

**VILLAGE OF PEOTONE**  
**VILLAGE BOARD**  
**MINUTES OF MAY 11, 2015**

THE PLEDGE OF ALLEGIANCE WAS LED BY THE VILLAGE PRESIDENT, RICHARD DURAN.

**PLEDGE OF ALLEGIANCE**

THE REGULAR MEETING OF THE PEOTONE VILLAGE BOARD OF TRUSTEES WAS CALLED TO ORDER AT 7:00 P.M. AT THE MUNICIPAL COMPLEX HALL, 208 E. MAIN STREET, PEOTONE, ILLINOIS; THE VILLAGE PRESIDENT, RICHARD DURAN, PRESIDING. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: MR. HUPKE, MR. HACK, MR. CALLAHAN, AND MR. FORSYTHE. ALSO PRESENT WERE THE CLERK, ADMINISTRATOR, ENGINEER, ATTORNEY, THE POLICE CHIEF, MR. AND MRS. JONES, MR. AND MRS. CROSS, MR. SCHREIBER, MS. PRIUM, MS. HOFFMAN, DR. MARCH, MR. HOSCHEIT, MR. MARTZ, MR. MITCHELL, MR. WILCOX, AND MR. HUNDING.

**ROLL CALL**

MOTION BY HACK, SECONDED BY HUPKE, TO APPROVE THE MINUTES OF THE APRIL 27, 2015, REGULAR VILLAGE BOARD MEETING AS WRITTEN. HACK, HUPKE, FORSYTHE, AND CALLAHAN, VOTING AYE; MOTION CARRIED.

**MINUTES**

MOTION BY FORSYTHE, SECONDED BY HACK, TO APPROVE THE PAYROLL AND TO APPROVE THE ACCOUNTS PAYABLE IN ALL CATEGORIZED FUNDS AS PRESENTED. FORSYTHE, HACK, CALLAHAN, AND HUPKE VOTING AYE; MOTION CARRIED.

**PAYROLL & ACCOUNTS  
PAYABLE**

PUBLIC COMMENT - JANE JONES FROM THE AMERICAN LEGION AUXILIARY SPOKE TO THE BOARD REGARDING PERMISSION FOR POPPY DAYS ON MAY 23, 2015 FROM 8:00 A.M. UNTIL NOON AT VARIOUS LOCATIONS IN THE VILLAGE. THE ITEM WAS NOT ON THE AGENDA.

**PUBLIC COMMENT**

MOTION BY FORSYTHE, SECONDED BY HUPKE, TO GRANT PERMISSION FOR THE MAY 23, 2015 POPPY DAY FROM 8:00 A.M. UNTIL NOON AT VARIOUS LOCATIONS IN THE VILLAGE CONTINGENT UPON SUBMITTAL OF THE PROPER PAPERWORK TO THE VILLAGE. THE BOARD WILL RATIFY THE MOTION AT THE NEXT REGULAR BOARD MEETING. FORSYTHE, HUPKE, HACK, AND CALLAHAN VOTING AYE; MOTION CARRIED.

POLICE CHIEF REPORT - CHIEF REPORTED THAT THE OFFICERS HAVE BEEN TRAINED TO ADMINISTER NARCAN FOR DRUG OVERDOSE. HE REMINDED EVERYONE OF THE BLUE RIBBON WALK NATIONWIDE TO SUPPORT FIRST RESPONDERS ON MAY 30, 2015. HE INVITED THE BOY SCOUTS IN THE AUDIENCE TO PARTICIPATE IN THE WALK.

**POLICE CHIEF REPORT**

ENGINEER REPORT – NONE

**ENGINEER REPORT**

MR. GRAY EXPLAINED THAT THE PROPOSED FY 2015/2016 BUDGET APPROPRIATIONS ORDINANCE PUBLIC HEARING HAD BEEN HELD AT 6:30 P.M. HE RECAPPED ALL OF THE FUNDS.

**ORD. 15-04  
APPROPRIATIONS**

MOTION BY FORSYTHE, SECONDED BY HACK, TO ADOPT ORDINANCE 15-04 – AN APPROPRIATIONS ORDINANCE FOR THE VILLAGE OF PEOTONE, WILL COUNTY, ILLINOIS APRIL 1, 2015 TO MARCH 31, 2016. FORSYTHE, HACK, CALLAHAN, AND HUPKE VOTING AYE; MOTION CARRIED.

MR. GRAY AND THE ATTORNEY RECAPPED THE TRUSTEES' DISCUSSION REGARDING THE ADMINISTRATIVE HANDLING OF SPECIAL EVENT AND AMPLIFIER PERMITS PROVIDING THERE ARE NO SPECIAL REQUESTS ASSOCIATED WITH THE REQUEST. THE ORDINANCE TO AMEND

**ORD. 15-05  
AMEND SPECIAL EVENTS**

THE SPECIAL EVENT AND AMPLIFIER PERMIT PROCESS REQUIRED A 14 DAY PRIOR TO THE EVENT SUBMITTAL. IT WAS DECIDED THAT 7 DAYS PRIOR TO THE EVENT WOULD BE SUFFICIENT.

MOTION BY FORSYTHE, SECONDED BY HUPKE, TO ADOPT ORDINANCE 15-05 - AN ORDINANCE REGARDING THE ISSUANCE OF LICENSES AND PERMITS. FORSYTHE, HUPKE, HACK, AND CALLAHAN VOTING AYE; MOTION CARRIED.

THE BOARD DISCUSSED THAT ONLY ONE BID WAS SUBMITTED FOR THE 2015 TREE SERVICE CONTACT. ADVERTISING IN MORE NEWSPAPERS WAS DISCUSSED.

**2015 TREE BID**

MOTION BY HACK, SECONDED BY HUPKE, TO REJECT ALL 2015 TREE SERVICE CONTRACT BIDS AND REBID THE PROJECT ADVERTISING IN MORE NEWSPAPERS. HACK, HUPKE, CALLAHAN, AND FORSYTHE VOTING AYE; MOTION CARRIED.

THE RESEARCH WAS NOT COMPLETE REGARDING THE CYBER INSURANCE AND WILL BE TABLED UNTIL THE NEXT MEETING.

**CYBER INSURANCE**

THIS RESOLUTION DECLARES THE RESULTS OF THE APRIL 7, 2015, MUNICIPAL ELECTION.

**RES 15-R03  
ELECTION**

MOTION BY HUPKE, SECONDED BY HACK, TO PASS RESOLUTION 15-R03 – A RESOLUTION DECLARING THE RESULTS OF ELECTION AND ABSTRACT OF VOTES IN REGARD TO THE APRIL 7, 2015 ELECTION. HUPKE, HACK, CALLAHAN, AND FORSYTHE VOTING AYE; MOTION CARRIED.

PRESIDENT DURAN RECOGNIZED KAY HOFFMAN FOR HER YEARS OF SERVICE ON THE PLANNING / ZONING COMMISSION. A CERTIFICATE OF APPRECIATION, A BLUE VILLAGE PIN, AND A PEN WERE RESENTED TO HER.

**HAIL AND FAREWELL**

PRESIDENT DURAN RECOGNIZED RICHARD REICHERT AND JERRY WICKER FOR THEIR YEARS OF SERVICE AS VILLAGE TRUSTEES. MR. REICHERT AND MR. WICKER WERE NOT IN ATTENDANCE FOR THE MEETING. THEIR CERTIFICATES OF APPRECIATION, BLUE PINS, AND PENS WILL BE DELIVERED TO THEM.

PRESIDENT DURAN RECOGNIZED WADE CALLAHAN FOR HIS YEARS OF SERVICE AS A VILLAGE TRUSTEE. HE WAS PRESENTED WITH A CERTIFICATE OF APPRECIATION, A BLUE PIN, AND A PEN.

MOTION BY CALLAHAN, SECONDED HUPKE, TO ADJOURN THE REGULAR VILLAGE BOARD MEETING SINE DIE. CALLAHAN, HUPKE, HACK, AND FORSYTHE VOTING AYE; MOTION CARRIED.

**ADJOURN SINE DIE**

VILLAGE CLERK WERNER ADMINISTERED THE OATH OF OFFICE TO NEW TRUSTEES MR. CROSS, MR. JONES, AND DR. MARCH. THE NEW BOARD MEMBERS WERE SEATED.

**OATH OF OFFICE  
BOARD MEMBERS SEATED**

THE MEETING OF THE NEW VILLAGE OF PEOTONE BOARD OF TRUSTEES WAS CALLED TO ORDER BY THE VILLAGE PRESIDENT, RICHARD DURAN. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: MR. HUPKE, MR. JONES, DR. MARCH, MR. CROSS, MR. HACK, AND MR. FORSYTHE.

**ROLL CALL**

PRESIDENT DURAN HAD PREPARED THE LIST OF APPOINTMENTS AND COMMITTEES. THE TWO APPOINTMENTS TO PLANNING / ZONING WERE BILL MERCER (TERM TO EXPIRE MAY 2019) AND JIM PETREIKIS (TERM TO EXPIRE MAY 2019). THE APPOINTMENT FOR THE POLICE PENSION BOARD WAS DAVID ROCK (TERM TO EXPIRE MAY 2017). KEVIN HACK WAS

**APPOINTMENTS /  
COMMITTEES**

APPOINTED AS CLERK PRO-TEM, PETER MARCH WAS APPOINTED AS ALTERNATE CHECK SIGNATORY, AND ROY HUPKE WAS APPOINTED AS TREASURER PRO-TEM. THE ALTERNATE PRESIDING OFFICER WOULD BE DECIDED BY THE BOARD AT THE APPROPRIATE TIME. THE COMMITTEES ARE: ADMINISTRATIVE OVERSIGHT – HUPKE, CROSS, AND MARCH; PUBLIC WORKS – FORSYTHE, HACK, AND MARCH; POLICE & PUBLIC SAFETY – HUPKE, FORSYTHE, JONES; BUILDING – HACK, CROSS, JONES. TRUSTEE CROSS EXPLAINED A NEW COMMITTEE THE NEW BOARD MEMBERS WOULD LIKE TO SEE ADDED. THE NEW COMMITTEE WOULD BE THE COMMUNITY DEVELOPMENT COMMITTEE WHICH WOULD COORDINATE WITH OTHER TAXING ENTITIES FOR BETTER COMMUNICATION AND TO RE-ENERGIZE THE COMMUNITY. THE COMMITTEE MEMBERS WOULD BE CROSS, MARCH, AND JONES.

MOTION BY MARCH, SECONDED BY JONES, TO APPROVE THE APPOINTMENTS TO THE POSITIONS, TO THE COMMITTEES, AND THE COMMISSIONS, AND TO CREATE THE NEW COMMUNITY DEVELOPMENT COMMITTEE. MARCH, JONES, HUPKE, FORSYTHE, HACK, AND CROSS VOTING AYE; MOTION CARRIED.

RICHIE MARTZ, LOGAN MITCHELL, BOBBY WILCOX, AND MIKE HUNDING WERE THE BOY SCOUTS PRESENT TO REQUEST PERMISSION FOR A DOOR TO DOOR CANVASS OF THE VILLAGE ON MAY 18, 2015, FOR THE MAY 24, 2015, PANCAKE BREAKFAST.

**BOY SCOUTS  
PANCAKE BREAKFAST  
CANVASS**

MOTION BY HACK, SECONDED BY HUPKE, TO GRANT PERMISSION FOR BOY SCOUT TROOP 315 TO CANVASS THE VILLAGE TO SELL PANCAKE BREAKFAST TICKETS ON MAY 18, 2015. HACK, HUPKE, JONES, MARCH, CROSS, AND FORSYTHE VOTING AYE; MOTION CARRIED.

MS. PRIUM WAS PRESENT TO REQUEST STREET CLOSURES IN CONNECTION WITH THE ST. PAUL THE APOSTLE CATHOLIC CHURCH EUCHARISTIC PROCESSION SPECIAL EVENT ON JUNE 7, 2015, FROM 11:20 A.M. UNTIL 12:30 P.M. ON CONRAD STREET AND CRAWFORD STREET.

**EUCHARISTIC PROCESSION**

MOTION BY MARCH, SECONDED BY CROSS, TO APPROVE THE ST. PAUL THE APOSTLE CATHOLIC CHURCH REQUEST FOR THE EUCHARISTIC PROCESSION AND STREET CLOSURES ON JUNE 7, 2015. MARCH, CROSS, HACK, FORSYTHE, HUPKE, AND JONES VOTING AYE; MOTION CARRIED.

MR. PRESTO HAS REQUESTED A SIGN VARIANCE FOR HIS BUSINESS GREASY CHEEK AUTO LOCATED AT 209 E. MAIN STREET. THE VARIANCE WOULD BE FOR A 10' X 28' MURAL ON THE WEST SIDE OF THE BUILDING. THE SIZE OF THE MURAL EXCEEDS THE SIZE LIMIT ALLOWED.

**SIGN VARIANCE  
209 E. MAIN**

MOTION BY FORSYTHE, SECONDED BY HUPKE, TO APPROVE THE SIGN VARIANCE FOR MR. PRESTO AT 209 E. MAIN STREET FOR A 10' X 28' MURAL ON THE WEST SIDE OF THE BUILDING. FORSYTHE, HUPKE, JONES, MARCH, CROSS, AND HACK VOTING AYE; MOTION CARRIED. THE ORDINANCE WILL BE READY FOR THE NEXT BOARD MEETING.

THE NEXT BOARD MEETING FALLS ON MEMORIAL DAY.

**RESCHEDULE 5/25/15 MTG**

MOTION BY FORSYTHE, SECONDED BY MARCH, TO RESCHEDULE THE COMMITTEE OF THE WHOLE MEETING AT 6:00 P.M. AND THE REGULAR VILLAGE BOARD MEETING AT 7:00 P.M. TO MAY 26, 2015. FORSYTHE, MARCH, JONES, HUPKE, CROSS, AND HACK VOTING AYE; MOTION CARRIED.

THE DOWNTOWN SIDEWALK SNOW REMOVAL WAS DISCUSSED. TRUSTEE JONES EXPLAINED HIS PLAN TO HAVE THE PUBLIC WORKS REMOVE THE SNOW WITH EQUIPMENT BOUGHT EXCLUSIVELY FOR THE DOWNTOWN SNOW REMOVAL. HIRING PART-TIME LABOR WAS

**DOWNTOWN SNOW**

DISCUSSED. THE CONSENSUS WAS TO SEND THE MATTER TO THE PUBLIC WORKS

COMMITTEE.

MOTION BY CROSS, SECONDED BY MARCH, TO GO INTO EXECUTIVE SESSION AT 8:31 P.M. TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY. CROSS, MARCH, JONES, HUPKE, FORSYTHE, AND HACK VOTING AYE; MOTION CARRIED.

**EXECUTIVE SESSION**

MOTION BY FORSYTHE, SECONDED BY HUPKE, TO GO BACK INTO REGULAR SESSION AT 9:43 P.M. FORSYTHE, HUPKE, JONES, MARCH, CROSS, AND HACK VOTING AYE; MOTION CARRIED.

PRESIDENT DURAN STATED THAT HE WOULD SUBMIT HIS RESIGNATION TOMORROW. THE BOARD WILL NEED TO APPOINT SOMEONE TO FILL THE REMAINDER OF THE PRESIDENT'S TERM.

**PRESIDENT RESIGNS**

THE BOARD DISCUSSED CALLING A SPECIAL MEETING FOR MAY 14, 2015, AT 7:00 P.M. TO ELECT AN INTERIM PRESIDENT FOR THE REMAINDER OF THE TERM AND TO DISCUSS THE OPEN POSITION OF THE VILLAGE ADMINISTRATOR. A SPECIAL MEETING WILL ALSO BE HELD ON MAY 18, 2015, AT 7:00 P.M. TO INTERVIEW CANDIDATES FOR THE CODE ENFORCEMENT POSITION.

**SPECIAL MEETINGS**

MOTION BY FORSYTHE, SECONDED BY CROSS, TO ADJOURN THE REGULAR MEETING OF THE PEOTONE VILLAGE BOARD OF TRUSTEES AT 9:54 P.M. FORSYTHE, CROSS, HACK, HUPKE, JONES, AND MARCH VOTING AYE; MOTION CARRIED.

**ADJOURNMENT**

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Donna Werner  
Village Clerk