

# VILLAGE OF PEOTONE

## BUILDING PERMIT

### REMODELING APPLICATION PACKET

#### BUILDING PERMITS

*Do I need a permit?* Some of the activities that do not require a building permit: the installation of doors or windows when openings are not enlarged, landscaping, exterior painting and interior painting and paneling, repair or replacement of fixed appliances, and private service walks. If there are any questions, call the Village Hall at 708-258-3279.

In an effort to improve service to our residents, the Village is making information on building permits available in a downloadable format. Please select the information for your specific project.

#### PLEASE REMEMBER:

1. The Village contracts with Independent Inspections LLC for our building permit review and inspections. As the LLC form is incomplete for village needs, two application forms are necessary for the project (only one fee is charged). We have highlighted those areas you need to complete on each application. The downloadable forms are provided to assist in preparing your application. However, as the original forms are a multi-copy format, downloaded forms can not be accepted as a final application. We suggest you bring your completed downloaded form with you to shorten your time at the village hall.
2. Except for roofing, siding, or walks, exterior projects require submittal of a Plat of Survey. The Plat must be to scale and show all existing structures to scale. Proposed projects must be drawn to scale on the Plat. Do not mark on your original Plat of Survey. If you do not have extra copies, we will make one for you.
3. The nature or character of the project may require additional documentation.
4. All contractors must be registered with the village. Roofers, plumbers, and lawn irrigation installers must provide proof of a valid Illinois state license. [Download Contractor Registration packet Click Here.](#)

**As remodeling projects vary widely in scope, complete the applications with the contractors you think applicable. The Building Administrator will contact you for any additional information required. Some remodeling projects may require plans stamped by an Illinois registered architect.**

**208 East Main Street  
P.O. Box 430  
Peotone, IL 60468  
708-258-3279**

CALL  
1-800-422-5220  
INDEPENDENT  
INSPECTIONS, LTD

# IL UNIFORM PERMIT APPLICATION

PERMIT NO. \_\_\_\_\_

TAXKEY# \_\_\_\_\_

**ISSUING MUNICIPALITY**

TOWN  VILLAGE  CITY  
PROTONS

**PROJECT LOCATION**  
(Building Address)

**PROJECT DESCRIPTION**

COMMERCIAL  ONE&TWOFAMILY

Subdivision Name \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_ Lot Area \_\_\_\_\_ Sq. Ft. \_\_\_\_\_

Owner's Name \_\_\_\_\_ Mailing Address \_\_\_\_\_ Telephone - Include Area Code \_\_\_\_\_  
(Home) \_\_\_\_\_ (Work) \_\_\_\_\_

General Contractor (Lic. No.) \_\_\_\_\_ Mailing Address \_\_\_\_\_ Telephone - Include Area Code \_\_\_\_\_

Carpenter (Lic. No.) \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Plumber (Lic. No.) \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Electrician (Lic. No.) \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Heating (Lic. No.) \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

BUILDING or REMODELING: PERMIT(S) INCLUDE:  Construction  Electrical  Plumbing  HVAC  Erosion  Zoning  
Types of Rooms:

DRIVEWAY

SIGN  wall  ground  illuminated  non-illuminated width.....length.....area.....ht. above ground.....lot frontage.....

FENCE length.....height.....type.....  OTHER (specify) \_\_\_\_\_

|  |  |   |  |  |  |  |  |   |  |
|--|--|---|--|--|--|--|--|---|--|
| <b>1a. PROJECT</b><br><input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Raze <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Move<br><input type="checkbox"/> Other _____ |  | <b>3. TYPE</b><br><input type="checkbox"/> Single Family<br><input type="checkbox"/> Two Family<br><input type="checkbox"/> Multi<br><input type="checkbox"/> _____ |  | <b>6. ELECTRICAL</b><br>Entrance Panel Size: _____ amp<br>Service: <input type="checkbox"/> Underground <input type="checkbox"/> Overhead                                      |  | <b>9. HVAC EQUIPMENT</b><br><input type="checkbox"/> Forced Air Furnace<br><input type="checkbox"/> Radiant Baseboard or Panel<br><input type="checkbox"/> Heat Pump<br><input type="checkbox"/> Boiler<br><input type="checkbox"/> Central Air Conditioning<br><input type="checkbox"/> Other |  | <b>12. ENERGY SOURCE</b><br>Fuel _____ Space Htg. _____ Water Htg. _____<br>Nat. Gas <input type="checkbox"/> Electric <input type="checkbox"/> Other _____ |  |
| <b>1b. GARAGE</b><br><input type="checkbox"/> Attached <input type="checkbox"/> Detached   |  | <b>4. CONST. TYPE</b><br><input type="checkbox"/> Site Constructed<br><input type="checkbox"/> Manufactured   |  | <b>7. FOUNDATION</b><br><input type="checkbox"/> Concrete<br><input type="checkbox"/> Masonry<br><input type="checkbox"/> Treated Wood<br><input type="checkbox"/> Other _____ |  | <b>10. PLUMBING</b><br>Sewer <input type="checkbox"/> Municipal <input type="checkbox"/> Septic <input type="checkbox"/> Permit No. _____  |  | <b>13. NUMBER OF BEDROOMS</b><br>_____  |  |
| <b>2. AREA Office Use Only</b><br>_____ Sq. Ft.<br>_____ Sq. Ft.<br>_____ Sq. Ft.<br>_____ Sq. Ft.<br>TOTAL _____  |  | <b>5. STORIES</b><br><input type="checkbox"/> 1-Story<br><input type="checkbox"/> 2-Story<br><input type="checkbox"/> Other _____                                   |  | <b>8. USE</b><br><input type="checkbox"/> Seasonal<br><input type="checkbox"/> Permanent<br><input type="checkbox"/> Other _____   |  | <b>11. WATER</b><br><input type="checkbox"/> Municipal Utility<br><input type="checkbox"/> Private On-Site Well  |  | <b>14. NUMBER OF BATHS</b><br>_____   |  |
|  |  |   |  |  |  |  |  | <b>15. ESTIMATED COST</b><br>\$ _____   |  |

No error or omission in either the plans or application, whether said plans or application has been approved by the building inspector or not shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the ordinances of this municipality relating thereto. The applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **PRINT NAME** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CONDITIONS OF APPROVAL** This permit is issued pursuant to the adopted building & zoning ordinances and the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. \_\_\_\_\_

Building  Footing  Foundation  Rough  Insulation  Bsmt. Fl.  Final **Electric**  Rough  Service  Final  
Plumbing  Rough  Underfloor  OS Sewer  Water  Final **HVAC**  Rough  Final

|                    |                  |                 |  |                           |  |
|--------------------|------------------|-----------------|--|---------------------------|--|
| <b>FEES:</b>       |                  | <b>RECEIPT</b>  |  | <b>PERMIT EXPIRATION:</b> | <b>PERMIT ISSUED BY MUNICIPAL AGENT:</b> |
| Building Fee _____ | Sub Total _____  | CK # _____      | Permit expires one year from date issued unless otherwise noted below: | Name _____                | Date _____                               |
| Electric Fee _____ | Admin. Fee _____ | Amount \$ _____ |  |                           |  |
| Plumbing Fee _____ | Bond _____       | Date _____      |  |                           |  |
| HVAC Fee _____     | Other _____      | From _____      |  |                           |  |
| Other _____        | Total _____      | Rec By. _____   |  |                           |  |

Permit # \_\_\_\_\_

### APPLICATION FOR BUILDING PERMIT

NAME OF OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CONSTRUCTION SITE ADDRESS: \_\_\_\_\_

SURVEY/PLOT PLAN RECD: \_\_\_\_\_ PIN#: \_\_\_\_\_ ZONING: \_\_\_\_\_ FLOODPLAIN: \_\_\_\_\_

DESCRIPTION OF IMPROVEMENT: \_\_\_\_\_

VALUE OF CONSTRUCTION: \_\_\_\_\_ SOURCE: \_\_\_\_\_

**CONTRACTORS:**

- 1. **GENERAL:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 2. **EXCAVATING:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 3. **CONCRETE:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 4. **ROOFER:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 5. **FRAMER:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 6. **SEWER:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 7. **WATER:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 8. **PLUMBING:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 9. **ELECTRIC:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 10. **PAINTING:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 11. **SMITHING:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 12. **MASONRY:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 13. **ASPHALT:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 14. **LANDSCAPER:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_
- 15. **OTHER:** \_\_\_\_\_ LICENSE #: \_\_\_\_\_

**OFFICE USE ONLY:**

One check for:

Sidewalk escrow \$ \_\_\_\_\_

Occupancy Escrow Check of \$500

Library Site Ordinance Fees (Receipt)  yes  N/A

School Site Ordinance Fees (Receipt)  yes  N/A

One check for:

Development Fees: \$ \_\_\_\_\_

One check for:

Building Permit Fee \$ \_\_\_\_\_

Building Inspection Fee \$ \_\_\_\_\_

One check for:

Water Tap Fee \$ \_\_\_\_\_

Sewer Tap Fee \$ \_\_\_\_\_

Water Meter Charge \$ \_\_\_\_\_ (Give Receipt To Owner)

**JULIE MUST BE CALLED BEFORE EXCAVATING 1-800-892-0123**

All the supplied information above is true and correct, to the best of my knowledge. Any deviation or changes to the information provided above will be brought to the attention of the Village of Peotone.

**APPLICANT SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

Reviewed and approved/dented by:

Building Official \_\_\_\_\_

Date \_\_\_\_\_

Conditions (If any): \_\_\_\_\_

If permit denied, reasons why: \_\_\_\_\_

**VILLAGE OF PEOTONE - 208 E. MAIN STREET - PEOTONE, ILLINOIS 60468 - 708-258-3279 - FAX 708-258-3850**

**White Copy to Clerk - Yellow Copy to Permit Holder - Pink Copy to Assessor - Gold Copy to File**