

ADMINISTRATIVE OVERSIGHT COMMITTEE

MUNICIPAL COMPLEX HALL

208 E. MAIN STREET

December 8, 2025

4:00 P.M.

AGENDA

1. CALL TO ORDER/ROLL CALL
2. APPROVE MINUTES OF SEPTEMBER 25, 2025, ADMINISTRATIVE OVERSIGHT COMMITTEE MEETING
3. PUBLIC COMMENT
4. REVIEW LEVYING AND ASSESSING OF THE 2025 TAXES
5. REVIEW INVESTMENT POLICY FOR VILLAGE OF PEOTONE
6. DISCUSSION OF CURRENT INVESTMENT FUND BALANCES
7. REVIEW ILLINOIS MUNICIPAL INSURANCE COOPERATIVE (IMIC) 2025-2026 RENEWAL
8. FY 27 BUDGET PROCESS REVIEW AND DISCUSSION
9. GENERAL DISCUSSION
10. ADJORNMENT

VILLAGE OF PEOTONE
ADMINISTRATIVE OVERSIGHT COMMITTEE MINUTES
Minutes of September 25, 2025

CALL TO ORDER, ROLL CALL

The Administrative Oversight Committee was called to order at 3:30pm at the Municipal Complex Hall, 208 E. Main Street, Peotone, Illinois, by the Committee Chair, Trustee Gary Hudson. In attendance were Trustee Hudson, Trustee Bowden and Trustee Sluis. Also present was Village Clerk Hartwell, Village Administrator Palmer, Financial Consultant Mampe and Diane Nielsen.

MINUTES

Motion by Sluis, Second by Bowden to approve the Administrative Oversight Committee minutes from August 18, 2025. All voting Yes; Motion Carried.

PUBLIC COMMENT - None

ERP/FINANCE SYSTEM CONTINUED DISCUSSION

The Administrator stated a disclaimer that Annmarie Mampe was present as a consultant on the Village's behalf and has permission to give this demonstration as she has access to, and is familiar with, the BS&A system.

AnnMarie reported that the BS&A has been around for a long time and many communities utilize the program. She is familiar with the program and feels it is the best option out there for the Village. She stated the program serves employees as a whole and also the public and that it is more efficient than the Village's current system and very intuitive. It is a cloud-based program and it would help make things quicker and more polished and would help departments access more information. She highlighted many important features which included: reporting, quick actions, favorites, notifications and activities, processes, approvals, alerts, reminders, built in messaging, navigation history, users account, release notes, help, dashboards, timesheets, permits, various modules offered, an online portal that residents can utilize that can be customized, general ledger, human resources, employee self-service, assets, vehicles/equipment and work orders.

There was discussion about the pricing and identifying how it would be paid for. BS&A estimated it would cost \$40,000-\$62,490 to implement the system and then it would be \$20,430 a year after implementation. It would take approximately 6-8 months before implementation would even start and the implementation cost could go down as Annmarie is familiar with the program and would be able to help implement it, the cost would be budgeted for in the next fiscal year but she doesn't anticipate it being a problem and stated that the majority of the training they offer is free and she feels it is the direction they should go. The other program that was researched was Tyler Technologies and it would cost about \$11-12,000 more.

AnnMarie will attend the second board meeting in October to provide information and answer any questions and possibly have a mini demonstration of the system. Trustee Bowden asked if the Mayor is supportive and Administrator Palmer replied that he is. Trustee Hudson stated that a recommendation would be made to the board in support of the new system.

GENERAL DISCUSSION – None

ADJOURNMENT-Motion by Hudson, Second by Sluis to adjourn the Administrative Oversight Committee meeting at 4:57pm. All voting Yes; Motion Carried.



Board of Trustees Memo

TO: Chris Vieaux, Mayor
Village Board of Trustees
From: Nick Palmer, Village Administrator
Date: December 5, 2025
Subject: Approve ordinance for the levying and assessing of the 2025 Taxes
For Agenda: AOC mtg 12/8/25 Administrator sign off: *WNP*

Agenda item:

Review of ordinance for the levying and assessing of the 2025 Taxes

Background:

To collect a property tax, government agencies in the State of Illinois are required to establish a "tax levy." The tax levy is a projection of the monies the government agency obtains through the annual property tax. The Village of Peotone must adopt a property tax levy by ordinance and file the ordinance with the Will County Clerk by the last Tuesday in December. The funds identified in the tax levy and collected through property taxes are utilized by the Village, along with other revenue sources, to fund a portion of the Village's budget.

The Village's 2025 tax levy will be incorporated in the property tax bills property owners receive in 2026. These funds will be used by the Village to fund a portion of the 2026-2027 Village Budget (the Village operates on a April 1 through March 31 fiscal/budget year). The tax levy ordinance adopted by the Village is filed with the Will County Clerk, who then determines the "tax rate" needed to raise the dollars levied by the Village.

The Village levies in dollars rather than a specific tax rate. As a result, the Village does not receive any additional dollars if the assessed valuation of property in the Village increases or decreases. Rather, the amount of the Village tax levy remains the same and is spread over a greater or lesser total assessed valuation of property (which results in a decrease or increase in the actual Village tax rate).

The timing of the determination of the tax levy amount creates a challenge because it occurs prior to the preparation of the fiscal year 2026-2027 annual budget, the period during which the funds will be used. However, the Village Board and Staff utilize a multi-year financial plan that assists in preparing the new Village Budget. Property owners in the Village of Peotone will note that the Village is only one of many taxing bodies which appear on the annual property tax bill.

Fiscal impact:

The total proposed levy for tax year 2025 amounts to \$715,751 and includes the following line items:

General Corporate Purposes	\$119,610
Municipal Auditing Fund	19,600
Illinois Municipal Retirement Fund	28,799
Social Security Fund	114,017
Liability, Unemployment and Workers' Compensation Insurance Fund	74,092
Police Protection Fund	80,000
Medicare Fund	26,664
Police Pension Fund	252,969
Total 2025 Property Tax Levy	\$715,751

Board action:

The Village Administrator recommends approval of the attached ordinance for the levying and assessing of the 2025 Taxes

Supporting documents:

Agenda Summary – 2025 Property Tax Levy (Annmarie Mampe)
Ordinance for the levying and assessing of the 2025 Taxes
Certificate of Compliance with Trust in Taxation

Agenda Summary – 2025 Property Tax Levy

Staff is presenting the 2025 property tax levy to the Village Board for consideration and approval. The total proposed levy for tax year 2025 amounts to \$715,751 and includes the following line items.

General Corporate Purposes	\$119,610
Municipal Auditing Fund	19,600
Illinois Municipal Retirement Fund	28,799
Social Security Fund	114,017
Liability, Unemployment and Workers' Compensation Insurance Fund	74,092
Police Protection Fund	80,000
Medicare Fund	26,664
Police Pension Fund	252,969
Total 2025 Property Tax Levy	\$715,751

The levy as presented allows the Village to capture the allowable CPI increase of 3.4%, while staying under the truth in taxation limits.

Below is a snapshot of the Village's property tax levy for the last four years, as well as the proposed 2025 property tax levy. The proposed (preliminary) 2025 tax levy allocates the total levy across line items to represent the spending that occurs for each of these purposes. The Village levies 50% of the recommended contribution to the Peotone Police Pension Fund; the remaining 50% is funded by general revenues of the Village.

	Preliminary 2025	Final Extension 2024	Final 2023	Final 2022	Final 2021
Year over Year EAV Increase	8.45%	9.78%	6.38%	9.19%	5.48%
Rate Setting EAV	139,042,838	128,205,235	116,780,720	109,777,206	100,539,971
Final Extended Rate - Village		0.5344	0.5585	0.5701	0.5870
General Corporate Purposes	119,610	150,641	206,512	123,605	346,000
Municipal Auditing Fund	19,600	19,231	17,750	19,000	3,000
IMRF Fund	28,799	22,692	4,704	19,284	6,000
Social Security Fund	114,017	109,744	86,174	82,827	27,000
Liability, UC, WC Insurance Fund	74,092	55,769	49,250	37,156	43,000
Police Protection Fund	80,000	80,000	80,000	80,000	80,000
Medicare Fund	26,664	25,769	20,154	19,808	4,000
Police Pension Fund	252,969	217,820	186,018	237,471	91,000
Total Village Levy	\$ 715,751	\$ 681,667	\$ 650,562	\$ 619,150	\$ 600,000

While the tax levy has increased year over year, due to the growth in EAV, the Village's tax rate has declined by approximately 10% when comparing tax year 2021 to 2024. Based on an estimate of the Village's overall Equalized Assessed Valuation (EAV) utilized to calculate the 2025 tax rate, staff anticipates that the Village's tax rate will decrease slightly when comparing tax year 2025 to

tax year 2024. For tax year 2024, the Village's tax rate was approximately 10.6% of the overall tax rate reflected on a resident's tax bill, meaning approximately \$.11 of every dollar on a tax bill is paid to the Village. For tax year 2024, a resident whose home had a market value of \$250,000 paid the Village approximately \$410 in property taxes; it is estimated that the same resident will pay the Village approximately \$398 for tax year 2025.

Staff recommends approval of the ordinance titled AN ORDINANCE FOR THE LEVYING AND ASSESSING OF THE 2025 TAXES FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS

AN ORDINANCE FOR THE LEVYING AND ASSESSING
OF THE 2025 TAXES FOR THE
VILLAGE OF PEOTONE,
WILL COUNTY, ILLINOIS

PUBLISHED IN PAMPHLET FORM
BY THE VILLAGE OF PEOTONE,
WILL COUNTY, ILLINOIS

ORDINANCE NO. _____

AN ORDINANCE FOR THE LEVYING AND ASSESSING OF THE 2025 TAXES
FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS

Be it ordained by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

Section 1: That for the purpose of defraying all necessary expenses and liabilities of the Village for the 2025 tax levy year, a tax for the sums reflected in Exhibit 1, or so much thereof as by law may be authorized, be and the same is hereby levied against all taxable property in the Village as assessed and equalized for the year 2025.

Section 2: That said sum of Seven Hundred Fifteen Thousand Seven Hundred and Fifty-One dollars (\$715,751) is hereby levied and assessed under the authority reflected in and for the items listed in Exhibit 1, which items have heretofore been appropriated by Ordinance of the President and Board of Trustees of the Village of Peotone.

Section 3: That the Village Clerk be and is hereby authorized and directed to file, with the County Clerk of Will County, Illinois, on or before the time required by law, a duly certified copy of this Ordinance.

Section 4: That if any section, subsection, sentence or item of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portions of this Ordinance.

Section 5: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed this 15th day of December, 2025 by the Corporate Authorities of the Village of Peotone on a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Approved this 15th day of December, 2025 by the President of the Village of Peotone.

Christopher Vieaux, Village President

Attest:

Stacey Hartwell, Village Clerk

(Seal)

STATE OF ILLINOIS)
) SS
COUNTY OF WILL)

CERTIFICATION

The undersigned, Stacey Hartwell, being duly sworn, deposes and says that she hereby certifies that she is the duly elected and acting Village Clerk of the Village of Peotone, Will County, Illinois; that she has the care, custody and control of the records, including ordinances and resolutions passed by said Village.

That the attached is a true correct and compared copy of the ordinance for the levying and assessing of taxes for the Village of Peotone, Will County, Illinois, for the 2025 tax year of said Village.

That this certificate is made pursuant to the requirements of law and for the purpose of filing with the County Clerk of Will County, Illinois, for the levying of taxes for the tax year 2025 collectible in 2026.

Witness my hand this 15th day of December, 2025.

Stacey Hartwell, Village Clerk
Village of Peotone, Will County, Illinois

(Seal)

STATE OF ILLINOIS)
) SS
COUNTY OF WILL)

CLERK'S CERTIFICATE

I, **Stacey Hartwell**, the duly appointed Village Clerk of the Village of Peotone, Will County, Illinois, do hereby certify that attached hereto is a true and correct copy of that Resolution now on file in my office, entitled:

RESOLUTION NO. _____

**“RESOLUTION ALLOCATING 2025 TAX LEVY
TO INDIVIDUAL FUNDS OF THE VILLAGE –
PROPERTY TAX EXTENSION LIMITATION LAW, AS AMENDED”**

which Resolution was adopted by the Board of Trustees of the Village of Peotone at a meeting held on the 15th of December, 2025, at which meeting a quorum was present, and approved

by the President of the Village of Peotone on the 15th day of December, 2025.

I further certify that the vote on the question of the adoption of the said Resolution by the Board of Trustees of the Village of Peotone was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Peotone, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village

of Peotone, this 15th day of December, 2025.

Village Clerk

RESOLUTION NO. _____

**RESOLUTION ALLOCATING 2025 TAX LEVY
TO INDIVIDUAL FUNDS OF THE VILLAGE –
PROPERTY TAX EXTENSION LIMITATION LAW, AS AMENDED**

WHEREAS, under the Property Tax Extension Limitation Law, as amended (collectively “the Law”) the levies of the Village are limited, and the Board of Trustees must determine the allocation of its tax levy among the various funds of the Village; and

WHEREAS, the Board of Trustees has made such determination and hereby, by adoption of this Resolution, authorizes the County Clerk to make the appropriate adjustments in the 2025 levy of this Village payable in 2026.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

Section 1: This Board of Trustees hereby finds and determines as follows regarding appropriate adjustments in the 2025 levy of this Village payable in 2026 by virtue of the Law:

- A. That the General Corporate Fund and the Police Protection Fund not be limited.
- B. That the remaining funds of this Village may be limited if required by the Law.
- C. That the remaining funds shall be reduced in equal amounts so that the total reduction from all funds is equal to the amount that the County Clerk is required to reduce the 2025 levy as a result of and as required by the Law.

- Municipal Auditing Fund
- Illinois Municipal Retirement Fund
- Social Security Fund
- Medicare Fund
- Liability, Unemployment and Workers' Compensation Insurance Fund
- Police Pension Fund

Section 2: That the Village Clerk be and is hereby authorized to file a certified copy of this Resolution with the Will County Clerk.

Section 3: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted this 15th day of December, 2025 by the Corporate Authorities of the Village of Peotone on a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

APPROVED this 15th day of December, 2025 by the President of the Village of Peotone.

Village President

ATTEST:

Village Clerk

CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION

In accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 Illinois Compiled Statutes

I, the undersigned, hereby certify that I am the presiding officer of the Village of Peotone and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" Law OR that Sections 18-60 through 18-85 of the "Truth in Taxation" Law are inapplicable with respect to the adoption of the tax levy for year 2025.

Signature of Presiding Officer

Date



Board of Trustees Memo

TO: Chris Vieaux, Mayor
Village Board of Trustees
From: Nick Palmer, Village Administrator
Date: December 5, 2025
Subject: Approval of Investment Policy
For Agenda: AOC Mtg 12/8/25

Administrator sign off:

Agenda item:

Review of DRAFT Investment Policy and status of current investments

Background:

As part of an ongoing effort to formally document policies and procedures to ensure that best practices are followed and, the Village operates in a transparent manner, Village staff will continue to review existing documentation and update as needed.

The proposed Village of Peotone investment policy reflects the commitment to invest all funds under the Village's control in a manner that is compliant with State statutes governing the investment of public funds, provides the highest investment return available on allowable investments and meets the daily cash flow demands of the Village. This policy shall apply to all investments made on or after the effective date of this document.

The primary objective of investing Village funds is to ensure the safety of principal while managing liquidity to pay the financial obligations of the Village and to provide the highest investment return available through the investment in authorized instruments.

Key points found within this policy:

- The Village Board is responsible for establishing investment policies
- The Village investment portfolio shall be designed to obtain the highest available return throughout the budgetary and economic cycles
- The Village Finance Director/Treasurer shall manage the operation of the Village's investment program in accordance with this policy

- The Finance Director/Treasurer shall obtain approval from the Village Administrator for any and all actions
- The Village Finance Director/Treasurer shall make periodic review of the Village's portfolio

A copy of this policy shall be made available on the Village's website and for public inspection at the Village of Peotone during business hours.

Fiscal impact:

There should be no cost to the Village. As of October 31, 2025 the total market value of invested funds was \$11,317,411.

Board action:

The Village Administrator recommends approval of the attached investment policy

Supporting documents:

Draft - Investment Policy – December 15, 2025

Village Investments as of October 31, 2025

Village of Peotone Investment Policy

1.0 POLICY:

The Village of Peotone's ("Village") investment policy reflects its commitment to invest all funds under the Village's control in a manner that is compliant with State statutes governing the investment of public funds, provides the highest investment return available on allowable investments and meets the daily cash flow demands of the Village. This Policy shall apply to all investments made on or after the effective date of this document.

A copy of this policy shall be made available on the Village's website and for public inspection at the Village of Peotone during business hours.

2.0 POLICY OBJECTIVES:

The primary objective of investing Village funds is to ensure the safety of principal while managing liquidity to pay the financial obligations of the Village and to provide the highest investment return available through the investment in authorized instruments.

2.1 SAFETY

Village investments shall be undertaken in a manner which seeks to ensure the preservation of capital at all times, by mitigating, to the highest extent possible, credit and interest rate risk.

Credit risk, which is the risk of loss of all or part of the investment portfolio due to the failure of the security issuer or backer is mitigated by -

- Limiting investments to the types of securities listed in Section 6.0 of this investment policy.
- Prequalifying and conducting ongoing due diligence of the financial institutions, brokers/dealers, intermediaries and advisors with which the Village will do business in accordance with Section 5.0.
- Diversifying the investment portfolio so that the impact of potential losses for any one type of security or from any individual issuer will be minimized.

Interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to change in market interest rates is mitigated by -

- Structuring the portfolio so that security maturities match cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting individual security maturities, as well as the average maturity of the portfolio, in accordance with this policy.

2.2 LIQUIDITY

The Village's investment portfolio shall remain sufficiently liquid to meet all operating requirements which might be reasonably projected. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio shall consist largely of securities with active secondary or resale markets. A portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

2.3 RETURN ON INVESTMENT

The Village's investment portfolio shall be designed to obtain the highest available return throughout budgetary and economic cycles, taking into account the Village's investment risk constraints and cash flow needs, as well as the Village's desire to promote fiscal responsibility. Securities shall generally be held until maturity with the following exceptions:

- Selling a security with declining credit to minimize loss of principal.
- Selling a security and reinvesting the proceeds that would improve the quality, yield or target duration in the portfolio may be undertaken.
- Unanticipated liquidity needs of the portfolio require that the security be sold.

The rate of return achieved on the Village's portfolio will be measured against relevant industry benchmarks at regular intervals to determine the effectiveness of investment decisions in meeting investment goals.

2.4 PERIODIC REVIEW OF INVESTMENT PORTFOLIO

The Village Finance Director/Treasurer, and/or any investment officer(s) appointed by the Board of Trustees pursuant to Section 14.0 of this Policy shall make a periodic review of the Village's investment portfolio, its effectiveness in meeting the Village's needs for safety, liquidity, rate of return and diversification, and the general performance of such portfolio. The Village Finance Director/Treasurer and/or investment officer shall report to the Board of Trustees of the Village on an "as needed" basis, but not less than quarterly.

3.0 PRUDENCE:

Investments shall be made with the judgment and care under the circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable preservation of capital, as well as the probable income to be derived. This "prudent person" standard shall be used by the Village Finance Director/Treasurer and all other investment officers of the Village and shall be followed in making and managing investments for the Village.

4.0 ETHICS AND CONFLICTS OF INTEREST:

The Village Finance Director/Treasurer, and any other authorized investment officers of the Village, and Village employees in policy-making positions, shall refrain from personal business activity that could conflict, or give the appearance of a conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Such individuals shall disclose to the Village any material financial interests in financial institutions which conduct business with the Village and shall further disclose any personal financial investments that could be related to the performance of the investment portfolio. In addition, such individuals shall subordinate their personal investment transactions to those of the investment portfolio, particularly with regard to the time of purchases and sales.

No person acting as Finance Director/Treasurer or other financial officer for the Village, or who is employed in any similar capacity by or for the Village, may do any of the following:

- have any interest, directly or indirectly, in any investments in which the Village is authorized to invest.
- have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments.
- receive, in any manner, compensation of any kind from any investments in which the Village is authorized to invest.

5.0 AUTHORIZED BROKER/DEALERS AND FINANCIAL INSTITUTIONS:

A list shall be maintained of financial institutions and depositories and investment managers and advisors approved to provide services related to the Village's cash management and investment portfolio. No public deposit shall be made except as authorized by the Illinois Public Funds Investment Act (30 ILCS 235/0.01 et seq.) or by Section 3.1-35-50 of the Illinois Municipal Code (65 ILCS 5/3.1-35-50).

Should the Village determine the need to retain the services of additional financial institutions, investment managers or broker/dealers a competitive process will occur and potential providers will be required to submit the following, where applicable:

- Audited financial statements demonstrating compliance with state and federal adequacy guidelines
- Proof of Financial Industry Regulatory Authority (FINRA) certification (not applicable to Certificates of Deposit providers).
- Proof of state registration
- Completed broker/dealer questionnaire, if applicable (not applicable to Certificates of Deposit providers)
- Certification of having read, understood and agreeing to comply with the Village's investment policy
- Evidence of adequate insurance coverage

Current audited financial statements are required to be on file for each financial institution, investment advisor and broker/dealer with which the Village establishes a depository, trading or safekeeping relationship. Current providers shall submit audited financial statements, as well as current applicable registrations, on an annual basis, as well as when a material change occurs in the financial condition or registration of current providers.

6.0 AUTHORIZED AND SUITABLE INVESTMENTS:

As of the effective date of this Policy, the list of authorized investments shall include the following as authorized by Section 2 of the Public Funds Investment Act (30 ILCS 235/2):

- a) Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest
- b) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies, and its instrumentalities
- c) Interest-bearing savings accounts, interest-bearing certificates of deposit, interest-bearing time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act; investments may be made only in banks which are insured by the Federal Deposit Insurance Corporation; full collateralization is required on all demand deposit accounts, including checking and non-negotiable certificates of deposit
- d) Short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's outstanding obligations, and (iii) no more than one-third of the Village's funds are invested in short-term obligations of corporations
- e) Money market mutual funds registered under the Investment Company Act of 1940 (15 U.S.C.A. § 80a-1 et seq.), provided that the portfolio of the money market mutual fund is limited to obligations described above
- f) Interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district, of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law and the bonds are rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and other political subdivisions
- g) The Public Treasurer's Investment Pool created under Section 17 of the State Treasurer Act

7.0 INVESTMENT RESTRICTIONS:

Authorized investment officers shall not invest in tri-party repurchase agreements or derivative products and will not leverage assets through reverse repurchase agreements.

Except for repurchase agreements of government securities which are subject to be Government Securities Act of 1986, the Village shall not purchase or invest in instruments which constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of the Village unless the instruments and the transaction meet the requirements of Section 2(h) of the Illinois Public Funds Investment Act (30 ILCS 235/Z(h)).

Repurchase agreements may be executed only with approved financial institutions or broker/dealers meeting the Village's established standards, which shall include a mutual execution of a Master Repurchase Agreement adopted by the Village.

No Village funds or monies shall be deposited in a bank, savings bank, savings and loan association or credit union in excess of the collateralization limits set forth in 30 ILCS 235/6.

8.0 COLLATERALIZATION:

Collateralization will be required above the \$250,000 per institution Federal Deposit Insurance Corporation (FDIC) limit for all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit. The amount of collateral shall be at least 100% of the balance in such accounts at any given time. The value of the pledged collateral shall be marked to market and reported monthly, or more frequently depending on the volatility of the pledged collateral.

9.0 DIVERSIFICATION

The investment portfolio shall be diversified to eliminate the risk of loss resulting from concentration of assets in a specific maturity, a specific issuer or a specific class of securities. In order to properly manage any, the portfolio shall not exceed the following diversification limits unless specifically authorized by the Village:

- The Village shall seek to achieve diversification in the portfolio by distributing investments among authorized investment categories and financial institutions, issuers and broker/dealers
- The investment portfolio shall at no time hold time deposits constituting more than 10% of any single financial institution's total deposits
- To the extent possible, the Village shall attempt to match its investments with anticipated cash flow requirements and unless matched to a specific cash flow, the Village will not directly invest in securities maturing more than five (5) years from the date of purchase.

- Reserve funds and other funds with longer-term investment horizons may be segregated into a long-term “core” investment portfolio and invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds.

10.0 SAFEKEEPING AND CUSTODY:

All security transactions entered into by the Village shall be conducted on a delivery-versus-payment (DVP) or receipt-versus-payment (RVP) basis.

Securities shall be held by an independent, third-party custodian selected by the Village and the safekeeping institution shall annually provide a copy of their most recent report on internal controls.

11.0 INTERNAL CONTROLS:

The Village has established and shall maintain a system of internal controls that are designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by authorized investment officers. Internal controls include, but are not limited to, monthly reconciliation of all investment accounts, the Village’s internal records and dual authorization of the type and maturity of all investments purchased by investment advisors and brokers/dealers.

12.0 LIMITATION OF LIABILITY:

The standard of prudence to be used by the Village Finance Director/Treasurer shall be the "prudent person" standard as stated in Section 3.0 above and shall be applied in the context of managing an overall portfolio. The Village Finance Director/Treasurer acting in accordance with written procedures and this Policy and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and necessary action is taken to control adverse developments.

13.0 REPORTING:

Financial reports shall be periodically presented to the Village, but no less than quarterly, by the Village Finance Director/Treasurer. The report shall contain the following, in addition to any information which is required by Village ordinance or by 65 ILCS 5/3.1-35-45 but not listed below –

- Listing of individual securities held at the end of the reporting period, including type, acquisition cost, book value and market value
- Realized and unrealized gains and losses resulting from appreciation or depreciation by listing the cost and market value of securities over a one-year duration that are not intended to be held until maturity
- Average weighted return on investments as compared to applicable benchmarks
- Percentage of the total portfolio which each type of investment represents
- A statement that the investment portfolio is in compliance with the investment policy and is meeting the investment policy objectives

14.0 DELEGATION OF AUTHORITY:

The establishment of investment policies is the responsibility of the Village Board. Management and administrative responsibility for investments is delegated to the Village Finance Director/Treasurer who shall manage the operation of the Village's investment program in accordance with this policy. As part of this responsibility, the Village Finance Director/Treasurer shall adhere to established internal controls and written procedures for the operation of the Village's investment program as set forth in this Policy.

The Finance Director/Treasurer shall obtain approval from the Village Administrator, or his/her designee, for any and all actions, including the transfer of funds for investment purposes intended to be taken by the Finance Director/Treasurer under this policy. The Village Administrator shall have the right to disapprove of any proposed actions of the Finance Director/Treasurer.

15.0 RESERVATION OF RIGHTS:

The Village reserves the right to amend this Policy at any time upon the advice and consent of its Board of Trustees.

Approved by Village Board 12.15.2025

Village of Peotone Investments as of October 31, 2025							
	Maturity Date	Rate	Quantity	Price	Market Value	Cost	% of Total Market Value
Old National Bank -							
Old National Money Market Fund*	n/a	3.8000%	877,398	1.00	877,398	877,398	39.83%
US Treasury Note	4/30/2027	0.5000%	200,000	86.56	190,970	199,663	8.67%
US Treasury N/B	5/31/2027	0.5000%	200,000	85.98	190,548	199,505	8.65%
US Treasury N/B	6/30/2027	0.5000%	200,000	79.85	190,074	199,411	8.63%
US Treasury N/B	11/30/2027	0.6250%	200,000	91.82	188,258	200,053	8.55%
US Treasury N/B	5/15/2030	0.6250%	200,000	86.98	174,666	196,357	7.93%
US Treasury N/B	8/15/2030	0.6250%	200,000	92.80	173,220	196,017	7.86%
US Treasury N/B	11/15/2030	0.8750%	250,000	92.31	217,795	249,849	9.89%
					2,202,929	2,318,253	
	Maturity Date	Rate	Quantity	Price	Estimated Value at Maturity	Cost	% of Total Market Value
PFM -							
Illinois Portfolio, IIIT Class*	n/a	4.4200%			2,754,823	2,754,823	38.01%
CD - Servbank, Sb, IL	12/8/2025	4.4500%			249,710	247,000	3.45%
CD - Patriot Bank, N.A., CT	1/2/2026	5.4000%			249,300	225,000	3.44%
CD - Gbank	3/9/2026	4.2500%			249,142	244,000	3.44%
CD - First Capital Bank	4/13/2026	5.2000%			249,763	228,000	3.45%
CD - Bank of Montgomery, LA	6/8/2026	4.3000%			249,755	242,000	3.45%
CD - Cornerstone Bank, NE	7/13/2026	5.0500%			249,936	217,000	3.45%
CD - GBC International Bank, CA	7/13/2026	4.9000%			248,957	217,000	3.44%
CD - Bank of Deerfield	8/24/2026	4.8500%			249,748	218,000	3.45%
CD - T Bank	8/24/2026	4.9500%			249,254	217,000	3.44%
CD - First National Bank	8/24/2026	5.2000%			249,727	216,000	3.45%
CD - First Bank of Ohio	8/24/2026	5.0000%			249,580	217,000	3.44%
CD - Bank of China, NY	9/9/2026	4.5000%			249,755	239,000	3.45%
CD - First Priority Bank	10/5/2026	4.0000%			249,505	231,000	3.44%
CD - Financial Federal Savings Bank	1/6/2027	4.1000%			249,942	231,000	3.45%
CD - Flagstart Bank, Fsb, MI	4/5/2027	4.1900%			249,327	230,000	3.44%
CD - First Wesern Trust Bank, CO	7/14/2027	4.2500%			249,550	230,000	3.44%
CD - Farmer's & Merchants Union Bank, WI	7/14/2027	4.3000%			249,780	230,000	3.45%
CD - Luana Savings Bank, IA	10/7/2027	3.7500%			249,400	232,000	3.44%
					7,246,953	6,865,823	
First Community Bank & Trust - Savings	n/a	3.9900%			546,742	n/a	
Old National Bank - General MMF	n/a	0.0400%			1,320,787	n/a	
Total Market Value of Invested Funds -					\$ 11,317,411		



Board of Trustees Memo

TO: Chris Vieaux, Mayor
Village Board of Trustees

From: Nick Palmer, Village Administrator

Date: December 5, 2025

Subject: Resolution approving Illinois Municipal Insurance Cooperative (IMIC)
2025-2026 Renewal

For Agenda: AOC Mtg 12/8/25

Administrator sign off: *WNG*

Agenda item:

Review of resolution approving Illinois Municipal Insurance Cooperative (IMIC) 2025-2026 Renewal

Background:

The Village of Peotone is a participant in the Illinois Municipal Insurance Cooperative (IMIC). IMIC is a protected self-insurance risk management program that is owned and managed by participating municipal members. This group provides long-term stability in insurance coverage, while controlling these costs. This is an exclusive program for Illinois municipalities, developed by municipalities. Coverage for exposures unique to Illinois municipalities includes utilities (water, sewer, electric, and gas), police and fire departments, and public works departments.

The Village received the IMIC 2025-2026 Pricing terms that include IMIC Property & Casualty Insurance, Workers Compensation, and Cyber Liability Insurance proposals. Due to above average performance in the small number of Peotone claims in the past several years, the Village of Peotone's renewal costs are positive in a challenging insurance market.

Per Risk Program Administrators (RPA), who is the team that works for IMIC, insurance rates have moderated from double digit rate increases of the past due to several reasons:

- Severe storms continue to be the large loss leader for the 4th year in a row
- Increasingly many parts of the country are seeing millions and billions of damage for the first time
- Property insurance companies across the country are pushing for separate wind/hail deductibles per building
- Reinsurance markets are beginning to stabilize, reflecting adjustments made by insureds over recent years to mitigate risk

- There are signs of a more competitive market soon should no new large claims impact on the nation/insurance industry

Fiscal impact:

Despite a challenging insurance market, the Village of Peotone's renewal proposal is positive. The total program cost is \$170,310 which is within the allocated amount in the FY 26 budget. The premiums increased 8.88% and program costs increased 5.07%. Overall, the total program costs are 7.76%.

As part of this overall program, the Village of Peotone has been awarded an Illinois Public Risk Fund (IPRF) grant of \$4,989. IPRF is a partner with IMIC and is Illinois' largest self-insured risk pool for workers' compensation coverage.

Board action:

The Village Administrator recommends approval of the attached resolution authorizing the execution of all the necessary paperwork to formalize these renewals.

Supporting documents:

Resolution authorizing Village Administrator to execute renewal agreements

IL Municipal Insurance Cooperative (IMIC) – Village of Peotone – 2025-2026 Pricing Sheet

RPA – Proposal of Insurance – IL Municipal Insurance Cooperative (available upon request)

RPA -- Proposal of Insurance Cyber & IPRF (available upon request)

RESOLUTION NO. 2025-R-_____

**A RESOLUTION APPROVING ILLINOIS MUNICIPAL INSURANCE COOPERATIVE
(IMIC) 2025-2026 RENEWALS**

WHEREAS, the Village of Peotone (the "Village") is an Illinois municipal corporation situated in Will County; and

WHEREAS, the Village of Peotone must protect the interests of the Village by utilizing various types of property and casualty insurance, workers compensation and cyber liability insurance; and

WHEREAS, the Village of Peotone is a member of the Illinois Municipal Insurance Cooperative (IMIC) which is a protected self-insurance risk management program; and

WHEREAS, IMIC provides long-term stability in insurance coverage while controlling costs; and

WHEREAS, the Village of Peotone received the Illinois Municipal Insurance Cooperative (IMIC) 2025-2026 renewals; and

WHEREAS, the Village President and Board of Trustees declare that it is in the best interests of the Village to approve the proposed 2025-2026 IMIC Renewals as made a part hereof as EXHIBIT A.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Peotone, Will County, Illinois, as follows:

SECTION 1: Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: The President and Board of Trustees approve the 2025-2026 IMIC Renewal Proposals attached hereto as **Exhibit A** and made a part hereof. The Village President, Village Clerk and/or Village Administrator are hereby authorized to execute said Agreement, subject to review and revision as to form by the Village Attorney, and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the Sales and Service Agreement.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this ____ day of _____, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2025, by the Village President of the Village of Peotone, and attested by the Village Clerk, on the same day.

Village President

ATTEST:

Village Clerk

EXHIBIT A

Illinois Municipal Insurance Cooperative (IMIC) 2025-2026 Renewals

(ATTACHED)

2025-2026 Pricing Sheet

Illinois Municipal Insurance Cooperative (IMIC) Village of Peotone Member Cost Comparison

Coverage Description	2024-2025 Expiring	2025-2026 Renewal	% Change
Premiums:			
Package Premium * ⁽¹⁾	\$28,879	\$26,519	
Excess Liability *	\$14,191	\$19,895	
Cyber Liability	\$4,702	\$4,737	
Excess Property *	\$5,660	\$5,819	
Boiler & Machinery	\$1,147	\$1,065	
Workers Compensation	\$40,527	\$45,520	
Total Premiums:	\$95,106	\$103,555	8.88%

Program Costs:			
Loss Fund Corridor	\$5,964	N/A	
Loss Fund (85% funded) ** ⁽¹⁾	\$45,592	\$55,365	
Claims Administration	\$1,853	\$1,817	
Loss Control	\$785	\$570	
Brokerage Fee	\$8,742	\$9,004	
Total Premiums:	\$62,935	\$66,755	6.07%

Total Program Costs:	\$170,310	7.76%
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Statistical Information:			% Change
Total Insured Values	\$10,120,610	\$10,660,566	5%
Payroll	\$1,544,402	\$1,673,934	8%
Gross Operating Expenditures	\$5,428,877	\$4,295,210	-21%
Police (Including Jail Personnel)	18	18	0%
Armed	18	18	0%
Vehicles	18	21	17%

⁽¹⁾ Loss Ratios:
Package Loss Ratio: 28%
Loss Fund Loss Ratio: 21%

(*) Includes Surplus Lines Taxes & Fees
(**) Fully Funded Loss Fund: \$65,135

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

CLERK'S CERTIFICATE

I, **Stacey Hartwell**, the duly appointed Village Clerk of the Village of Peotone, Will County, Illinois, do hereby certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 2025-R-_____

A RESOLUTION _____

which was passed by the Board of Trustees of the Village of Peotone at a regular meeting held on the ____ day of _____, 2025, at which meeting a quorum was present, and approved by the President of the Village of Peotone on the _____ day of _____, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Peotone was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Peotone, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

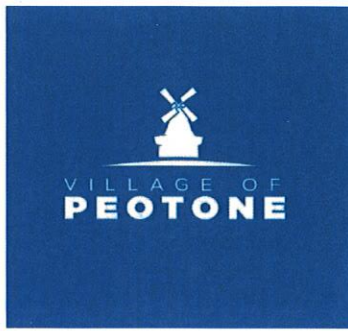
ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Peotone, this ____ day of _____, 2025.

Village Clerk

[SEAL]



Board of Trustees Memo

TO: Chris Vieaux, Mayor
Village Board of Trustees
From: Nick Palmer, Village Administrator
Date: December 5, 2025
Subject: FY 27 Budget review and discussion
For Agenda: AOC Mtg 12/8/25

Administrator sign off: *WNP*

Agenda item:

FY 27 Budget review and discussion

Background:

The Village of Peotone operates on a fiscal year that runs from April 1st to March 31st.

With the approval of the annual levy, this is a key starting point as Village staff and the Mayor launch into the hard work of creating a draft budget for consideration and modifications by the Board.

Per the draft FY 27 budget schedule that was previously distributed, the formal work of the budget creation begins in December and stretches through January and February with a draft budget plan expected to be shared with the Board in late February.

As administrator, I have been spending some time reviewing the details of the existing capital improvement plan (CIP) and would like to refresh this and review the priorities earlier in the budget process to help guide the creation of a more detailed plan going forward. This should include an “unconstrained list” of all the projects that the Village may want to do. Then the hard work of prioritizing this list of projects into a “constrained list” of projects that can actually get done with the existing revenue available. Although this can be a challenging process, it is important to determine which projects are the highest priority and can be done. I am hoping we can start this conversation at the December 8th AOC meeting and plan to hold another AOC meeting in early January.

Committee action:

At this stage of the budget process, we are reviewing the existing CIP and gathering the Mayor's and Trustee's input on what they would like to have considered during the budget process. All of this work is discussion at this point, with hard approvals of priority projects happening later in the FY 27 budget process.

Supporting documents:

FY 27 Budget Schedule

FY 26 – Five Year Capital Improvement Plan (CIP) – for review and discussion

Village of Peotone
FY2027 Budget Schedule
April 1, 2026 – March 31, 2027

Monday,
December 15, 2025

FY2027 Budget Kickoff Meeting with the Village Board to review FY2026 budget to actual reports and discuss the Board's goals and objectives related to the FY2027 budget

Approve 2025 Property Tax Levy Ordinance

Friday,
December 19, 2025

Operating and Capital Budget Worksheets distributed to Department Directors

Administrator and Treasurer to meet with Department Directors to discuss budget process and timeline

Friday,
January 9, 2026

Completed FY2027 Operating and Capital Budget Worksheets submitted to Village Administrator and Treasurer

Tuesday
January 13, 2026

Review budget submissions with Department Directors

Monday,
January 26, 2026

FY2026 Capital Improvements Plan Workshop with the Village Board

Executive Session at Board Meeting – Present Proposed Employee Pay Adjustments for Approval

Friday,
February 20, 2026

Provide the Village Board with an electronic copy of the FY2027 Proposed Budget

Tuesday,
February 24, 2026

Proposed FY2027 Budget formally presented to Administrative Oversight Committee

Monday,
March 9, 2026

Final Proposed FY2027 Budget presented to the Village Board

Monday,
March 23, 2026

Board Approval of FY2027 Budget Ordinance

Village of Peotone
Fiscal Year 2026 Budget
Five Year Capital Improvement Plan

Description	FY2026	FY2027	FY2028	FY2029	FY2030
General Fund					
Squad Car and Equipment	-	70,000	70,000	70,000	70,000
Truck w/Spreader & Plow	-	-	-	250,000	215,000
Brush Chipper	-	102,000	-	-	-
Front Loader	-	-	185,000	-	-
Pickup Truck	61,000	-	-	-	-
Replacement Generator at Village Hall	-	-	-	30,000	-
<i>Total General Fund</i>	<i>61,000</i>	<i>172,000</i>	<i>255,000</i>	<i>350,000</i>	<i>285,000</i>
Capital Improvements Fund					
Storm Sewer - Conrad Street - CE	70,000	-	-	-	-
Storm Sewer - Conrad Street - Construction	810,000	-	-	-	-
Sidewalk Improvements - WP Road - Meadow to Rathje - DE	-	13,268	-	-	-
Sidewalk Improvements - WP Road - Meadow to Rathje - CE	-	18,000	-	-	-
Sidewalk Improvements - WP Road - Meadow to Rathje	-	95,000	-	-	-
Annual Sidewalk Program	50,000	50,000	50,000	50,000	50,000
Salt Dome (500 Ton)	-	-	-	189,000	-
Paving - E Crawford - CE	32,400	-	-	-	-
Paving - E Crawford - Construction	135,000	-	-	-	-
Storm Sewer - Royal Lane	-	-	-	289,000	-
Storm Sewer - West Main	-	-	410,000	-	-
Paving - Gull Landings Paving	-	453,200	-	-	-
Hauert Street Storm Sewer	-	-	-	-	300,000
Reconstruction - West Street South	-	-	-	-	250,000
Paving - South Street Route 50 to South 2nd - Engineering	-	47,500	-	-	-
Paving - South Street Route 50 to South 2nd	-	250,000	-	-	-
Storm Water Study	-	-	-	20,000	-
<i>Total Capital Improvements Fund</i>	<i>1,097,400</i>	<i>926,968</i>	<i>460,000</i>	<i>548,000</i>	<i>600,000</i>
Business Development District Fund					
Façade Improvement Program - Downtown	25,000	10,000	10,000	10,000	10,000
Directional Signs	15,000	-	-	-	-
Railroad Street Parking Lot Improvements	-	-	-	250,000	-
<i>Total Business Development District Fund</i>	<i>40,000</i>	<i>10,000</i>	<i>10,000</i>	<i>260,000</i>	<i>10,000</i>
TIF 1 FUND					
Façade Improvement Program	25,000	10,000	10,000	10,000	10,000
Village Hall Remodel	40,000	20,000	20,000	10,000	-
<i>Total TIF 1 Fund</i>	<i>65,000</i>	<i>30,000</i>	<i>30,000</i>	<i>20,000</i>	<i>10,000</i>
TIF 2 FUND					
TIF Expansion	-	-	-	30,000	-
<i>Total TIF 2 Fund</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>30,000</i>	<i>-</i>
Total Capital Improvement Plan	\$ 1,263,400	\$ 1,138,968	\$ 755,000	\$ 1,208,000	\$ 905,000