**ADMINISTRATIVE OVERSIGHT** **COMMITTEE**

MUNICIPAL COMPLEX HALL

208 E. MAIN STREET

March 4, 2020

5:30 P.M.

**AGENDA**

1. CALL TO ORDER
2. ATTENDANCE
3. APPROVE MINUTES OF DECEMBER 11, 2019 OF ADMINISTRATIVE OVERSIGHT COMMITTEE MEETING
4. 2020/2021 DRAFT BUDGET REVIEW
5. REVIEW EMPLOYEE JOB DESCRIPTION UPDATES
6. EMPLOYEE PERFORMANCE EVALUATIONS OVERVIEW
7. VILLAGE HALL SPACE STUDY DISUCSION
8. GENERAL DISCUSSION
9. PUBLIC COMMENT
10. ADJORNMENT

ANY DISABLED PERSON REQUIRING A SPECIAL ACCOMMODATION SHOULD NOTIFY THE

VILLAGE HALL PRIOR TO THE MEETING DATE FOR NECESSARY ARRANGEMENTS. 708-258-3279