

**VILLAGE OF PEOTONE**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**Minutes of July 10, 2024**

**CALL TO ORDER, ROLL CALL**

The Public Works Committee Meeting was called to order at 4:30 pm at the Municipal Complex Hall, 208 E. Main Street, Peotone, Illinois, by the Committee Chair, Trustee Strba. In attendance were Trustee Richards, Trustee Sandberg and Trustee Strba. Also present was Mayor March and Public Works Manager, Bob Hennke.

**MINUTES**

Motion by Sandberg, Second by Richards to approve the Public Works Committee minutes from April 24, 2024. All voted AYE.

**PUBLIC COMMENT** - None

**DISCUSS QUOTES FOR STORAGE SOLUTIONS AND SALT DOME AT PUBLIC WORKS FACILITY LOCATED AT 31831 S. RATHJE ROAD**

Bob is waiting on the quotes for storage dome, will have in about a week. Bob has talked to John Hack at the Township prior to getting quotes and an option would be a structure with concrete walls and a tin roof. Would need to rezone to Industrial Zoning to have storage containers and it would cost \$3500. Will revisit and reevaluate after the space study is completed. Bob will forward quotes to the committee when he receives them.

**DISCUSS CREATING A FOREMAN POSITION**

This item has previously been discussed. Bob would like a permanent foreman and would like the Board to make the decision, he feels that would be fair and the employees would all have the same opportunity and it would help morale within the department. The Committee was presented with a draft description to review, it will be added that the foreman will not be allowed to take same vacation time as the Manager. The Union contract still has two or three years remaining. Bob will talk to his staff and the Committee will revisit at the next Committee meeting.

**DISCUSS PART/FULL TIME STAFFING FOR PUBLIC WORKS DEPARTMENT**

There was discussion about budget amounts available for this fiscal year and increase of work there will be with the downtown project completing. Bob stated that a three day a week employee could be assigned to the downtown zone in addition to a full time designated person. The Mayor stated Bob could start looking for a candidate to bring to the board for approval.

#### **DISCUSS QUOTES FOR CAPITAL PURCHASE OF NEW PICK UP TRUCK FOR PUBLIC WORKS**

Public Works got rid of a truck and is down a vehicle. A new vehicle is in next years budget but Bob just wanted to give a general idea of where the costs are currently at. There is no longer a Ford municipal discount and very minimal other discounts available. Trustee Strba will look at the budget and the 5 year plan.

#### **DISCUSS CLEANING SERVICES FOR PUBLIC WORKS FACILITY LOCATED AT 31831 S. RATHJE ROAD**

There was discussion about saving money for the Public Works Department by using the funds currently going to the cleaning service and creating a part time Public Works position, possibly three days a week. That person would handle building maintenance at all facilities and Public Works would handle their own building and the Village Hall and Police Department would retain the current cleaning service. There was discussion about the Public Works employees getting an additional hourly increase, the Mayor stated he will look into.

#### **DISCUSS LOCATIONS OF TREE PLANTING IN FALL2024**

Bob has some residents that have requested trees. Bob stated he would like to focus planting in the Forden Subdivision near Bates Park as there are very little trees and a lot of bare areas. He would then focus on filling in other bare areas. Tholens has been used in the past for purchasing trees and Bob will reach out to them. Letters will be sent to residents prior to planting and he will put together a map for the next public works meeting. Sumner, Garfield and Manor all have trees that need to be replaced. Bob has applied for a tree removal grant, there are many maple trees that are struggling/dying and the grant would help with their removal.

#### **DISCUSS STATUS OF TAR AND CHIPPING PUBLIC WORKS FACILITY AND CERTAIN VILLAGE STREETS**

Bob has met with John Hack from the Township regarding this and it should be done between now and August, it will take a few days to complete. The areas to be done are Mill Street by the school, by the Public Works Facility and North Street by the Legion. It was discussed whether it could be done at the beginning of August after the car show. It was also discussed if the binder is down in the downtown area possibly opening up the downtown area for parking during the car show.

#### **GENERAL DISCUSSION**

The Mayor mentioned the Honorary Street Sign Program and it was discussed whether or not there needed to be an ordinance. The Mayor stated he didn't think one was needed.

**ADJOURNMENT-** MOTION BY Trustee Sandberg, Second by Trustee Richards to adjourn the Public Works Committee meeting at 5:28 pm. All in Favor