

VILLAGE OF PEOTONE
VILLAGE BOARD
MINUTES OF DECEMBER 8, 2014

THE PLEDGE OF ALLEGIANCE WAS LED BY THE VILLAGE PRESIDENT, RICHARD DURAN.

PLEDGE OF ALLEGIANCE

THE REGULAR MEETING OF THE PEOTONE VILLAGE BOARD OF TRUSTEES WAS CALLED TO ORDER AT 7:00 P.M. AT THE MUNICIPAL COMPLEX HALL, 208 E. MAIN STREET, PEOTONE, ILLINOIS; THE VILLAGE PRESIDENT, RICHARD DURAN, PRESIDING. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: MR. HUPKE, MR. WICKER, MR. HACK, MR. CALLAHAN, AND MR. FORSYTHE. TRUSTEE REICHERT WAS ABSENT. ALSO PRESENT WERE THE CLERK, ADMINISTRATOR, ENGINEER, ATTORNEY, POLICE CHIEF, MR. TIERNEY, MR. BUTLER, MR. & MRS. BATTERMAN, AND MS. BORMET.

ROLL CALL

MOTION BY FORSYTHE, SECONDED BY HUPKE, TO APPROVE THE MINUTES OF THE NOVEMBER 24, 2014, REGULAR VILLAGE BOARD MEETING AS WRITTEN. FORSYTHE, HUPKE, WICKER, HACK, AND CALLAHAN VOTING AYE; MOTION CARRIED.

MINUTES

PRESIDENT DURAN THANKED TRUSTEE FORSYTHE FOR RUNNING THE LAST BOARD MEETING.

MOTION BY WICKER, SECONDED BY HACK, TO APPROVE THE PAYROLL AND TO APPROVE THE ACCOUNTS PAYABLE IN ALL CATEGORIZED FUNDS AS PRESENTED, WITH PAYMENT OF CHECK #30479 AND CHECK #30469 CONTINGENT UPON APPROVAL LATER ON THE AGENDA. WICKER, HACK, CALLAHAN, FORSYTHE, AND HUPKE VOTING AYE; MOTION CARRIED.

PAYROLL & ACCOUNTS PAYABLE

PUBLIC COMMENT - MRS. BATTERMAN EXPLAINED THAT ST. PAUL'S CATHOLIC CHURCH HAS A SENIOR ASSISTANCE CENTER AND SHE WAS THE CATHOLIC CHARITIES AMBASSADOR. SHE THANKED THE CLERK FOR HER HELP WITH A FAMILY'S WATER BILL ISSUE. SHE OFFERED A FEW SUGGESTIONS TO HELP THE SENIORS IN THE COMMUNITY. HER FIRST SUGGESTION WAS TO NEGOTIATE A SENIOR RATE FOR THE GARBAGE SERVICE LIKE THE VILLAGE OF NEW LENOX HAS DONE. SHE ALSO ASKED ABOUT SMALLER GARBAGE CONTAINERS FOR THE SENIORS BECAUSE THEY HAVE VERY LITTLE GARBAGE. THE SECOND SUGGESTION WAS A PROGRAM FOR A SHOW BUS ROUTE LIKE WATSEKA HAS DONE WITH A SUGGESTED (BUT NOT MANDATORY) FARE OF \$2.00 TO TRANSPORT SENIORS WHO NO LONGER DRIVE.

PUBLIC COMMENT

PRESIDENT DURAN STATED THAT WE WOULD LOOK INTO BOTH OF HER SUGGESTIONS. THE SCAVENGER SERVICE WILL BRING THE SMALLER CONTAINER UPON REQUEST.

POLICE CHIEF REPORT - CHIEF WILL GIVE HIS REPORT REGARDING THE TRADE IN AND PURCHASE OF SQUAD CARS LATER ON THE AGENDA.

POLICE CHIEF REPORT

ENGINEER REPORT - THE WILMINGTON ROAD EMERGENCY GENERATOR PROJECT WILL BEGIN SHORTLY.

ENGINEER REPORT

MR. BUTLER, THE PEOTONE AMERICAN LEGION COMMANDER, WAS PRESENT TO EXPLAIN THE 'NEEDY CHILDREN' HOLIDAY PROGRAM AND THE HOLIDAY FOOD BASKETS FOR FAMILIES IN NEED. HE STATED THAT THE PROGRAMS ARE A WHOLE COMMUNITY EFFORT. MR. BUTLER REQUESTED THE CLOSURE OF NORTH STREET FROM RAILROAD STREET TO SECOND STREET FROM 8:00 A.M. TO 2:00 P.M. ON DECEMBER 20, 2014, FOR THE LOADING AND UNLOADING OF BUSES FOR THE PROGRAM.

AMERICAN LEGION STREET CLOSURE

MOTION BY HUPKE, SECONDED BY FORSYTHE, TO APPROVE THE STREET CLOSURE OF NORTH

STREET BETWEEN RAILROAD STREET AND SECOND STREET FOR THE NEEDY CHILDREN'S HOLIDAY PROGRAM ON DECEMBER 20, 2014, FROM 8:00 A.M. TO 2:00 P.M. HUPKE, FORSYTHE, CALLAHAN, HACK, AND WICKER VOTING AYE; MOTION CARRIED.

MR. TIERNEY HAS PETITIONED WILL COUNTY FOR A MINOR SUBDIVISION PLAT. THE PARCEL IS BEING SUBDIVIDED FOR THE INSTALLATION OF AN AM BROADCAST TOWER ON ONE OF THE LOTS. THE PARCEL IS OUTSIDE THE VILLAGE LIMITS BUT WITH IN THE 1.5 MILE VILLAGE PLANNING AREA AND THEREFORE, VILLAGE SIGNATURES ARE NEEDED ON THE PLAT.

**TIERNEY SUBDIVISION
PLAT**

MOTION BY HUPKE, SECONDED BY WICKER, TO AUTHORIZE THE VILLAGE OFFICIALS TO SIGN THE TIERNEY SUBDIVISION PLAT. HUPKE, WICKER HACK, CALLAHAN, AND FORSYTHE VOTING AYE; MOTION CARRIED.

CONSTITUENT OUTREACH CONSULTANTS HAD PREVIOUSLY GIVEN A PRESENTATION TO THE BOARD REGARDING THE DEVELOPMENT OF A MOBILE APP. THE FREE APP WOULD PROVIDE VILLAGE INFORMATION, AN OPTIONAL BUSINESS DIRECTORY, VOLUNTARY PUSH NOTIFICATIONS, LINKS TO OTHER GOVERNMENTAL AGENCIES, AND CALENDARS INTEGRATED WITH OTHER AGENCIES. THE CONTRACT IN THE BOARD PACKET IS A ONE YEAR CONTRACT AND A REVISION WILL BE SENT FOR A THREE YEAR CONTRACT ALONG WITH A REVISED START DATE. THE INITIAL SET UP FEE WOULD BE \$1000.00, A \$500.00 YEARLY BUSINESS DIRECTORY FEE, AND A \$249.00 PER MONTH MAINTENANCE FEE. THE ECONOMIC DEVELOPMENT COMMITTEE FORWARDED A FAVORABLE RECOMMENDATION FOR THE MOBILE APP.

**CONSTITUENT OUTREACH
CONSULTANTS MOBILE APP**

TRUSTEE HUPKE STATED THAT AS MUCH AS HE APPRECIATED THE ENTHUSIASM FROM SOME PEOPLE, HE WAS NOT THAT ENTHUSIASTIC ABOUT IT. THE APP WAS NOT REALLY FREE, THAT THE TAX DOLLARS FROM THE RESIDENTS WOULD BE PAYING FOR IT. HE TALKED ABOUT OUR CURRENT WEBSITE HOST, WHAT HAD BEEN SPENT THIS YEAR, AND INQUIRED IF WE HAD LOOKED ELSEWHERE FOR WEB DESIGNERS BEFORE WE WENT INTO THIS MOBILE APP. HE WONDERED IF THE PRICE FOR THE MOBILE APP WAS WORTH IT. MR. GRAY RESPONDED THAT HE DIDN'T KNOW IF WEBFOOT DID MOBILE APPS. HE EXPLAINED THAT PART OF WHAT WAS SPENT ON THE WEBSITE WAS FOR UPDATES BECAUSE PARTS OF THE WEBSITE WERE CRASHING AND PART OF WHAT WAS SPENT WAS FOR YEARLY HOSTING FEES AND REQUESTED CHANGES.

TRUSTEE CALLAHAN INQUIRED IF WE HAD ANY INFORMATION ON ANY OTHER WEB DESIGNERS WHO MAY OFFER MOBILE APPS. HE STATED THAT OUR WEBSITE WAS NOT THE MOST INTERACTIVE. HE THOUGHT THAT MAYBE WE SHOULD START AT THE GROUND AND WORK OUR WAY UP. HE ASKED IF WE HAD A LONG TERM COMMITMENT WITH OUR WEB COMPANY. MR. GRAY RESPONDED THAT WE HAD NOT DONE ANY RESEARCH ON OTHER WEB DEVELOPERS. HE STATED THAT THE WEB PAGE GENERATES MORE INFORMATION. THE MOBILE APP WOULD BE FOR CHECKING THINGS THAT WERE GOING ON FOR PLANNING PURPOSES AND ALLOW ACCESS TO THE WEB PAGE. MR. GRAY STATED THAT WE DID NOT HAVE A LONG TERM COMMITMENT WITH WEBFOOT.

THE PRESIDENT STATED THAT WEB PAGES ARE SOON BECOMING OLDER TECHNOLOGY AND PEOPLE ARE USING HAND HELD DEVICES. THE APP WILL ENABLE US AS A COMMUNITY TO REACH MORE PEOPLE AND BUSINESSES. PEOPLE HAVE ASKED US FOR YEARS TO COME UP WITH A COMMUNITY CALENDAR. WE ARE HOPING THAT THIS WILL BE ANOTHER DEVELOPMENT OF MORE FAMILIARITY WITH THE COMMUNITY AND ATTRACT MORE PEOPLE WHO COME FROM THE OUTSIDE TO USE THINGS HERE.

TRUSTEE FORSYTHE STATED THAT THE CALENDAR WOULD PULL EVERYTHING TOGETHER.

MOTION BY FORSYTHE, SECONDED BY WICKER, TO ENTER INTO A THREE YEAR CONTRACT

WITH CONSTITUENT OUTREACH CONSULTANTS FOR A MOBILE APP PER THE COSTS QUOTED. FORSYTHE, WICKER, HACK, AND CALLAHAN VOTING AYE; HUPKE VOTING NO; MOTION CARRIED.

PERIODICALLY THE CLERK SENDS THE ORDINANCES PASSED BY THE BOARD TO AMERICAN LEGAL PUBLISHING FOR CODIFICATION. THE ORDINANCE IS TO APPROVE THE SUPPLEMENT FOR INCLUSION IN THE VILLAGE CODE OF ORDINANCES.

**ORD. 14-18
CODIFICATION**

MOTION BY FORSYTHE, SECONDED BY WICKER, TO ADOPT ORDINANCE 14-18 - AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT (2014 S-31) TO THE CODE OF ORDINANCES FOR THE VILLAGE OF PEOTONE, ILLINOIS. FORSYTHE, WICKER, HACK, CALLAHAN, AND HUPKE VOTING AYE; MOTION CARRIED.

IN ORDER TO TRANSFER MONEY FROM ONE LINE ITEM TO ANOTHER AN ORDINANCE IS NEEDED. THIS ORDINANCE TRANSFERS \$9,000.00 TO METERS LINE ITEM AND \$3000.00 TO UTILITY SYSTEM MAINTENANCE LINE ITEM FROM THE LEGAL FEES LINE ITEM IN THE WATER DEPARTMENT.

**ORD. 14-19
TRANSFER MONEY**

MOTION BY HUPKE, SECONDED BY FORSYTHE, TO ADOPT ORDINANCE 14-19 - AN ORDINANCE TRANSFERRING APPROPRIATED MONEY. HUPKE, FORSYTHE, CALLAHAN, HACK, AND WICKER VOTING AYE; MOTION CARRIED.

FIVE VILLAGE CARS (FOUR SQUAD CARS AND ONE CODE CAR) SHOULD BE REMOVED FROM SERVICE. AN ORDINANCE IS NEEDED TO DECLARE THE CARS SURPLUS PROPERTY IN ORDER TO USE THEM AS TRADE INS. CHIEF MORT EXPLAINED THE INTENTION TO TRADE IN THE FIVE CARS ON TWO 2008 USED SQUAD CARS WITH LOW MILEAGE.

**ORD. 14-20
SURPLUS PROPERTY**

TRUSTEE HACK AND TRUSTEE CALLAHAN THOUGHT THE TRADE IN AMOUNT WAS TOO LOW AND WE WERE GIVING THE CARS AWAY. CHIEF HAD STATED THAT THE LAST TIME CARS WERE TAKEN OUT OF SERVICE WE HAD ADVERTISED FOR SEALED BIDS, THIS TRADE IN VALUE WOULD BE SIMILAR TO WHAT WE GOT FOR THOSE CARS. THERE IS AN AUCTION IN BOLINGBROOK, BUT WE WOULD HAVE TO TRANSPORT THE CARS. TRUSTEE HACK INQUIRED ABOUT THE CAR AUCTION DOWNSTATE AND BUYING THE 2008 SQUADS WITHOUT THE TRADE INS. IF THE CARS WERE TO BE TAKEN TO THE AUCTION, THE WORDING OF THE ORDINANCE WOULD NEED TO BE CHANGED TO THE METHOD OF DISPOSAL OF THE VEHICLES TO BE DETERMINED BY THE VILLAGE ADMINISTRATOR.

MOTION BY FORSYTHE, SECONDED BY HUPKE, TO ADOPT ORDINANCE 14-20 - AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF PEOTONE; THE METHOD OF DISPOSAL TO BE DETERMINED BY THE VILLAGE ADMINISTRATOR. FORSYTHE, HUPKE, WICKER, HACK, AND CALLAHAN VOTING AYE; MOTION CARRIED.

PURCHASING THE TWO 2008 USED REPLACEMENT SQUAD CARS WITHOUT THE TRADE IN OF THE FIVE CARS BEING DECLARED SURPLUS PROPERTY WAS DISCUSSED. WITHOUT THE TRADE IN THE COST WOULD BE \$19,750.00 AND THE CHECK TO TERRY'S FORD WOULD NEED TO BE REISSUED. TRUSTEE HACK SUGGESTED THAT WE SHOULD MOVE FORWARD WITH THE TRADE IN THIS TIME, BUT IN THE FUTURE TO DO SOMETHING DIFFERENT.

SQUAD TRADE IN

MOTION BY HACK, SECONDED BY HUPKE, TO MOVE FORWARD WITH THE TRADE IN AND PURCHASE THE TWO 2008 REPLACEMENT SQUAD CARS FROM TERRY'S FORD IN THE AMOUNT OF \$12,250.00. HACK, HUPKE, WICKER, AND FORSYTHE VOTING AYE; CALLAHAN VOTING NO; MOTION CARRIED.

SQUAD PURCHASE

THE RATHJE ROAD RECONSTRUCTION PROJECT PHASE I HAD BEEN COMPLETED FROM WILMINGTON ROAD TO CORNING AVENUE. PHASE II OF THE PROJECT WILL BE FROM CORNING AVENUE TO JOLIET ROAD. THE ENGINEERING FOR PHASE I AND PHASE II HAD INITIALLY BEEN DONE BY ROBINSON ENGINEERING, HOWEVER IDOT REQUIRES THE VILLAGE TO ADVERTISE FOR RFQs BECAUSE OF THE STP FUNDING TO COMPLETE THE PROJECT. THE VILLAGE ADVERTISED AND RECEIVED ONE RFQ FROM ROBINSON ENGINEERING. THE SIGNED CONTRACT WILL BE SUBMITTED TO IDOT FOR REVIEW AND APPROVAL.

**RATHJE ROAD
PHASE II ENGINEERING**

MOTION BY HUPKE, SECONDED BY HACK, TO AUTHORIZE THE EXECUTION AND SUBMITTAL OF THE CONTRACT WITH ROBINSON ENGINEERING FOR ENGINEERING SERVICES FOR PHASE II OF THE RATHJE ROAD RECONSTRUCTION PROJECT. HUPKE, HACK, CALLAHAN, FORSYTHE, AND WICKER VOTING AYE; MOTION CARRIED.

THE 2013 SEWER REHABILITATION PROJECT HAS BEEN COMPLETED. NATIONAL POWER RODDING HAS REQUESTED THE RELEASE OF THE \$1,712.60 RETAINAGE.

**2013 SEWER REHAB
PAYOUT**

MOTION BY WICKER, SECONDED BY HUPKE, TO APPROVE THE FINAL PAYOUT OF RETAINAGE IN THE AMOUNT OF \$1,712.60 TO NATIONAL POWER RODDING FOR THE 2013 SEWER REHABILITATION PROJECT. WICKER, HUPKE, FORSYTHE, CALLAHAN, AND HACK VOTING AYE; MOTION CARRIED.

THE NEEDY CHILDREN'S HOLIDAY PROGRAM AND THE FOOD BASKET DISTRIBUTION WILL BE 8:00 A.M. TO NOON AT THE PEOTONE AMERICAN LEGION ON DECEMBER 20, 2014.

ANNOUNCEMENTS

THE WATER/SEWER BILLS WILL BE MAILED THE END OF DECEMBER.

THE DECEMBER 22nd BOARD MEETING AND COMMITTEE OF THE WHOLE MEETING HAVE BEEN CANCELLED.

TRUSTEE HACK COMMENTED ON THE FANTASTIC JOB THE LIBRARY DID ON THE TREE LIGHTING CEREMONY.

THE VILLAGE WISHES EVERYONE A MERRY CHRISTMAS.

MOTION BY HUPKE, SECONDED BY FORSYTHE, TO ADJOURN THE REGULAR MEETING OF THE PEOTONE VILLAGE BOARD OF TRUSTEES AT 8:16 P.M. HUPKE, FORSYTHE, CALLAHAN, HACK, AND WICKER VOTING AYE; MOTION CARRIED.

ADJOURNMENT

Donna Werner
Village Clerk