

**VILLAGE OF PEOTONE**  
**REGULAR VILLAGE BOARD**  
**MINUTES OF SEPTEMBER 27, 2021**

THE PLEDGE OF ALLEGIANCE WAS LED BY PRESIDENT PETER MARCH.

**PLEDGE OF ALLEGIANCE**

THE REGULAR MEETING OF THE PEOTONE VILLAGE BOARD OF TRUSTEES WAS CALLED TO ORDER AT 6:00 PM. AT THE MUNICIPAL HALL COMPLEX, 208 E. MAIN STREET, PEOTONE, ILLINOIS. VILLAGE PRESIDENT, PETER MARCH, PRESIDING. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: MS. MAREVKA, MR. JONES, MS. SLUIS, MR. BOWDEN, MR. STRBA, MR. HUDSON. PRESENT WERE: VILLAGE CLERK LECLAIRE, VILLAGE ADMINISTRATOR INGALLS, VILLAGE ATTORNEY MICHAEL A. MARRS, ENGINEER TROY GOLEM, POLICE CHIEF MORT, TREASURER MARCIE HAMANN, PUBLIC WORKS BOB HENCKE.  
PUBLIC PRESENT: DAVE GRAMBERG, JACKIE MEILS OF SKDO, PC, AND JARED GORDON.

**CALL TO ORDER**

**MAYORAL ANNOUNCEMENT** A NOTE OF CONDOLENCE GOES OUT TO FAMILY OF BEVERLY GRIBBONS, WE LOST LAST WEEK, A LONGTIME EMPLOYEE OF THE VILLAGE, OUR SYMPATHY TO HER FAMILY.

**NOTE OF CONDOLENCE**

**PUBLIC COMMENTS** WERE PRESENTED BY DAVE GRAMBERG ADDRESSING TRUCK TRAFFIC ON DRECKSLER AND TUCKER ROADS.

**PUBLIC COMMENT**

MOTION BY MAREVKA, SECOND BY STRBA TO APPROVE MINUTES OF THE SEPTEMBER 13<sup>TH</sup>, 2021 REGULAR VILLAGE BOARD MEETING, APPROVE PAYROLL AND ACCOUNTS PAYABLE IN ALL CATEGORIZED FUNDS AS PRESENTED, MOTION TO APPROVE PEOTONE HIGH SCHOOL STUDENT COUNCIL REQUEST FOR PERMISSION FOR ANNUAL HOMECOMING PARADE ON FRIDAY, OCTOBER 1, 2021. PARADE BEGINS AT 3:30 PM. BY CONSENT AGENDA. MAREVKA, STRBA, SLUIS, JONES, HUDSON, BOWDEN, VOTING AYE. MOTION CARRIED.

**REGULAR BOARD MINUTES 09/13/21 PAYROLL/ACCOUNTS PAYABLE, PHS COUN HOMECOMING PARADE BY CONSENT AGEND**

**ADMINISTRATOR REPORT** BY ADMINSTRATOR INGALLS: PRELIMINARY MEETING WITH DESIGNER ON NEW VILLAGE WEBSITE. WORKING WITH INSURANCE PROVIDER ON TIER 2. WORKING ON PROVIDING A LINK ONLINE TO SELL SURPLUS EQUIPMENT. PENSION BOARD MEETING TOMORROW NIGHT, SEPTEMBER 28, 2021, AT 5PM VILLAGE HALL COMPLEX 208 E. MAIN ST. GAVE VILLAGE CODE VIOLATIONS UPDATE.

**STAFF/ COMMITTEE REPORTS**

**PUBLIC WORKS REPORT** BY BOB HENCKE: A FEW UPDATES FOR OCTOBER. BRANCH PICKUP CONTINUING. LEAF PICKUP WILL BEGIN OCTOBER 18-DECEMBER 3. WILL OVERLAP BRIEFLY WITH BRANCH PICKUP SCHEDULE. REMINDER TO RESIDENTS THE REQUIREMENTS FOR BRANCH PICKUP: PARALLEL TO CURB, MAXIMUM 6FT. LONG, 4FT. HIGH, 5 INCH DIAMETER. NO TANGLED BRANCHES. WAITING FOR BETTER WEATHER TO INSTALL SOD. WILL BE HELPING POLICE CHIEF WITH HOMECOMING PARADE FRIDAY, OCTOBER 1 AT 3:30PM. PLANTING TREES ON PARKWAY IN VARIOUS AREAS. GETTING TRUCKS READ FOR WINTER SEASON. STILL IN PROCESS OF ROAD SALT BID. NORTH STREET PROJECT COMPLETE. WILSON STREET ISSUES GETTING RESOLVED WEST STREET PROJECT IS COMPLETE.

**PUBLIC WORKS REPORT**

**TREASURER'S REPORT:** GENERAL FUND AUGUST REVENUES INCLUDED SIDEWALK GRANT. NO UNUSUAL EXPENDITURES IN AUGUST. MFT PAYING ROAD IMPROVEMENTS. \$8000 WAS FOR NEW SERVERS. POLICE PENSION FUND REPRESENTS 3 PAY PERIODS. THE GENERAL FUND ENDED THE YEAR WITH DECREASED FUND BALANCES AS EXPECTED BASED ON THE BUDGETED EXPENSES. THE CAPITAL IMPROVEMENT FUND, MOTOR FUEL TAX FUND, NON-MAJOR FUNDS (BDD, TIF'S) AND POLICE PENSION FUND ENDED THE YEAR WITH BALANCE INCREASES.

**TREASURER'S REPORT**

**POLICE CHIEF REPORT**

**POLICE CHIEF'S REPORT:** NOTHING TO REPORT.

**ENGINEER REPORT:** ENGINEER TROY GOLEM REPORTED MOST ITEMS WERE COVERED BY BOB HENCKE'S REPORT. PROJECTS TO BEGIN IN SPRING.

**ENGINEER REPORT**

**MAYOR COMMENTS 9/27/2021**

1. HALLOWEEN TRICK OR TREAT HOURS SUNDAY OCTOBER 31<sup>ST</sup> WILL BE 3-6 PM.
2. VILLAGE SPONSORED BLOOD DRIVE HAS BEEN POSTPONED TO NOVEMBER 2, 2021 AT AMERICAN LEGION. SIGN UP ONLINE AT [REDCROSSBLOOD.ORG](http://REDCROSSBLOOD.ORG).
3. OFFICIALS FROM VILLAGE INCLUDING ADMINISTRATOR, CLERK, TRUSTEE JONES AND MYSELF ATTENDED THE ANNUAL ILLINOIS MUNICIPAL LEAGUE CONFERENCE LAST WEEK. THERE WERE MANY GOOD

**MAYOR COMMENTS**

SEMINARS, TRAINING AND NETWORKING OPPORTUNITIES. I ENCOURAGE TRUSTEES TO ATTEND AT LEAST ONE DAY NEXT YEAR. TENTATIVE DATES SEPTEMBER 22-24, 2022.

4. ONGOING MEETINGS WITH DEVELOPER, SUHAS PATEL, ON THE TRAVEL CENTER DEVELOPEMENT. WE WILL BE BRINGING TO BOARD A MODIFIED ANNEXATION AGREEMENT FOR APPROVAL IN THE COMING MONTHS. CONSTRUCTION SLATED TO BEGIN IN SPRING. HE HAS TO PUT TOGETHER NEW FINANCING PACKAGE SINCE SO MUCH TIME HAS ELAPSED.
5. WE WILL BE RETAINING UPLAND DESIGN FOR A FEE OF \$4500 TO COMPLETE AND SUBMIT THE GRANT APPLICATION FOR THE REBUILD ILLINOIS MAIN STREET GRANT. THEY HAVE THE EXPERTISE AND EXPERIENCE IN GRANT WRITING THAT I BELIEVE WILL GIVE US THE BEST CHANCE TO OBTAIN GRANT MONEY FOR OUR PROJECT.
6. OUR GIS MAPPING PROJECT IS ONGOING WITH ROBINSON ENGINEERING. OUR BASE MAP IS COMPLETE AND NOW THEY ARE DEVELOPING AN OVERLAY TOOL THAT WILL ALLOW US TO ADD OUR OWN COMPONENTS SUCH AS LOCATION OF SIGNS, TREES, INFRASTRUCTURE, ETC.
7. A GRANT PROPOSAL WAS SUBMITTED FOR A TREE PLANTING IN THE VILLAGE PARKWAYS. WE ASKED FOR A MAX OF \$3000, WHICH IF OBTAINED WOULD ALLOW US TO PLANT APPROXIMATELY 20-25 MORE TREES. WE HAVE USED OUR BUGETED FUNDS TO PURCHASE 28 TREES THIS FALL AND THEY WILL BE PLANTED IN THE COMING WEEKS.
8. WE ARE STILL ACCEPTING APPLICATIONS FOR PART-TIME PUBLIC WORKS POSITION AND CODE ENFORCEMENT OFFICIAL.
9. THE ADMINISTRATOR AND I WILL BE ATTENDING AN ECONOMIC DEVELOPMENT WORKSHOP SPONSORED BY WILL COUNTY CENTER FOR ECONOMIC DEVELOPMENT IN FRANKFORT TOMORROW.

JACKIE MEILS, CPA WITH SKDO, PC GAVE ANNUAL AUDIT PRESENTATION.  
MOTION BY JONES, SECOND BY SLUIS TO APPROVE AUDIT PRESENTATION BY JACKIE MEILS/CPA.WITH SKDO, PC. JONES, SLUIS, MAREVKA, HUDSON, BOWDEN, STRBA VOTING AYE. MOTION CARRIED.

**ANNUAL AUDIT  
REPORT  
JACKIE MEILS/CPA  
SKDO, PC**

**Res.No.21-R10  
MSA) AND (SOW)  
DURA-TECH**

MOTION BY BOWDEN, SECOND BY SLUIS TO ACCEPT RESOLUTION 21-R10, A RESOLUTION TO ACCEPT MASTER SERVICE AGREEMENT (MSA) AND A SERVER PROJECT SCOPE OF WORK (SOW) WITH DURA-TECH ENTERPRISES, INC. TO INSTALL AND CONFIGURE NEW SERVER AND INSTALL AND CONFIGURE OFFICE 365 EMAIL. BOWDEN, SLUIS, MAREVKA, JONES, HUDSON, STRBA VOTING AYE. MOTION CARRIED.

**Res. No. 21-R11  
SUPPORT ILLINOIS  
SAFE ROUTES TO  
SCHOOL (STRTS)**

MOTION BY MAREVKA, SECOND BY STRBA TO ACCEPT RESOLUTION 21-R11, A RESOLUTION IN SUPPORT OF THE 2001 ILLINOIS SAFE ROUTES TO SCHOOL PROGRAM. MAREVKA, STRBA, SLUIS, JONES, HUDSON, BOWDEN VOTING AYE.MOTION CARRIED.

MOTION BY MAREVKA, SECOND BY STRBA, TO ACCEPT RESOLUTION 21-R12, A RESOLUTION TO ACCEPT AND AUTHORIZE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT FOR THE INSTALLATION OF PEDESTRIAN FLASHING WARNING SIGNS ALONG WILMINGTON-PEOTONE ROAD (CH25) AT MEADOW LANE IN THE COUNTY OF WILL. MAREVKA, STRBA, SLUIS, JONES, HUDSON, BOWDEN, VOTING AYE. MOTION CARRIED.

**Res.No.21-R12 IGA  
VILLAGE/WILL COUN'  
INSTALL PEDESTRIAN  
WARNING SIGNS**

QUESTIONS OF THE PRESS: NONE

**QUESTONS OF  
PRESS**

CORRESPONDENCE, COMMUNICATIONS, PETITIONS: MAYOR REQUESTED MEETINGS OF: AOC TO MEET FOR 6 MONTH REVIEW TUESDAY OCTOBER 19,2021 AT 5PM.  
PLANNING AND ZONING COMMITTEE WILL MEET WEDNESDAY, OCTOBER 20, 2021.  
PUBLIC WORKS WILL MEET TUESDAY, OCTOBER 5, 2021.  
BUILDING COMMITTEE WILL MEET MONDAY, OCTOBER 11,2021 AT 5PM.

**CORRESPONDANCE/  
COMMUNICATIONS/  
PETITIONS**

MOTION BY MAREVKA, SECOND BY STRBA TO ADJOURN THE REGULAR MEETING OF THE PEOTONE VILLAGE BOARD OF TRUSTEES. MAREVKA, STRBA, SLUIS, JONES, HUDSON, BOWDEN VOTING AYE. MOTION CARRIED. ADJOURNMENT AT 7:03PM.

**ADJOURNMENT**

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Karen A. LeClaire Village Clerk