Asphalt

RESOLUTION NO. 2024-R-_____

A RESOLUTION APPROVING CRACK SEALING PROPOSAL FROM FREEHILL ASPHALT, INC.

WHEREAS, the Village of Peotone (the "Village") is an Illinois municipal corporation situated in Will County; and

WHEREAS, the Village of Peotone received an estimate from Freehill Asphalt, Inc to do crack sealing in the Village of Peotone; and

WHEREAS, the estimated cost for this work is \$24,250 which is available in this year's Village budget; and

WHEREAS, crack sealing is a pavement maintenance technique that involves filling cracks in asphalt or concrete with a rubberized sealant to prevent water and other substances from entering the pavement; and

WHEREAS, the Village President and Board of Trustees declare that it is in the best interests of the Village to approve the proposed proposal found here hereof as EXHIBIT A.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

SECTION 1: Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: The President and Board of Trustees approve the proposal from Freehill Asphalt, Inc. in the amount of \$24,250, attached hereto as **Exhibit A** and made a part hereof. The Village President, Village Clerk and/or Village Administrator are hereby authorized to execute documents necessary to complete this work, subject to review and revision as to form by the Village Attorney, and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the Sales and Service Agreement.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this ____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2024, by the Village President of the Village of Peotone, and attested by the Village Clerk, on the same day.

Village President

ATTEST:

Village Clerk

EXHIBIT A

**CRACK SEALING PROPOSAL FROM FREEHILL ASPHALT, INC.
(ATTACHED)**

Freehill Asphalt, Inc.

103 Yount Avenue

P.O. Box 154

Estimate

Date	Estimate #
9/17/2024	1

Name / Address
Village of Peotone ATTN: Bob Hennke 208 E Main Street Peotone, IL 60468

Project

Description	Qty	Cost	Total
Crack Sealing City Streets Coming Street from Route 50 to Rathje Wilson Street from 4th Street to Railroad Access Road North Street from Route 50 to Railroad Access Road Gull Landing Subdivision Hummingbird Lane to Merganser Lane Village of Peotone to provide VAC Truck	1	24,250.00	24,250.00
Total			\$24,250.00

Customer Signature _____

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

CLERK'S CERTIFICATE

I, **Stacey Hartwell**, the duly appointed Village Clerk of the Village of Peotone, Will County, Illinois, do hereby certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 2024-R-_____

A RESOLUTION _____

which was passed by the Board of Trustees of the Village of Peotone at a regular meeting held on the ____ day of _____, 2024, at which meeting a quorum was present, and approved by the President of the Village of Peotone on the _____ day of _____, 2024.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Peotone was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Peotone, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Peotone, this ____ day of _____, 2024.

Village Clerk

[SEAL]



Board of Trustees Memo

TO: Peter March, Mayor
Village Board of Trustees

From: Nick Palmer, Village Administrator

Date: October 9, 2024

Subject: Resolution approving FY2025 Budget Amendments

For Agenda: October 14, 2024 Administrator sign off: *WMP*

Agenda item:

Resolution approving FY2025 Budget Amendments

Background:

The Village of Peotone previously received a federal funding award via the Laraway Communications Center (LCC) and Will County government. The award was for a total of \$50,000 and was intended to support technology purchases including P25 compliant dual-band portable and mobile radios, single band 800MHz mobile radios, dual-band 800MHz pagers, station alerting (USDD), mobile data computers and handheld iPads.

The initial for project requests was made by LCC Director Denise Pavlik per the memo dated July 21, 2023, that is attached to this board memo.

To expedite the purchase and delivery of the proposed equipment, the Village must expend \$29,125 of Village funds that were not allocated for this specific purpose and then get reimbursed by Will County and the LCC. This requires the proposed FY 25 budget amendments.

Fiscal impact:

The Village will expend \$29,125 to purchase four (4) Getac A140 Rugged tablets and three (3) Getac S510 15.6" Notebook laptop computers and the necessary related equipment. Will County/LCC will reimburse the Village for the entire \$29,125 and thus the transaction will be budget neutral for the Village.

Board action:

The Village Administrator supports the recommendation of Police Chief DeMik to expend these funds and seek reimbursement for this critical equipment.

Supporting documents:

Resolution approving budget amendment to purchase equipment for Police Department

FT 2025 Budget amendment spreadsheet

Documentation from Will County/LCC and quotes from Leading IT

RESOLUTION NO. 2024-R-_____

A RESOLUTION APPROVING FY 2025 BUDGET AMENDMENTS

WHEREAS, the Village of Peotone (the "Village") is an Illinois municipal corporation situated in Will County; and

WHEREAS, the Village of Peotone approves an annual budget that outlines various revenue streams and appropriations; and

WHEREAS, the Village of Peotone was awarded a grant from Will County and the Laraway Dispatch Center in the amount of \$50,000 which were from federal ARPA dollars; and

WHEREAS, the Village of Peotone must first expend funds to purchase the new tablets and computers and then be reimbursed afterwards for these expenditures; and

WHEREAS, the expenditures will be completely reimbursed making this transaction budget neutral for the Village of Peotone; and

WHEREAS, to properly account for the expenditure of these funds and receipt of the expected reimbursements a FY 2025 budget amendment is necessary; and

WHEREAS, the Village President and Board of Trustees declare that it is in the best interests of the Village to approve the proposed FY 2025 Budget Amendment attached as EXHIBIT A.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

SECTION 1: Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: The President and Board of Trustees approve the proposed FY 2025 Budget Amendment attached hereto as Exhibit A and made a part hereof. The Village President, Village Clerk and/or Village Administrator are hereby authorized to execute necessary budgetary documents subject to any needed review and revision as to form by the Village Attorney, and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this ____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2024, by the Village President of the Village of Peotone, and attested by the Village Clerk, on the same day.

Village President

ATTEST:

Village Clerk

EXHIBIT A

FY 2025 Budget Amendments

(ATTACHED)

**FY2025 Budget Amendments
As of October 14, 2024**

<u>Account Number</u>	<u>Account Description</u>	<u>Budget Amendment Needed Revenue</u>	<u>Budget Amendment Needed Expenditures</u>	<u>Effect on Budget</u>	<u>Description</u>	<u>Funding Source</u>
01-00-368	Grant Funds	\$ 29,125	\$ -	Increase Revenues	ARPA Funds - Will County	N/A
01-51-494	Equipment	-	29,125	Increase Expenditures	Laptops and Related Equipment	ARPA Funds - Will County
Total Capital Improvements Fund - 30		<u>\$ 29,125</u>	<u>\$ 29,125</u>			

STATE OF ILLINOIS)
) SS.
COUNTY OF W I L L)

CLERK'S CERTIFICATE

I, **Stacey Hartwell**, the duly appointed Village Clerk of the Village of Peotone, Will County, Illinois, do hereby certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 2024-R-_____

A RESOLUTION _____

which was passed by the Board of Trustees of the Village of Peotone at a regular meeting held on the ____ day of _____, 2024, at which meeting a quorum was present, and approved by the President of the Village of Peotone on the _____ day of _____, 2024.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Peotone was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Peotone, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Peotone, this ____ day of _____, 2024.

Village Clerk

[SEAL]



Laraway Communications Center-911 Dispatch
16911 W. Laraway Road, Suite 103
Joliet, Illinois 60433

Denise Pavlik
Executive Director

Anthony Stua
Deputy Director

To: All Will County Fire and Police Agencies
From: LCC Director Denise Pavlik, ENP, CMCP
Date: July 21, 2023
Subject: County Grant Funding for Radio Communications Equipment

In April 2022, Laraway Communications Center (LCC) submitted a grant request to Will County in the hopes they would grant each fire and police agency within Will County up to \$50,000 (per agency) of CARES funds for the purchase of communication equipment. On July 5, 2023, I was advised our request for funding was granted.

The purpose of the grant funds shall be used to purchase any of the following: P25 compliant dual-band portable and mobile radios, single band 800MHz mobile radios, dual-band 800MHz pagers, station alerting (USDD), mobile data computers or handheld iPads.

In order to be able to purchase this equipment, LCC has been tasked with obtaining a list of the needs for each of the fifty-four Will County agencies. With that said, I am asking each agency to provide a list of their equipment needs (from the list of equipment above) along with the number of items needed and the specifications the equipment must possess. Each agency needs to provide their list of equipment needs to their PSAP's Director and each Director will forward the final list to me.

Please submit your equipment needs to your PSAP Director no later than August 15, 2023, by the end of the business day. Each PSAP Director will need to forward those lists to LCC no later than August 18, 2023, by the end of the business day.

Once we have all the equipment needs from each agency, a final list of needs will be compiled along with the specifications list, so that an RFP can be written. It is the intention of completing and posting the RFP by the end of August. The RFP will be out for a period of forty-five (45) days and then the proposals will be opened and a vendor, or potentially multiple vendors will be chosen.

After the vendor(s) is/are chosen, we can begin the process of ordering the necessary equipment. Please keep in mind, each agency will only be allotted \$50,000 for the purchase of their equipment needs. Anything over \$50,000 will be the agency's responsibility to pay prior to receiving any equipment.

The County is requesting we have this process completed or mostly completed no later than the end of the calendar year, so we need to act quickly. Should any of the agencies have any questions, please feel free to reach out to me via email dpavlik@willcountyillinois.com or phone 815-774-6336.

3081456 - Getac quote Revised

Quote Information:

Quote #: 008944
 Version: 1
 Delivery Date: 08/21/2024
 Expiration Date: 09/03/2024

Prepared for:

Village of Peotone
 208 E. Main Street
 Peotone, IL 60468
 David DeMik
 ddemik@villageofpeotone.com
 (708) 607-0455

Consultant

Manteno
 Jaclyn Murray
 815-308-2095
 jmurray@goleadingit.com



Description of Work

Equipment	Price	Qty	Ext. Price
Getac A140 Rugged Tablet - 14" Full HD - 16 GB - Windows 11 Pro 64-bit - Black - Core i5 10th Gen Quad-core (4 Core) i5-10210U 1.60 GHz - microSD, TransFlash Supported - 1920 x 1080 - LumiBond Display	\$3,650.00	4	\$14,600.00
Getac Vehicle Adapter - 120 W - 12 V DC, 24 V DC Input	\$115.00	5	\$575.00
Getac Havis Docking Station - for Tablet PC - Docking	\$750.00	3	\$2,250.00
Getac S510 15.6" Notebook - Intel - IEEE 802.11ax Wireless LAN Standard	\$3,075.00	3	\$9,225.00
S510 - Havis, PKG-DS-GTC-1401-3, Vehicle Dock with port replication, with Tri Pass-through, with screen support (ex. vehicle adapter)	\$825.00	1	\$825.00
Getac Rugged Keyboard	\$275.00	6	\$1,650.00
	Subtotal:		\$29,125.00

Cost Summary		Amount
	Equipment	\$29,125.00
	Total	\$29,125.00

Hardware total and tax is paid in full in advance. We will not order equipment until paid. Services billed one-time are paid 50% in advance are due upon project completion. Monthly recurring services are due in full for the first of the month prior to service.

E-Signature Confirmation

Initials: DMP
 IP Address: 66.158.36.139
 Email Address: dpavlik@willcountyillinois.com
 PO Number: dpavlik@willcountyillinois.com
 Date: 08/21/2024 8:15 AM

