

VILLAGE OF PEOTONE
ADMINISTRATIVE OVERSIGHT COMMITTEE
MUNICIPAL COMPLEX HALL
208 E. MAIN STREET
MINUTES OF MARCH 3, 2022

1. THE ADMINISTRATIVE OVERSIGHT COMMITTEE MEETING WAS CALLED TO ORDER AT 5:00 P.M. MARCH 3, 2022, AT THE MUNICIPAL COMPLEX HALL, 208 E. MAIN STREET PEOTONE, ILLINOIS, BY THE CHAIRMAN, TRUSTEE PATRICK BOWDEN.

CALL TO ORDER

2. ADMINISTRATOR INGALLS CONDUCTED A ROLL CALL. THE FOLLOWING PERSONS WERE PRESENT: TRUSTEE BOWDEN, TRUSTEE HUDSON, AND TRUSTEE SLUIS. ALSO PRESENT: ADMINISTRATOR INGALLS, TREASURER MARCIE L. HAMANN, AND ANDREA ARENS OF THE VEDETTE NEWSPAPER.

ROLL CALL

3. MOTION BY TRUSTEE HUDSON, SECOND BY TRUSTEE SLUIS, TO APPROVE THE ADMINISTRATIVE OVERSIGHT COMMITTEE MEETING MINUTES OF JANUARY 11, 2022, AS WRITTEN. TRUSTEE HUDSON, TRUSTEE SLUIS, AND TRUSTEE BOWDEN VOTING AYE. MOTION CARRIED.

**APPROVAL OF
MINUTES
JANUARY 11, 2022**

4. PUBLIC COMMENT - NONE

PUBLIC COMMENT

5. TREASURER MARCIE L. HAMANN GAVE REVIEW OF DRAFT FISCAL YEAR 2022/2023 BUDGET

**REVIEW DRAFT FISCAL
YEAR BUDGET 2022/23**

6. REVIEW PROPOSAL BY LAW OFFICES OF THOMAS KNUTH TO PROVIDE LEGAL SERVICES FOR CODE ENFORCE ENFORCEMENT.

**REVIEW PROPOSAL BY
LAW OFFICES OF
THOMAS KNUTH TO
PROVIDE LEGAL
SERVICES FOR CODE
ENFORCEMENT**

7. MOTION BY TRUSTEE SLUIS, SECOND BY TRUSTEE HUDSON TO REVIEW AND MAKE RECOMMENDATIONS TO THE VILLAGE BOARD TO UPDATE CERTAIN JOB TITLES AND UPDATE THE JOB DESCRIPTION IF NEEDED. AYES BY TRUSTEE BOWDEN, TRUSTEE SLUIS, AND TRUSTEE HUDSON. MOTION CARRIED.

**Review job titles and
descriptions**

8. GENERAL DISCUSSION:

**GENERAL
DISCUSSION**

9. **ADJOURNMENT**

MOTION BY TRUSTEE SLUIS, SECOND BY TRUSTEE HUDSON, TO ADJOURN THE ADMINISTRATIVE OVERSIGHT COMMITTEE MEETING AT 7:20 P.M. TRUSTEE SLUIS, TRUSTEE HUDSON AND TRUSTEE BOWDEN VOTING AYE. MOTION CARRIED.

ADJOURNMENT

KAREN A. LECLAIRE
VILLAGE CLERK