

VILLAGE OF PEOTONE
Christmas Committee
Minutes of October 7, 2021
4:00pm

CALL TO ORDER, ROLL CALL

THE CHRISTMAS COMMITTEE MEETING WAS CALLED TO ORDER AT 4:00 PM AT THE MUNICIPAL COMPLEX HALL, 208 E. MAIN STREET, PEOTONE, ILLINOIS, BY CHAIRMAN MIKE JONES. IN ATTENDANCE WERE TAMMY COWGER, JAMIE SKRABAN, JULIE SLUIS AND STACEY HARTWELL. NICK STRBA AND STEVE STEIN WERE ABSENT.

MINUTES

MOTION BY SLUIS SECONDED BY COWGER TO APPROVE THE CHRISTMAS COMMITTEE MINUTES OF JULY 22, 2021. ALL VOTING YES: MOTION CARRIED.

GENERAL DISCUSSION, PLANNING, DIRECTION AND RECOMMENDATIONS CONCERNING A CHRISTMAS IN THE VILLAGE EVENT TO TAKE PLACE ON DECEMBER 11, 2021

HELPING HANDS/ADOPT A SOLDIER COLLECTION – DISCUSSED COLLECTION, DATES AND BOXES. COWGER WILL CHECK WITH NANCY AND SUE.

TREE LIGHTING EVENT – WILL BE ON 12/4/21 FROM 5PM-6:30PM, TREE LIGHTING WILL BE AT 6PM. DISCUSSION ABOUT IF IT IS VILLAGE OR GAME ON SPONSORED EVENT AND WHETHER IT SHOULD BE ON VILLAGE FACEBOOK PAGE OR HAVE ITS OWN EVENT PAGE. SKRABAN SAID SHE IS WORKING WITH VICKI FROM GAME ON AND THAT THE MAYOR WILL ALSO BE AT THE EVENT. SHE SAID THAT THE LIGHTS WILL BE PUT ON THE TREE ON 10/31/21. THERE WILL BE SMORES KITS, BONFIRE, HOT COCOA AND ORNAMENTS. ORNAMENT KITS WILL BE AVAILABLE PRIOR TO PICK UP AND DECORATE AND THEN HANG ON THE TREE AT THE LIGHTING EVENT. COWGER MENTIONED SHE HAS GOTTEN QUESTIONS/COMMENTS FROM PEOPLE FROM MANTENO AND MANHATTAN AS THEY HAVE EVENTS THE SAME WEEKEND AND THAT WHEN THE EVENT WAS CREATED IT WAS AGREED UPON THAT PEOTONE WOULD NOT HAVE THEIR EVENT THE SAME WEEKEND.

DISCUSSED LOCATIONS AND TIMES OF ACTIVITIES AND WHO WILL BE HANDLING DUTIES. JONES WILL MEET VENDORS AT START OF THE EVENT AND DELIVER PAYMENTS. COWGER WILL BE HANDLING LINE UP AT PARADE WITH ADAM JONES.

IT WAS STATED THAT ANY REMAINING BALANCE AMOUNTS WILL NEED TO BE GIVEN TO THE TREASURER BY NOVEMBER 15TH, CHECKS NEED TO BE PROCESSED AND APPROVED AT BOARD MEETING PRIOR TO EVENT.

SKRABAN CONFIRMED THAT THE MAYOR WILL BE PICKING UP THE GRINCH, SANTA AND MRS CLAUSE THE DAY OF THE EVENT AT GAME ON AND TRANSPORTING THEM TO THE PARADE AT 4:45PM.

JONES SPOKE TO THE CAR DEALERSHIPS. TERRY'S WILL NOT BE HAVING AN ACTIVITY BUT WILL BE MAKING A DONATION TO "SPONSOR" AN ACTIVITY. DRALLE HAD NOT GOTTEN BACK TO HIM. PEARL WILL BE HAVING SANTA FLY IN THERE AND ALSO OFFERED SPACE IF NEEDED FOR AN ACTIVITY.

THERE WAS DISCUSSION ABOUT HAVING SIGNS MADE FOR ANYONE THAT MADE A DONATION TO SPONSOR AND ACTIVITY. JONES ASKED SLUIS IF SHE WOULD HANDLE, SHE SAID NO. COWGER WILL CHECK WITH ADVERTISING SOLUTIONS ABOUT SPONSORSHIP SIGNS.

IF EXCESS MONEY AFTER EVENT, WILL ORDER GIVEAWAYS IN JANUARY FOR NEXT EVENT.

NEED TO COORDINATE WITH PUBLIC WORKS FOR BARRICADES AND LOCATION OF PLACEMENT. COWGER WILL CHECK WHERE HAVE BEEN IN THE PAST.

IF NEEDED, WILL PURCHASE FACE PAINTING SUPPLIES. MOTION BY SLUIS, SECOND BY SKRABAN. ALL VOTING YES, MOTION PASSED.

PUBLIC COMMENT-NONE

NEXT MEETING DATE – NOVEMBER 4, 2021 AT 4:00PM

ADJOURNMENT-MOTION BY SLUIS SECONDED BY HARTWELL TO ADJOURN THE CHRISTMAS COMMITTEE MEETING AT 5:08 PM.

ALL VOTING YES; MOTION CARRIED.